



**Teton County Fair Board  
Regular Meeting Minutes  
Monday May 17<sup>th</sup>, 2021 @ 5:30PM  
BCC Chambers @ Admin Building  
200 S. Willow Street**

*Mission: The mission of the TCFB is to produce an exceptional fair and administer the year-round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.*

*Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.*

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- I. Call to Order:  
Matt calls the meeting to order at 5:35PM.
  
  - II. Roll Call/Pronouncement of a Quorum  
PRESENT: Matt, Tere, Deb, Marybeth, Hannah, Gary, Donnie  
ABSENT: Steve  
ARRIVED LATE: Zach arrives 5:36PM  
ALSO PRESENT: Rachel Grimes, Sarah Mann, Glenn Owings – 4-H, Sara Budge – Environmental Health, Ellen McKee – Grand Teton Kennel Club, Michael Schrotz – Lions Club, Pete Kendziore – Elk's Club, Neil Ford – Breakfast Rotary
  
  - III. Adopt Agenda  
Hannah motions to adopt the May 17<sup>th</sup>, agenda as written. Deb seconds the motion.  
No discussion. Vote is unanimous in favor, motion passes.
  
  - IV. Approval of April 5<sup>th</sup>, Meeting Minutes  
Hannah motions to approve the April 5<sup>th</sup> regular meeting minutes as written. Marybeth seconds the motion. Vote is unanimous in favor, motion passes.
  
  - V. Public Comment  
Ellen McKee spoke to the 'Show N Go' Dog Agility competition to be held Saturday July 31<sup>st</sup> in the Mateosky Ball Field. There was discussion about the judge fee of \$300 plus mileage, tent size and quantity, bleachers, and the number of tables and chairs. Porto potties will be available outside the ball field and the bathrooms next to the Fair Office will also be open. Entries for the competition are from 7:30 – 8:30AM with the actual competition starting at 9:00AM.  
  
Neil Ford from the Breakfast Rotary Club talked about selling beer again this year for all Night Events in the Rodeo Arena. More specifically, Rotary will sell on Wed, Thurs, Sat and Sun of the Fair. Friday is the 4-H Livestock Sale and Rotary's services are not needed.  
  
Michael Schrotz from the Lion's Club asked the Board what they envision for the breakfast. Discussion was focused on whether people will sit and eat or prefer a grab-n-go breakfast.

We may need to consider setting something up for people who may be uncomfortable sitting to closely.

Sara Budge discussed COVID updates and options. There are still people who are not comfortable in crowds. Sara also mentioned that the Grassy Arena is still to be fenced off from animal use 2 weeks before Fair. The Fair Board asked Sara some questions on the quantity of tickets to be sold for Night Events in the Rodeo Arena. Sara said it is too soon to tell. Ticket sales should be determined closer to the Fair and whatever phase COVID is in at that time (red, orange, yellow, or green). If the county is in orange, the quantity of tickets that can be sold is fewer than 500.

Pete Kendziore from the Elks Club talked his past experience with the Beer Garden. There were some issues concerning the garden's boundaries i.e. just under the Big Top Tent or the entire Grassy Arena. He will be conducting a TIPS training soon and the board members may attend. There was some discussion of cans vs. cups. A question was asked whether water and soda could be served. Rachel indicated that a water station for water bottles will be available. Rachel will email Pete the new Beer Garden available hours.

Glenn from 4-H came in and talked about the traditional 4-H lemonade stand and the best location for the stand this year. A location for the stand has yet to be determined. He also announced that he is now in possession of a hotdog cart that is available. A question came up as to where the hotdog cart would be and where to store the hotdogs. The Heritage Arena kitchen freezer was recommended for storage of the hotdogs.

## **ACTION ITEMS**

### **VI. New Business**

#### **a. Fair Cleaning Bid Review & Recommendation to BCC.**

Rachel explains that TM Commercial Cleaning – Margarito Tzompa has had the Fair cleaning bid for the past four years and that this is the only bid that came in for 2021. The bid is higher than in 2019 by \$3,300, probably due to inflation and labor costs.

Marybeth motions to recommend approval by the Board of County Commissioners of TM Commercial Cleaning – Margarito Tzompa's bid for the Fair Cleaning in the amount of \$26,354.90. Deb seconds the motion. Vote is unanimous in favor, motion passes.

