

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **August 22, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:01 a.m.

Commission present: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present.

ADOPT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to adopt the agenda with the withdrawal of item 4, Consideration of a Contract Amendment for Courthouse Architect. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Anne Creswell regarding support for affordable housing through text amendments and planning review, and the suggestion that housing projects be given priority within the application review process.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Propst to approve the August 22, 2022 county voucher run in the amount of \$ 1,037,141.34. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
 - i. **FarOutFest** – September 17th, Teton Village, WY; World Premiere of TGR ski film; number of attendees 1500-2000
 - ii. **In a Landscape: Classical Music in the Wild** – September 17th, Frank and Maryann Russo's property; piano concert; Number of Attendees 350
 - iii. **LoToJa Classic Bike Race** – September 10th; from Logan, UT through the Snake River Canyon, South Park Loop Rd, and up to Teton Village; Bike Race; Number of Attendees 1,500

3. Consideration of Proposed Outgoing Commissioner Correspondence - none

4. **CONTINUED FROM AUGUST 2, 2022:** Consideration of a Contract Amendment for Courthouse Architect

This item has been withdrawn.

5. Consideration of Master Services Agreement and Scope of Work for Marketing Services

Sarah Mann, Director of General Services, presented to the Board for consideration of approval a Master Services Agreement with Sparks+Sullivan and a Statement of Work for Human Resources marketing.

In late 2021, General Services released an RFQ for Marketing Services. The intent of the RFQ was to seek a firm to assist General Services as well as other Departments and Offices with projects such as annual reports, logos, banners, posters, handbook covers, and other special publications on an as-needed basis. The original intent was to find one firm that the County could use for most projects. After reviewing dozens of respondent proposals, the review team settled on a top 2. Both firms are being used for small projects for the County to assess their work and either settle on one firm or use them both when needed.

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the Master Services Agreement and Statement of Work with sparks+sullivan as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

6. Consideration of Appointment of Special Prosecutor

Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of a resolution granting approval of a special prosecutor to handle a case.

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the resolution appointing Michael J. Crosson as the Special Prosecutor in a criminal case; The State of Wyoming vs. a Minor. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried

7. Consideration of Grant Application for Capital Construction Projects

Jodie Pond, Director of Health, presented to the Board for consideration of approval an application for a grant for capital construction funds through the Wyoming Department of Health. These funds will be used for a remodel of the current board room and replacement and upgrades to the building HVAC system. The grant will be a Type I application. Type I capital improvement applications are for minor capital improvements that improve health provider capacity and resilience against infectious diseases like COVID-19.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the Health Department's grant application for Capital Construction for up to \$500,000. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried

DISCUSSION ITEMS

- 1. Known Matters for Discussion - none
- 2. Other Matters for Discussion
 - A. Accessory Residential Units: Chris Neubecker, Director of Planning and Building Services, answered questions from the Board regarding Land Development Regulations, specifically concerning definitions of dwelling units. Staff will provide to the Board the history of certain projects that set the precedence for consideration of ARUs so that the Board can address how the County handles housing proposals. The Board directed the Planning Director to not change the process for handling applications, but will consider options for prioritization of housing applications at a future meeting.
 - B. Zoning for Northern South Park: Mr. Neubecker answered questions regarding the Northern South Park rezone proposal.

MATTERS FROM COMMISSIONERS

- 1. Calendar review - The Board reviewed their weekly calendar.
- 2. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Propst to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:51 a.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chairwoman

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
08-22-2022 WARRANTS**

Warrant Number	Name	Amount
406218	AIRGAS USA LLC	253.51
406219	ALADTEC, INC.	2,787.00
406220	ALLEGIANCE BENEFIT PLAN MGMT	85,161.25
406221	ALPHAGRAPHICS	316.94
406222	ANDRE AND WILLIAMS PAINTING LLC	4,950.00
406223	ANTLER INN	6,640.00
406224	APRIL NORTON	421.86
406225	ARCHITECTURAL BUILDING SUPPLY	2,832.35
406226	ASPEN AUTOMOTIVE/NAPA	261.11
406227	ASPEN PINES WATER & SEWER DISTRICT	123.55
406228	AT&T MOBILITY	4,198.51

