

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **February 28, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00 a.m.

Commission present: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt the agenda as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given via Zoom by Gloria Courser regarding Fire/EMS Salary Comparisons.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the February 28, 2022 county voucher run in the amount of \$999,009.60 Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
 - i. Rendezvous Festival

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the 24-hour catering permit submitted by Jackson Hole Mountain Resort for the Jackson Hole Rendezvous Spring Festival to be held April 2, 2022 with the permit being valid for a 24-hour period. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)

3. Consideration of Proposed Outgoing Commissioner Correspondence

- i. Judge Day Retirement Letter

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the letter to Judge Day as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

- ii. Letters Inviting Lincoln County Wyoming, Teton County Idaho, and WY Representatives for a Presentation of the Findings of the Regional Housing Needs Assessment Study

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the letters with a change to the time referenced in the letter. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Monthly Updates

- i. Fire/EMS – Brady Hansen, Fire Chief, gave updates on call volume increase, Fire/EMS training, current department needs and the retirement of Fire Marshall Clay.
- ii. General Services – Sarah Mann, General Services Director, gave updates on Fair and Fairgrounds, budgeting progress, façade Improvement projects, IT cyber security projects, CDX Wireless partnership for the creation of radio oversight group, Rec Center open house, and the new public input platform.
- iii. Health Department – Jodie Pond, Director of Health, gave updates on Health Department projects, hiring, adult immunization decrease, the hiring of a new Environmental Health Specialist, the Behavioral Health Steering Committee, COVID-19 CDC community guidance color-code changes, and COVID-19 isolation team attenuation.
- iv. Housing – April Norton, Housing Director, gave updates on developments, building permits, Low-Income tax credits and rental developments, and National Association of County Officials conference.

Chairwoman Macker left the meeting at 9:30 a.m. and returned later in the meeting during Workshop A.

- v. Human Resources – Victoria Hilgers, Interim Human Resources Director, gave updates on hiring and job opening statistics, FMLA and worker's comp cases, and upcoming trainings, and events.
- vi. Parks & Recreation – Steve Ashworth, Director of Parks and Recreation, gave updates on Rec. Center construction, Camp Jackson summer camp registration opening and hiring, Rec. Center hours, Park Division's response to dog poisoning, and upcoming permit applications for parks and trailheads.
- vii. Planning & Building – Chris Neubecker, Director of Planning and Building Services, gave updates on permit numbers and valuation, upcoming 2021 International Code Adoption consideration, department hiring/vacancies, wildlife feeding response, upcoming Hog Island consideration, WYDOT Rezone and other applications, and staffing levels.

- viii. Public Works – Heather Overholser, Director of Public Works, gave updates on staffing and the new Transportation Planning Administrator, Batch Plant road improvements, Swinging Bridge feasibility study, Spring Gulch road improvements, FLAP Grant activities, BUILD Grant project activities, Stilson Transit center parcel transfer and Stison site planning, Wilson-Stilson pathway projects, preliminary fee estimates from Jorgensen for fiscal year 2023, Tribal Trail Planning, and new hires.
- ix. START – Bruce Abel, Interim START Director, gave updates on ridership, staffing and vacancies, department needs, service enhancements, the next year’s work plan.

The meeting recessed at 10:14 a.m. and reconvened at 10:20 a.m.

- B. Quarterly Library Board Update – Peter Stalker, Library Board Chair, and Kip Roberson, Library Director, gave an update on Library and Library Board activities.
- C. Coroner’s Updates – updates were provided via a letter.
- D. Identify Consent Agenda

The agenda for March 1, 2022 was reviewed and items for the potential consent agenda were identified.

2. Other Matters for Discussion

MATTERS FROM COMMISSIONERS

- 1. Calendar review - The Board reviewed their weekly calendar.
- 2. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

WORKSHOPS

- A. **Northern South Park: Opticos Contract Amendment** – Ryan Hostetter, Principal Long-Range Planner, updated the Board regarding Northern South Park neighborhood planning and possibilities for creating a revised site plan.