#### **b. Fair Construction Bid Review & Recommendation to BCC.**

Rachel explains that Todd Taylor has had the Fair construction bid for several years and that this is the only bid that came in for 2021. Todd and his crew are dialed in and know where to be and what to setup. The bid is higher than in 2019 by \$1,400.

Hannah motions to recommend approval by the Board of County Commissioners of Todd Taylor's bid for Fair Construction in the amount of \$62,245.00. Marybeth seconds the motion. Vote is unanimous in favor, motion passes.

#### **c. Fair Electrical Bid Review & Recommendation to BCC.**

Rachel explains that TLC Electric, Inc. – Dave Truax has had the Fair electrical bid for several years and that this is the only bid that came in for 2021. Dave always goes above and beyond by helping

out with tasks that are outside of his purview. He has also been doing a lot of repair and maintenance work on Fairgrounds electrical outlets and panels over the last few years. The bid is lower than in 2019 by \$670.

Deb motions to recommend approval of the Board of County Commissioners of TLC Electric – Dave Truax’s bid for Fair Electrical in the amount of \$16,250.00. Tere seconds the motion. Vote is unanimous in favor, motion passes.

**d. Fair Parking Bid Review & Recommendation to BCC.**

Rachel explains that Friends of Mounted Patrol has had the Fair parking bid for the past few years and that this is the only bid that came in for 2021. The bid is lower than in 2019 by \$1,650.

Tere motions to recommend approval by the Board of County Commissioners of Friends of Mounted Patrol’s bid for Fair Parking in the amount of \$8,850.00. Marybeth seconds the motion. Vote is unanimous in favor, motion passes.

**e. Fair Security Bid Review & Recommendation to BCC.**

Rachel explains that JH Security – Hap Johnson has had the Fair security bid for several years and that this is the only bid that came in for 2021. This bid came in \$2 less than in 2019. There are a few items that need to be discussed before the 2021 Fair with the security contractor. These include security for the bucking chutes and the beer garden. It was suggested to have JH Security come to the July board meeting.

Hannah motions to recommend approval by the Board of County Commissioners of JH Security – Hap Johnson’s bid for Fair Security in the amount of \$17,560.00. Marybeth seconds the bid. Vote is unanimous in favor, motion passes.

**f. Fair Rodeo Bid Review & Recommendation to BCC.**

Rachel explains that R and R Rodeo had the Fair Rodeo Stock Contract in 2019 and that this is the only bid that came in for 2021. His bid is considerably higher than 2019, by \$7000. The Board discusses the fact that he has to haul twice from Green River in 1 week. He may have under bid in 2019 which would explain the increase.

Hannah motions to recommend approval of the Board of County Commissioners of Rand R Rodeo – Casey Rigg’s bid for the Fair Rodeo Stock Contract in the amount of \$22,000.00. Tere seconds the motion. Vote is unanimous in favor, motion passes.

**g. TCF Royalty Rulebook Revisions & Approval.**

Tere lets the Board know that the Royalty Committee has suggested changes to the rulebook. The biggest change has to do with the ages in several categories, as well as the Lady-in-Waiting title. Some changes were made regarding contestants who did not have a horse but wanted to participate.

Rachel asked why the section about Teton County, WY residency was deleted. Tere explains that it was redundant. Tere explains that she wants to reach out to other counties and invite more girls to participate.

Hannah motions to approve the 2022 TCF Royalty Rulebook as written. Tere seconds the motion. Deb abstains. The remaining votes are unanimous in favor, motion passes.

## **DISCUSSION ITEMS**

### **Fair Ticketing/Etix Updates**

Rachel explains the procedure with the ticket provider, the setup and pricing. She explains the process with the laptops in the office and the ticket printing machines. She reminds the Board about the ticketing hiccup during the 2019 Fair at the Figure 8 Races. Rachel lets the Board know that additional internet access points have been installed on the ticket booths. This new equipment should improve overall connectivity and wi-fi.

Rachel tells the Board that when she attended the IAFE Convention in Texas December of 2019, she learned that Etix will send a tech rep to our Fair to help with the ticketing system. We will have to pay for their flight, room and board but it will be worth. Rachel added an extra \$3,000 to the Fair budget for cover the expenses for the Etix person.

