

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **January 13, 2020** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:05am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst.

**ADOPT AGENDA**

A motion was made by Commissioner Propst and seconded by Commissioner Newcomb to adopt the agenda as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the January 13, 2020 county voucher run in the amount of \$2,924,308.89 and an interfund transfer in the amount of \$750,241.73. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits – There were none.
- b. SLIB Drawdowns
  - i. Horsethief Canyon Landfill Closure Project

Sherry L. Daigle, County Clerk, presented to the Board for consideration of approval a drawdown request on a SLIB grant for Horsethief Canyon Landfill Closure project.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the drawdown request for the Horsethief Canyon Landfill Closure project as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

- c. Tax Corrections – There were none.
- d. Human Service/Community Development Contracts for Service – There were none.
- e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*

3. Consideration of a Counteroffer on 3590 North Kennel Lane

April Norton, Director of Housing, presented to the Board for consideration of approval an offer to purchase 3590 North Kennel Lane (Rains), a 5-acre parcel located in the Aspens Complete Neighborhood along the Moose-Wilson Road.

There was no public comment.

A motion was made by Commissioner Propst and seconded by Commissioner Newcomb to counter the offer on the Rains parcel at \$1,900,000.00. Chair Macker called for a vote. The vote showed 3-2 in favor with Commissioners Epstein and Barron opposed and the motion carried.

4. Consideration of Proposed Outgoing Commissioner Correspondence

Alyssa Watkins, Board of County Commissioners Administrator, presented to the Board for consideration of approval a memo regarding the Upcoming FY22 Budget Planning and Preparation. This memo will be shared by the County Clerk electronically through the budget process.

**EXECUTIVE SESSION**

There was no executive session.

**DISCUSSION ITEMS**

1. Known Matters for Discussion

There were no known matters for discussion.

2. Other Matters for Discussion

- A. Commissioner Propst brought up discussion on the email from Dan Smitherman regarding the follow up on the Wyoming Public Lands Initiative. This item will be put on the January 21<sup>st</sup> agenda.
- B. Commissioner Newcomb brought up discussion regarding BUILD (Better Utilizing Investments to Leverage Development) grants and project funding.

**MATTERS FROM COMMISSIONERS**

- 1. Calendar review – The Board reviewed their weekly calendars.
  - a. Spring Break Schedule – discussion on date the Board will be out of town for Spring Break

- b. Budget Schedule – discussion on upcoming the budget meeting schedule
- 2. BCC Administrator - Alyssa Watkins, Board of County Commissioners Administrator, gave an update on the retreat date of February 25.
- 3. Liaison reports / Commission updates
  - a. Natalia Macker gave an update on the First Lady visit regarding No Hunger Wyoming.
  - b. Greg Epstein had no updates.
  - c. Mark Barron had no updates.
  - d. Mark Newcomb had no updates.
  - e. Luther Propst gave an update on the START Board regarding fare increases.

The meeting was recessed at 9:51am and Commissioner Newcomb let the meeting. The meeting reconvened at 10:03am.

## WORKSHOPS

### HR Policy Manual Update with Elected Officials (Julianne Fries, 1 hour)

Chairwoman Macker convened the workshop asking for comment from the Elected Officials.

Topics of discussion included the proposed personal days, changes to comp time accruals, policy regarding using comp time before vacation time, policy around hiring temporary employees and providing exemptions for different circumstances, consideration of the 40-hour employees to keep the 2 personal days if they are going to be only allowed 40-hour accumulation of comp time, and some changes to the grievance policy.

Direction was given to staff regarding continued work on policies.

The meeting was recessed at 11:07am and reconvened at 11:14am.

### Workshop – LVE Housing Project: Pre-Application Meeting PAP2019-0099 (Kristi Malone, 30 min)

Kristi Malone, Planning Staff, presented to the Board a request from Lower Valley Energy for a Pre-Application Conference as a requirement prior to a forthcoming Zoning Map Amendment application. The proposal is to rezone the 7.14-acre parcel directly south of LVE operations at 4000 S HIGHWAY 89 from Rural-3 to Business Park. The rezone will facilitate future development of workforce housing accessory to LVE's existing non-residential operations.

For applications that require public hearing, an additional pre-application conference may be requested with the Planning Commission, or Board of County Commissioners. The purpose of the pre-application conference is to identify the standards and procedures of these LDRs that would apply to a potential application prior to preparation of the final proposal and to identify the submittal requirements for the application. The intended outcome is that the applicant and the County each understand the anticipated key issues to be evaluated in review of the proposal.

At the pre-application conference, the applicant and representatives of the County shall discuss the potential proposal to identify the standards and procedures that would apply to the proposal. Applicable LDR provisions not identified at the preapplication conference or amended following the pre-application conference are still applicable to the proposal. The level of detail of the County's review will match the level of detail contained in the materials submitted with the request for the preapplication conference. The pre-application conference is intended as a means of facilitating the application review process; discussions at the meeting and the written summary of the meeting are not binding on the County.