406229	ATS INLAND NW	1,912.70
406230	BECKY MOODY	685.63
406231	BEVERLY SHORE	166.92
406232	BIG R RANCH & HOME	199.99
406233	BLUE SPRUCE CLEANERS, INC.	302.88
406234	BLUE TO GOLD, LLC	3,215.00
406235	BONNEVILLE COUNTY SOLID WASTE	146,183.94
406236	BOUND TREE MEDICAL, LCC	939.01
406237	BREAKFAST ROTARY CLUB	175.00
406238	TETON DIGITAL MEDIA LLC	550.00
406239	CASSIE HEIKKILA	36.15
406240	CAROLINA SOFTWARE INC	142.21
406241	CARINA STEPHENS	7.99
406242	CENTRAL SQUARE TECH	1,593.75
406243	CHEMSEARCHFE	364.55
406244	CLEAN HARBORS ENV SERVICES INC.	27,815.79
406245	CLAYTON KAINER	566.87
406246	CONRAD & BISCHOFF INC	1,323.18
406247	DBR, INC.	285.00
406248	DEAN'S PEST CONTROL LLC	65.00
406249	DEPARTMENT OF WORKFORCE SERVICES	7.74
406250	DIANE MCGEE	24.95
406251	EMMA GENZER	430.00
406252	ENERGY 1 LLC	145.00
406253	E.R. OFFICE EXPRESS INC.	732.64
406254	EUGENE N GOSSELIN	53.75
406255	EXPOSURE SIGNS INC.	787.50
406256	FERGUSON ENTERPRISES, INC. #3007	1,007.99
406257	GAYLE HAMNER	196.25
406258	GE JOHNSON CONSTRUCTION WYOMING LLC	290,507.70
406259	GRAINGER	204.48
406260	H. BARBER & SONS, INC.	29,929.00
406261	H.D. FOWLER COMPANY, INC.	20,094.98
406262	HIGH COUNTRY LINEN SUPPLY LLC	225.21
406263	HUNTER'S FURNITURE & APPLIANCE	2,727.00
406264	IDAHO TRAFFIC SAFETY, INC.	15,800.00
406265	INTERSTATE BATTERY SYSTEM OF IDAHO	168.90
406266	INTERMOUNTAIN AUTO GLASS INC.	430.00
406267	INTEGRATED SOLUTIONS CONS. CORP	11,953.87
406268	IVY OUTDOOR SERVICES LLC	2,480.00
406269	JACKSON CURBSIDE, INC	3,431.00
406270	JAMES C. PHILLIPS	3,745.71
406271	JH20 WATER CONDITIONING & FILTRATIO	130.00
406272	J. H. CANVAS	660.00
406273	JUSTIN REPPA	40.44
406274	KATIE CLARKE	60.00
406275	KEMSLEY GALLEGOS	1,080.75
406276	KELLY JO HATCH	320.00
406277	KELLY MACKENZIE	541.36
406278	KENNON C.TUBBS, MD LLC	18,356.00
406279	KIMBERLY ANN MELLICK	825.00
406280	KIM PAULSON	60.00
406281	KMTN THE MOUNTAIN	800.00
406282	LILY PAD CREATIVE	561.25
406283	LONG BUILDING TECHNOLOGIES, INC.	1,991.37
406284	LOWER VALLEY ENERGY	212.73
406285	LSE, INC.	3,764.49
406286	MARIO JIMENEZ	52.50
406287	MALEA CHRISTENSEN	797.75
406288	MERIDIAN ENGINEERING P.C.	5,067.51
406289	MICHAEL GUYETT	52.50
406290	MICHAEL G. MAURER	769.79
406291	MOTION PICTURE LICENSING CORP	671.37
406292	MOMENTUM RECYCLING LLC	2,550.00
406293	MUNICIPAL EMERGENCY SVCS	588.90
406294	NORTH PARK TRANSPORTATION	1,315.11
406295	PERKINS&WILL, INC	25,388.50
406296	PREMIER CLEANING SERVICES LLC	1,225.00