Chairwoman Macker rejoined the meeting at 10:38 a.m.

B. Small Wastewater Facility Inspection Planning Proposal

Chris Colligan, Public Works Project Manager, gave a presentation for the Small Wastewater Facility Maintenance Program, and Ted Van Holland, County Sanitarian, presented a slideshow detailing areas of focus for water quality management.

Travis Evans, Trihydro Project Manager consultant for the project, provided an overview (via Zoom) of the recommended approach for a Maintenance Program Amendment. Sara Flitner of Flitner Strategies answered questions from the Board.

OTHER MATTERS FOR DISCUSSION - CONTINUED

- A. WY Legislative Interim Topics – The Board discussed showing support for Development Agreements as an Interim Topic.
- B. Fairgrounds Lease – the Board discussed the need to support a 4-year extension to the Fairgrounds Lease with the Town of Jackson. They will hear back from Alyssa Watkins, Board of County Commissioners Administrator regarding that conversation.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:27 a.m.

Respectfully submitted,
 Chalice Weichman
 Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

 Natalia D. Macker, Chairwoman

ATTEST:

 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
2-28-2022 WARRANTS**

***NOTE:** the Teton County Library Vouchers were included in this run but had been approved by the Library Board in advance. At this meeting the Board of Commissioners approved the amount of this county voucher run minus the Library total.*

Warrant Number	Name	Amount
402589	PHILIP & FREDDIE WILSON LLC	15,030.00
402590	ABTECH TECHNOLOGIES INC.	6,300.00
402591	ACTION EXCAVATION LLC	33,926.84
402592	ACE HARDWARE	142.47
402593	AIRGAS USA LLC	457.86
402594	ALLEGIANCE BENEFIT PLAN MGMT	81,587.53
402595	ALEX COOK	399.12
402596	ALPHAGRAPHICS	787.27
402597	AMAZON CAPITAL SERVICES, INC.	5,471.88
402598	AMERICAN LIBRARY ASSOCIATION	300.00
402599	ANK CORPORATION	13,609.76
402600	ANDERSON MASON DALE ARCHITECTS	13,575.00
402601	ANNE SUTTON	541.14
402602	ARNOLD MACHINERY COMPANY	4,724.67
402603	ASPEN AUTOMOTIVE/NAPA	38.38
402604	ASCENTIS CORPORATION	808.50
402605	ASPEN PINES WATER & SEWER DISTRICT	109.99
402606	AT&T MOBILITY	5,883.25
402607	ATS INLAND NW	7,987.50
402608	AVAIL VALLEY CONSTRUCTION-IDAHO LLC	34,005.75
402609	BEVERLY SHORE	1,356.39
402610	BIOTA RESEARCH & CONSULTING, INC.	419.25
402611	BLACK & WHITE INC	308.50
402612	BONNEVILLE COUNTY SOLID WASTE	80,754.42
402613	BOUND TREE MEDICAL, LCC	2,024.28
402614	BREAKFAST ROTARY CLUB	175.00
402615	TETON DIGITAL MEDIA LLC	2,100.00
402616	CATOR, RUMA & ASSOCIATES	14,090.00
402617	CASSIE WILLIAMS	52.50
402618	CDW GOVERNMENT, INC.	4,166.50
402619	CENTURYLINK	3,934.68
402620	CENTRAL STATES WIRE PRODUCTS INC.	6,123.18
402621	CHEMSEARCHFE	879.87
402622	CHILDREN'S LEARNING CENTER	180.00
402623	CHRIS NEUBECKER	6.29
402624	CORT COUNSELING	1,000.00
402625	COMMUNITY ENTRY SERVICES	5,000.00
402626	CONVERGEONE INC.	2,794.39
402627	COPY WORKS LLC	227.50
402628	CRAIG BOEGNER	52.50
402629	CURRAN-SEELEY FOUNDATION	1,087.50
402630	DANI BOETTCHER	15.75
402631	REED DAYTON	1,360.00
402632	DARLENE RHODES	600.00
402633	DBR, INC.	1,530.81
402634	DUBBE-MOULDER ARCHITECTS, P.C.	9,074.24
402635	EAGLE OF CODY PRINTING & FORMS	1,073.00
402636	ELECTION SYSTEMS & SOFTWARE	40.00
402637	ENERGY 1 LLC	1,208.95
402638	ENVISIONWARE INC	829.00
402639	EPI-USE AMERICA INC.	4,962.50
402640	ERIKSEN-MEIER CONSULTING LLC	3,600.00
402641	E.R. OFFICE EXPRESS INC.	2,001.92
402642	FERGUSON ENTERPRISES, INC. #3007	53.64
402643	GRAINGER	57.58
402644	GRAINGER	230.82
402645	GREG EPSTEIN	60.00