The pre-application conference requester shall be provided a written summary of the pre-application conference prepared by Planning Staff within 14 days of its completion.

Jim Webb, Lower Valley Energy, addressed the Board regarding the application.

Bill Collins, on behalf of the applicant, addressed the Board regarding the application.

Dan Dockstader, LVE Board Member, addressed the Board regarding the application.

## ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:55am.

Respectfully submitted,  
Shelley Fairbanks  
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

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Natalia D. Macker, Chair

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Greg Epstein, Vice-Chair

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Mark Barron

Mark Newcomb

Luther Propst

ATTEST:

Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE  
01-13-2020 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
384927	ACTION EXCAVATION LLC	117,849.06
384928	ACE HARDWARE	1,515.18
384929	AIRGAS USA LLC	1,005.64
384930	ALLEGIANCE BENEFIT PLAN MGMT	78,529.65
384931	ALBERTSONS/SAFEWAY	575.81
384932	ALDER ENVIRONMENTAL LLC	2,895.00
384933	AMAZON CAPITAL SERVICES, INC.	4,077.57
384934	ASPEN AUTOMOTIVE/NAPA	325.54
384935	ATS INLAND NW	17,776.80
384936	BARRELS & BINS COMMUNITY MARKET	39.74
384937	BIG O TIRES	38.75
384938	BIG R RANCH & HOME	109.93
384939	BILLY NUNN	52.50
384940	BLUE360 MEDIA	77.75
384941	BONNEVILLE COUNTY SOLID WASTE	83,900.70
384942	BOUND TREE MEDICAL, LCC	172.56
384943	BRONCO FIRE ALARM SYSTEMS INC	385.00
384944	BUFFALO VALLEY SERVICES LLC	320.00
384945	CASCADE RESCUE	811.81
384946	CENTURYLINK	242.02
384947	CHRIS ATTIAS	142.15
384948	CHARTER COMMUNICATIONS	99.98
384949	CHILDREN'S LEARNING CENTER	56,762.50
384950	CLARKS' BROADWAY AUTO PARTS, LLC	185.10
384951	CLIMB WYOMING	7,923.77
384952	C.M. OWEN CONSTRUCTION LLC	393,190.05
384953	CONRAD AND BISCHOFF, INC.	1,550.87
384954	COCA COLA BOTTLING COMPANY	24.60
384955	COMPUNET INC	1,771.98
384956	CONVERGEONE INC.	21,724.39
384957	COPRO EFP LLC	671.11
384958	COMMUNITY SAFETY NETWORK	3,666.66
384959	CREEKSIDE VILLAGE HOA	994.68
384960	CUMMINS INC.	3,095.63
384961	CURRAN-SEELEY FOUNDATION	5,310.87
384962	DANI BOETTCHER	609.35
384963	DEANNA D DUTRA-COVEY	360.00
384964	DELTA DENTAL	14,528.00
384965	DEAN'S PEST CONTROL LLC	590.00
384966	DIGITAL APPLESAUCE, INC.	27.00
384967	DICK MAY WELDING INC.	347.00
384968	DUBBE-MOULDER ARCHITECTS, P.C.	11,765.28
384969	DUSTIN RICHARDS	52.50
384970	DUDE SOLUTIONS INC.	1,601.25
384971	EASY ACCESS LLC	4,420.00
384972	ELISABETH M. W. TREFONAS	2,480.00
384973	ENERGY 1 LLC	1,359.89

