

Special Board Meeting

Jackson/Teton County Housing Authority

Wednesday September 29, 2021 at 2pm

Via Zoom (link included below)



1. Call to Order
2. Pronouncement of Quorum
3. Public Comment
4. Appointment of Hearing Officer
9. Matters from Staff
10. Matters from Board
11. Adjourn



STAFF REPORT

TO: Jackson/Teton County Housing Authority Board
FROM: Stacy Stoker, Housing Manager
DATE: September 28, 2021
SUBJECT: September 29, 2021 Housing Authority Board Special Meeting Agenda

Item 4. Consideration of Appointment of a Hearing Officer:

Purpose:

The Housing Department received a Request for Exception Hearing which it has forwarded, with the Housing Department's "Recommendation for Action," to the Housing Authority Board for its consideration on September 22, 2021, pursuant to Section 7-3.C. of the 2018 Jackson/Teton County Housing Department Rules and Regulations, as amended in 2020 ("Rules and Regulations") .. The Request for Exception Hearing was submitted by Doug and Mara Hayden and is an appeal of the Housing Manager's denial of their Request for Exception to Section 4-2.A.1. of the Rules and Regulations that states that Interruption of Employment, notwithstanding any other requirements, "will only be allowed for a maximum period of two (2) years." The matter will be placed on the agenda of the next Regular Meeting of the Housing Authority Board being held on October 6, 2021 at 2:00 pm via Zoom

Under Section 7.3.D.1 of the Rules and Regulations, following a Request for Exception Hearing and a Recommendation for Action from the Housing Department, "JCTHA may designate a Hearing Officer and sign an "Order Appointing the Hearing Officer."

Under Section 7-3.D.2.b :

. "Within thirty (30) days of the signed order, the Hearing Officer will send out a scheduling order with (Official Notice of Hearing) and timeline to submit evidentiary documents and a list of witnesses."

On or about July 6, 2021, pursuant to Section 7-3.D.1, the Jackson/Teton County Housing Authority engaged Melissa Owens to serve as its designated Hearing Officer. Melissa Owens has indicated that she is available to serve as Hearing Officer in this matter, which will be on the agenda of the next Regular Meeting of the Jackson/Teton County Housing Authority Board scheduled for October 6, 2021 at 2:00 Pm via Zoom. ,

Staff Recommendation:

Staff recommends the Housing Authority Board appoint Melissa Owens as Hearing Officer for this matter.

Motion: I move to appoint Melissa Owens as Hearing Officer in the matter of the the Request for Exception Hearing submitted by Doug and Mara Hayden.