402646	GREGORY D ZEIGLER	540.00
402647	HALIE MCGOUGH	408.95
402648	HIGH COUNTRY LINEN SUPPLY LLC	793.68
402649	HOOPLA	5,588.64
402650	HRQ, INC	7,395.00
402651	IDAHO TRAFFIC SAFETY, INC.	170.00
402652	INTERSTATE BATTERY SYSTEM OF IDAHO	92.95
402653	ISWR - PETTY CASH	31.00
402654	JACKSON CURBSIDE, INC	3,442.00
402655	JAMES RICK SMITH	60.00
402656	JH20 WATER CONDITIONING & FILTRATIO	114.00
402657	JACKSON HOLE PUBLIC ART	43,759.00
402658	JACKSON HOLE RADIO	630.00
402659	JACKSON HOLE SECURITY LLC	684.90
402660	JH SNOW REMOVAL LLC	2,665.00
402661	JORGENSEN ASSOCIATES PC	8,167.48
402662	JOANNA VAN OPPEN	52.50
402663	KAREN CHALLE	409.20
402664	KANOPY, INC	732.00
402665	KELLY JO HATCH	381.31
402666	KENNON C.TUBBS, MD LLC	18,356.00
402667	LA FAMILIA COUNSELING SERVICES	1,440.00
402668	LAWSON PRODUCTS	1,008.86
402669	LITTLE LEARNERS ACADEMY	180.00
402670	L.N. CURTIS & SONS	250.79
402671	LONG BUILDING TECHNOLOGIES, INC.	3,185.16
402672	LOOKOUT MOUNTAIN LOGOWEAR	70.10
402673	LOWER VALLEY ENERGY	7,121.82
402674	LSE, INC.	2,561.70
402675	LUTHER PROPST	60.00
402676	MAUREEN MURPHY	1,431.20
402677	MCKESSON MEDICAL SURGICAL	73.20
402678	MEDCO SUPPLY COMPANY	326.30
402679	MERIDIAN ENGINEERING P.C.	9,058.97
402680	MELINDA J LINN	880.00
402681	MITCHELL MCFADDEN	14,144.00
402682	MOUNTAIN ALARM/WATCHGUARD	1,128.77
402683	MORTON ENTERPRISES	268.50
402684	MOUNTAIN WEST ELECTRICAL SRVC LLC	3,410.10
402685	NATALIA D. MACKER	60.00
402686	NATIONAL SHERIFFS' ASSOCIATION	135.00
402687	NINETY-EIGHT ELECTRIC, INC.	1,729.92
402688	OCLC INC	343.35
402689	OPTICOS DESIGN INC	13,193.75
402690	PINE COVE CONSULTING LLC	1,498.18
402691	PINE NEEDLE EMBROIDERY	246.40
402692	PLAINSMAN	198.35
402693	PLUMBING ANYTIME INC.	1,331.68
402694	PONY EXPRESS BROCHURE SERVICE INC.	561.60
402695	HAL JOHNSON JR-PROFESSIONAL EXPRESS	140.00
402696	PREMIER CLEANING SERVICES LLC	1,225.00
402697	PROFORMA INVOICE	1,440.00
402698	QUILL	12.98
402699	CENTURYLINK QCC	1,638.39
402700	RAD CURBSIDE	37.55
402701	RENDEZVOUS RIVER SPORTS	125.70
402702	RECREATION SUPPLY COMPANY	191.36
402703	RECYCLE SYSTEMS LLC	846.16
402704	RIDGELINE EXCAVATION	25,166.67
402705	RIDGELINE EXCAVATION INC.	13,333.33
402706	ROCKY MOUNTAIN COMPETITIVE SOLUTION	1,134.22
402707	ROTH ENTERPRISES	538.87
402708	ROBERT G ROSENBERG	2,704.00
402709	RX BENEFITS INC	19,419.43
402710	SAFELITE AUTO GLASS	667.13
402711	SENIOR CENTER OF JH	42,033.75
402712	SHERVIN'S INDEP. OIL	245.49
402713	SHOWCASES	165.73