384974	E.R. OFFICE EXPRESS INC.	325.51
384975	FARRWEST ENVIRONMENTAL SUPPLY INC	52,850.00
384976	FORSGREN ASSOCIATES INC.	12,650.00
384977	GALLS, LCC	285.00
384978	GOLDER ASSOCIATES INC	114,310.53
384979	GOVERNMENT FINANCE OFFICERS ASSN.	190.00
384980	GRAINGER	504.76
384981	GREG EPSTEIN	60.00
384982	GRAVITY GRAPHICS	821.62
384983	GREENWOOD MAPPING,INC	1,869.00
384984	HADLEY ADKINS	52.50
384985	HARRIS MOUNTAIN WEST-IDAHO	4,990.00
384986	HELICOPTER EXPRESS, INC.	49,640.00
384987	HIGH COUNTRY LINEN SUPPLY LLC	5,540.72
384988	HM-HANSEN MEADOWS HOA	142.59
384989	IAFC MEMBERSHIP, CL500039	148.00
384990	IAWF	160.00
384991	IDAHO TRAFFIC SAFETY, INC.	790.00
384992	INTERWEST PAPER INC	294.98
384993	INDEPENDENT STATIONERS INC.	79.40
384994	JACKSON CURBSIDE, INC	180.00
384995	JACKSON HOLE AV	5,040.48
384996	JACKSON LUMBER	932.92
384997	JACKSON PEDIATRICS,P.C.	2,532.50
384998	JACKSON SIGNS, LLC	190.00
384999	J. BROWER PSYCHOLOGICAL SERVICES	300.00
385000	JENNIFER REDFIELD	52.50
385001	JENNIFER SIMMERS	52.50
385002	JH20 WATER CONDITIONING & FILTRATIO	128.00
385003	JH FIRE/EMS	141.54
385004	JH HIST.SOCIETY AND MUSEUM	47,973.50
385005	JACKSON HOLE RADIO	1,200.00
385006	JORGENSEN ASSOCIATES PC	13,422.50
385007	JONES SIMKINS LLC	14,492.92
385008	KENNON C.TUBBS, MD LLC	16,516.00
385009	KNO2 LLC	31.25
385010	LANCE D. OVIATT	2,833.50
385011	LIFE INSURANCE CO OF NORTH AMERICA	465.76
385012	LOWER VALLEY ENERGY	18,355.18
385013	LSE, INC.	2,720.60
385014	LUTHER PROPST	60.00
385015	MAURENE GUSTAFSON	26.25
385016	MCKESSON MEDICAL SURGICAL	360.21
385017	MICHAEL GUYETT	52.50
385018	MOUNTAIN ALARM/WATCHGUARD	969.24
385019	MOTOROLA SOLUTIONS INC.	1,635.11
385020	MOUNTAIN X LLC	300.00
385021	MUNICIPAL EMERGENCY SERVICES	1,611.70
385022	NATALIA D. MACKER	60.00
385023	NATIONAL BUSINESS SYSTEMS INC.	500.00
385024	NELSON ENGINEERING COMPANY	9,346.20
385025	NORIX GROUP INC	2,417.95
385026	NORCO, INC.	21.08
385027	OFFICE ALLY	46.25
385028	ONE-CALL OF WYOMING	28.00
385029	O'RYAN CLEANERS	314.72
385030	OWENS LAW OFFICE, PC	520.00
385031	PAUL COTE	14.38
385032	PATRICIA EHRMAN, RLA	173.60
385033	PONY EXPRESS BROCHURE SERVICE INC.	185.64
385034	HAL JOHNSON JR-PROFESSIONAL EXPRESS	285.00
385035	RENDEZVOUS RIVER SPORTS	8,420.06
385036	RECREATION SUPPLY COMPANY	324.34

385037	RAFTER J IMPROVEMENT & SERVICE DIST	146.43
385038	RSCI	1,290,774.17
385039	SHELLEY FAIRBANKS	52.50
385040	SHANE FLUD	52.50
385041	SHERWIN-WILLIAMS CO.	453.90
385042	SILVER STAR COMMUNICATIONS	141.98
385043	PVH CORP.	915.74
385044	STANDARD PLUMBING SUPPLY CO	36.18
385045	SUMMIT PARTNERS-UTAH LLC	81,216.51
385046	TETON COUNTY 4-H COUNCIL	900.00
385047	TETON COUNTY CIRCUIT COURT	39.00
385048	TETON COUNTY CLERK'S OFFICE	12.00
385049	TETON COUNTY IDAHO	134.00
385050	TETON COUNTY TREASURER	133,656.69
385051	TETON COUNTY TREASURER	60,942.37
385052	TETON COURIER	63.00
385053	TETON MEDIA WORKS INC.	6,220.15
385054	TETON MOTORS	75.00
385055	TETON MOTORS	1,120.11
385056	TRC INC.	108.00
385057	TETON TOASTMASTERS	107.50
385058	TETON YOUTH & FAMILY SERVICES	26,194.41
385059	THYSSEN-KRUPP ELEVATOR CORP.	6,174.86
385060	TIGER PERFORMANCE PRODUCTS INC.	268.13
385061	TM COMMERCIAL CLEANING LLC	850.00
385062	TOWN OF JACKSON	45.12
385063	TOWN OF JACKSON	10,253.62
385064	TRANSAMERICA LIFE INSURANCE COMPANY	1,833.11
385065	US ASSURE, INC	6,652.00
385066	LOCAHAN LLC dba VALLEY OFFICE SYST	17.44
385067	VERMONT SYSTEMS INC	5,321.54
385068	VERIZON WIRELESS	1,282.68
385069	VICKI CARPENTER	50.00
385070	VISA	11,748.68
385071	VOIANCE LANGUAGE SERVICES, LLC	276.36
385072	WELLRIGHT	1,000.00
385073	WEST BANK SANITATION	1,613.16
385074	STEPHEN WESTMORELAND	1,255.00
385075	WHITE GLOVE PROFESSIONAL CLEANING	143.22
385076	WILDERNESS & MOUNTAIN MEDICINE PC	260.00
385077	WITMER PUBLIC SAFETY GROUP	1,052.29
385078	WILLIAM R. SMITH M.D.	1,300.00
385079	WYOMING RETIREMENT SYSTEM	1,020.00
385080	WYOMING STARGAZING	140.00
385081	WYOMING TAXPAYERS ASSOC.	195.00
385082	XEROX FINANCIAL SERVICES	428.35
385083	XEROX CORPORATION	10.83
385084	Y2 CONSULTANTS LLC	20,829.25
385085	YELLOW IRON EXCAVATING LLC	32.00