The Board asks Rachel questions about the number of tickets that can be sold for Fair Night events. Rachel says that she will be going before the Town Council on June 21<sup>st</sup> for all the Fair permit applications and expects to get some direction at that time. Ticketing will also depend on the phase of COVID we are in at Fair time. The Fair Board could meet after June 21<sup>st</sup> and before July 1<sup>st</sup>, when tickets are slated to go on sale, and figure out the total number of tickets to be sold for our night events. We budgeted for 1000 in our FY22 budget.

### **Fair Night Event Food Truck Agreement**

There is interest from Jacz Drive-In food truck from Etna, WY. Matt talked to Pinky G's but has not gotten a definite response yet. Rachel says that she has a list of approved food trucks from the Town. Realistically, we only need 2-4 trucks. 4 trucks would be the maximum.

### **Big Top Tent Committee**

Hannah says that she has been visiting with a few local bands. Rachel spoke with Derrick Huffsmith from the Stagecoach Band. They usually get \$2,500 for 4 hours, but we are only asking for a 2-hour set. Rachel informs the Board that we did get a \$3,000 sponsorship from Bulley & Andrews for the After-Party on Friday. Other activities that will be under the tent include: Bingo, Beer Garden, kids competitions like the 3-legged race, sack race, cornhole, Teton County Centennial Bash etc. Rachel also says that the Fair Book is going to print on Thursday and she needs the Big Top Schedule of Events.

### **Fair Concert Committee**

The headliner will be the Jamestown Revival and the opener will be Mipso. Rachel talked to Shannon and is waiting on contracts from the acts. According to the agreements, we will probably have to pay the usual 50% up front and remaining 50% afterwards.

### **Exhibit Hall Committee**

Matt talks about adding centennial classes to the Exhibit Hall class list. He also mentions Teton Toys sponsorship of the kids' creations classes.

### **Figure 8 Races Committee**

The committee discussed how many volunteers we'll need. We also added 6 more entries this year

### **Fair Rodeo Committee**

Deb & Matt came to the Fair Office for this bid opening. We only received one bid from Casey. He drove up here from Green River to hand deliver his bid so we got to visit with him. He answered a lot of questions we had. Casey offered to do a walk through with the Board prior to the Fair Rodeo so we can all get on the same page.

Matt asked if Donnie would like to be on the Rodeo Committee. Donnie said yes. Matt appoints Donnie to the Rodeo Committee.

Rachel needs Casey's help to fill out the contract with IMPRA. It has to be in place 60 days before our event date.

### **Fair Royalty Committee**

Tere tells the Board that the Spring Royalty Clinic is happening this weekend at the Fairgrounds and she invites the Board to stop by and check it out.

**FY21/FY22 Budget Update:** Rachel presents both the FY21 and FY22 budgets.

### **Fairgrounds Manager Update:**

Sponsorships are closer to \$54,000

18 vendor applications to-date. A vendor committee needs to be put together to review the applications after June 1<sup>st</sup>.

Rachel plans to ask the Town for an extension on the Exhibit Hall lease, which expires 12/31/2021. Because of the housing planned for the grassy area in 2022, we may only get 3-4 extra months. It will buy us some more time for the transition period on the space behind the Fair Office. When the fire department moves out, there will have to be some construction done to turn it from a fire station to an assembly space/community center.

In order to start the 'Change of Use' process from a fire station to an assembly space, we need to hire an architect. Rachel says that Facilities just put out an RFQ for an architect.

On June 21<sup>st</sup>, Rachel will be meeting with the Town Council to get approval for all the Fair Permit Applications.

The Fair Book is almost finished and headed to print. We will be printing 6,800 copies and they will go as inserts in the weekly newspaper on June 2<sup>nd</sup>. Also, the entries open on June 1<sup>st</sup> for the Exhibit Hall, Horse Show, and Figure 8s. Rachel says she has a lot of updating due on the website for Fair. Trista is coming back to work this summer and starts tomorrow.

### **ADJOURN:**

Gary motions to adjourn the meeting at 7:58PM. Deb seconds. All in favor, motion passes