402714	SHERWIN-WILLIAMS CO.	171.35
402715	SILVER STAR COMMUNICATIONS	695.99
402716	STAPLES	228.50
402717	STERICYCLE, INC.	303.15
402718	ST JOHN'S HEALTH	1,046.03
402719	SCOTT ANDERSON	1,600.00
402720	STRYKER SALES CORPORATION	392.86
402721	JH STORAGE STABLES LLC	451.00
402722	SUNRISE ENVIRONMENTAL SCIENTIFIC	744.96
402723	SUNRISE FENCING AND SERVICES LLC	3,302.38
402724	SWANK MOVIE LICENSING USA	528.00
402725	TARGHEE TOWNE WATER DISTRICT	240.00
402726	TETON COUNTY 4-H COUNCIL	1,000.00
402727	TETON COUNTY CLERK'S OFFICE	12.00
402728	TETON COUNTY ENVIRONMENTAL HEALTH	80.00
402729	TETON COUNTY TREASURER	378.90
402730	TETON COUNTY TREASURER	101,624.73
402731	TETON LOCKSMITH INC.	110.00
402732	TRC INC.	1,010.66
402733	TETON MEDIA WORKS, INC.	9,064.98
402734	TETON YOUTH & FAMILY SERVICES	180.00
402735	TORAN ACCOUNTING LLC	1,901.25
402736	TOWN OF JACKSON	5,812.12
402737	TOWN OF JACKSON	5,210.65
402738	TOWN OF JACKSON	2,147.77
402739	TOPCON SOLUTIONS INC	9,650.00
402740	TRANSERICA EMPLOYEE BENEFITS	1,693.44
402741	TRITECH SOFTWARE SYSTEMS	104,999.80
402742	TYLER DUNN	657.20
402743	UNIVERSITY OF WY EXTENSION	24,503.25
402744	VERIZON WIRELESS	40.01
402745	VICTORIA HILGERS	48.00
402746	VISA	1,522.74
402747	VWR INTERNATIONAL LLC	149.64
402748	WATSABAUGH EXCAVATION, INC.	22,741.15
402749	WARREN PENNICK	52.50
402750	WESTERN DETENTION	970.00
402751	WELLS FARGO FINANCIAL LEASING INC	199.00
402752	WEMBER INC	19,072.55
402753	WEST BANK SANITATION	1,296.48
402754	WESTERN STATES EQUIPMENT	969.90
402755	WELCH TENNIS COURTS, INC.	1,859.34
402756	WHITE GLOVE PROFESSIONAL CLEANING	22,201.88
402757	WITMER PUBLIC SAFETY GROUP	250.99
402758	WILLIAM R. SMITH M.D.	250.00
402759	WORTLEY BEECHBOARD	600.00
402760	WYOMING DOT	5.00
402761	WYOMING FIRST AID & SAFETY SUPPLY	85.47
402762	WYOMING PUBLIC HEALTH LABORATORY	1,375.00
402763	XEROX CORPORATION	44.92
402764	XEROX FINANCIAL SERVICES	2,899.88
402765	XEROX CORPORATION	663.99
402766	Y2 CONSULTANTS LLC	34,856.55
402767	YELLOW IRON EXCAVATING, LLC	17,847.50
402768	YELLOWSTONE WELDING	8,000.00