406297	PRUDENTIAL GROUP INSURANCE	387.08
406298	PRUDENTIAL GROUP INSURANCE	33.24
406299	CENTURYLINK QCC	155.35
406300	RED'S AUTO GLASS INC	1,356.39
406301	REBECCA JOHNSON	160.00
406302	REBECCA MONCUR	542.86
406303	REBECCA TALBOTT	900.88
406304	RIZZOTTI & CO. INC.	1,200.00
406305	IMAGING CONCEPTS DBA	1,087.76
406306	SARAH MANN	190.67
406307	SHERVINS AUTO & TIRE CENTER	266.06
406308	SMITHS CUSTOMER CHARGES	1,213.92
406309	SPRING BACK UTAH	2,055.00
406310	STAPLES	110.97
406311	ELIOR INC.	7,714.33
406312	SUZANNE HAUG	60.00
406313	TAYLOR ALLEN	754.25
406314	TAFFI LARAE BROWN	691.00
406315	TANYA HAMNER	60.00
406316	TETON COUNTY 4-H COUNCIL	1,407.12
406317	TETON COUNTY CLERK	15.00
406318	TETON CO. SCHOOL DISTRICT #1	7,793.42
406319	TETON COUNTY TREASURER	2,680.00
406320	TETON COUNTY TREASURER	42,300.00
406321	TETON COUNTY TREASURER	6,269.44
406322	TETON COUNTY TREASURER	15,289.88
406323	TEISHA JOHNSON	126.70
406324	TRC INC.	4,635.97
406325	TETON MEDIA WORKS, INC.	90.00
406326	TOWN OF JACKSON	4,126.85
406327	TOWN OF JACKSON	30,855.99
406328	TOWN OF JACKSON	1,305.68
406329	TOWN OF JACKSON	67.60
406330	TRENNA BEARDALL	480.00
406331	TRANSERICA EMPLOYEE BENEFITS	1,646.07
406332	TRUDY FUNK	167.00
406333	TRIHYDRO	57,642.13
406334	TRILOGY INTEGRATED RESOURCES LLC	3,000.00
406335	ULINE	514.35
406336	WY DEPT OF WORKFORCE SERVICES	7,025.40
406337	VAUGHN DISTRIBUTING	74.49
406338	VICKI CARPENTER	43.12
406339	VISA	3,527.78
406340	WARD-BLAKE ARCHITECTS	10,672.50
406341	WESLEY CLARKE	60.00
406342	WESTWOOD CURTIS CONSTRUCTION INC	34,746.25
406343	WEMBER INC	24,170.00
406344	WILSON SEWER DISTRICT	230.00
406345	WYOMING LAW ENFORCEMENT ACADEMY	725.00
406346	WYOMING MECHANICAL, INC.	3,975.00
406347	WYOMING PUBLIC HEALTH LABORATORY	3,298.00
406348	XEROX FINANCIAL SERVICES	1,105.85
406349	XEROX CORPORATION	282.36
406350	ZACH VOSIKA	100.00
406351	ZOHO CORPORATION	309.00

Additionally:

406390	ALEX NORTON	198.00
406391	AMBER CHAPMAN	144.00
406392	ANNETTE OSNOS	144.00
406393	BARBARA SAYRE CASEY	144.00
406394	BARBARA J. THOMASMA	195.00
406395	CAROL HARKNESS	223.00
406396	CECILY ROSS	198.00
406397	CHARLIE GULOTTA	198.00
406398	CHRIS PENNICK	224.25
406399	COURTNEY HODGES	198.00

406400	DANIEL THOMAS	144.00
406401	DEANN ANDERSON	198.00
406402	DEBORAH MEAGHER	198.00
406403	DEBORAH SUPOWIT	192.00
406404	DONNA GLENN	198.00
406405	EDWARD R SMITH	206.75
406406	ERIN NOOJBAIL	155.25
406407	FRANCES H CLARK	204.00
406408	HEATHER PERTEL	201.00
406409	JULIE YOUNG	204.00
406410	KATHLEEN MAGUE	144.00
406411	LAURA SEETON	200.75
406412	LEA BONNECAZE	198.00
406413	LISA PIERSON	245.50
406414	LYNNE MYERS	198.00
406415	LYNNE WHALEN	203.00
406416	MARY LOU KLENE	201.88
406417	MARY MARTIN	245.50
406418	MARTHA VANGENDEREN	198.00
406419	MICHAEL SCHELLER	245.50
406420	NANCY DONOVAN	203.00
406421	NANCY ERWIN	200.75
406422	NICOLA SENAPE	253.00
406423	PAUL KAZYAK	195.00
406424	PATRICIA LUMMIS	198.00
406425	RICHARD WHALEN	197.00
406426	SANDY SHUPTRINE	212.38
406427	SHIRLEY THOMAS	144.00
406428	SHERRY KINSELLA	192.00
406429	SHEILA PECHA	205.63
406430	STEPHEN PECHA	205.63
406431	SUSAN DONG	210.13
406432	THEODORE STEFFAN FREEMAN	198.88
406433	YVONNE M.ROBERTSON	235.50