



**Teton County Fair Board
Regular Meeting Agenda
Fair Office – 305 W. Snow King Ave
Monday April 8th, 2019 @ 5:30PM**

****Please leave your cell phones at the front desk. ****

Mission: The mission of the TCFB is to produce an exceptional fair and administer the year round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

- I. Call to Order
- II. Roll Call/Pronouncement of a Quorum
- III. Approval of March 11th Regular Meeting Minutes
- IV. Public Comment
 - a. Judi Nickell, NEW FG Facilities Maintenance Specialist
 - b. Glenn Owings, NEW 4-H Educator for Teton County
 - c. Ellen McKee, Fair Open Class Dog Show
 - d. Pete, Elk's Club, Beer Garden
- V. New Business
 - a. 4-H/Fair Board Fairgrounds Clean-Up Day (TOJ Community Clean-Up is May 11th)
 - b. Macy's estimate for port-o-pots & handwash stations
 - c. Hughes Productions estimates for Fair Week & Fair Concert
 - d. Night Events Start Time
 - e. Fair Advertising
 - i. Best of JH, Bronze in Summer Activities, advertising opportunity
- VI. Old Business
 - a. Stall Barn
NE/Carla Hansen, estimate for re-design of structural and civil for new proposed location
 - b. Jeff Moran's Contract – emcee
 - c. Fair Permits
 - i. TOJ Special Event Permit, Sign Permit, Noise Permit, Expo License Permit - applications submitted last week
 - ii. TOJ Malt Beverage Permit (beer garden included in Night Event permit, asked for Thurs-Sun from Noon to 8:00PM)
 - iii. WY Game & Fish Permit
 - iv. Stilson Sign Permit
 - d. Scholarship Applicants, final decision (Gary, Amy & Matt)
Deadline TODAY!!!
 - e. Big Top Tent
 - i. Schedule, decrease scheduling from 11-7:30pm to 12/1 - 6/7pm
 - ii. Budget, \$2200 - \$3300 (8 - 12 acts at \$275/hour)
 - iii. Return Performers: Eckert De Ninno, Allan Morton, John Sidle, Nick Staron, Judith Weikle, Shelley Rubrect, Phat Basturds
New Submissions: Judd Grossman, Clint King, Josh Riggs, Pappa Chan & Johnny C-Note, Nina Munger and Madeline Germaine
 - iv. Potential FREE Acts: Axis Gymnastics, student fiddlers, 4-H demos (robotics), JH Chorale, Our Lady of the Mountains Bell Choir, Karate Club, JHHS Choir
 - f. Fair Book & Logo Updates
 - i. Round 2 from Michelle
 - g. Fair Contracts
 - i. Timeline for Contracts
March 14th – send 'Invitations to Bid' to JHN&G and post on Public Purchase

March 20th & April 10th – ads run in weekly paper

April 12th - Deadline to Submit Bids

April 15th or 22nd – Fair Board review bids and make recommendations

April 26th – Staff Reports due

May 7th – BCC review staff reports, award bids and sign contracts

ii. Special Meeting after April 12th and before April 23rd to review bids

iii. Fair Rodeo Concession Contract

Meeting w/ Rodeo Concessionaire about Fair

h. Fair Vendor Area/Fair Layout/Beer Garden

i. Fair Board updates: MB – Snow Devil's fencing, Matt – Lion's, Shriners, Moose Amy – Elks, SLJ Foundation, Soroptimist Peter – TIPS trained groups

ii. Other

VII. Fair Budget

a. Updated Budget

VIII. Fair Events & Items

a. Fair & Rodeo Royalty

i. Contract, emailed to Jeff & Lexi, haven't heard back

b. Big Top Tent

c. Concert (Peter)

i. Opening Bands

ii. Donation Buckets @ Entrances

iii. Big Announcement

d. Ninja (Emily & MB)

i. Axis Gymnastics to sponsor

ii. Choose a format for run of show

iii. Poster/Big Announcement

e. Rodeo (Amy & Emily)

i. Payout

f. Figure 8s

i. NAPA to sponsor

g. Sponsorships

i. Currently at \$24,650

ii. Hadley just sent a 2nd mail-out

iii. Where is everyone at with their asks?

h. Vendors

i. ~ 12 signed up to date

ii. Process for approving vendors? Vetting Process?

iii. 3 face painters

IX. Matters & Announcements from Board & Staff

a. Fairgrounds Staff

b. Sealed Bids for Equipment

c. Heritage Arena Lighting Project Update

d. Budget Meeting w/ BCC on April 30th @ 10:30AM

e. Other

X. Adjourn