

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met virtually in regular meeting on **August 30, 2021** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00 a.m.

Commission present: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb, and Greg Epstein were present via Zoom.

ADOPT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the agenda as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

MOMENT OF SILENCE FOR FALLEN MARINE - the Chairwoman called for a moment of silence to honor Rylee McCollum, a Jackson Hole High School graduate and United States Marine who was killed in Kabul, Afghanistan on August 26, 2021.

PUBLIC COMMENT

Public comment was given by Katherine Dowson regarding BLM Land Transfers.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Propst to approve the August 09, 2021 county voucher run in the amount of \$199,066.12. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

a. 24-Hour Liquor Permits

i. Bar-SIP-Bar, LLC

A Request for approval of two applications for 24-Hour Catering Permits submitted by Bar-SIP-Bar, LLC for events to be held September 4, 2021, September 18, 2021, and September 27, 2021.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the 24-hour catering permits submitted by Bar-SIP-Bar, LLC for the FitzPatrick Wedding to take place on September 4, 2021, the TGR Movie Festival to take place on September 18, 2021, and the Fisher Wedding to take place on September 27, 2021, with each permit being valid for a 24-hour period. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

ii. Westgroup Terra, LLC

A Request for approval of an application for a 24-Hour Catering Permit submitted by Westgroup Terra, LLC (Hotel Terra) for the American Public Power Association Event to be held October 11, 2021.

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the 24-hour catering permit submitted by Westgroup Terra, LLC (Hotel Terra) for the American Public Power Association Event to be held on October 11, 2021 with the permit being valid for a 24-hour period. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

b. SLIB Drawdowns

i. Horsethief Canyon Landfill Closure

To authorize signature on a progress payment/draw down request on SLIB grant for the Horsethief Canyon Landfill Closure Project.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the Draw Down Requests for the Horsethief Canyon Landfill Closure Project as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

c. Tax Corrections

d. Human Service/Community Development Contracts for Service

e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)

3. Consideration of Proposed Outgoing Commissioner Correspondence – there was none.

4. Consideration of Property Tax Appeal Findings of Fact and Conclusions of Law for August 4, 11 and 13, 2021

The Clerk provided to the Board for consideration of approval the Assessor's Appeal Findings of Facts and Conclusions of Law for recent Board of Equalization appeals.

Hearings were held before the Teton County Board of Equalization on August 4, 11, and 13, 2021. At the conclusion of each hearing, the Board of Equalization made a decision and directed the prevailing party to draft Findings of Facts and Conclusions of Law. Each of those documents were then sent to the appellant to review and submit any exceptions or corrections. After each appellant was given an opportunity to file an exception, the orders were sent to the Hearing Officer for review and sign off.

a. To Dismiss

i. S & B Irrevocable Trust

ii. Eric F. Harslem and Lorraine A. Clasquin

iii. Charles and Kay Walker

iv. Jeff and Mina Neishabouri,

v. Kathleen M. Tschida Trust

vi. Bald Eagle, LLC

b. To Remand

- i. Kelvin H and Nancy J Stirn
- ii. Aspen S LLC

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the Findings of Fact and Conclusions of Law for appeals as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of an Extension to the Human Resources Consulting Service Contract

Alyssa Watkins, Board of County Commissioners Administrator, presented to the Board for consideration of approval a 30-day extension to the existing contract for Human Resources consulting services.

Following the resignation of Julianne Fries, the County's Director of Human Resources, in April of 2021, the Teton County Board of County Commissioners approved a Human Resources Consulting Service Contract with Ms. Fries to provide HR-related consulting services directly to the BCC Administrator in relation to disciplinary actions, performance evaluations, recruitment, policy and procedure administration, position classification and salary setting, and benefits administration. The initial contract term was for three months, with the option to renew in one month increments for an additional three months if both parties so agree.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the Extension to the Human Resources Consulting Services Contract. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

6. Consideration of Partial Fire Closure for Unincorporated Area of Teton County Prohibiting Open Fires

A resolution for the rescission of July 6, 2021 Partial Fire Closure for Unincorporated Areas of Teton County prohibiting open fires.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the rescission of the July 6, 2021 Partial Fire Closure for Unincorporated areas of Teton County prohibiting open fires.

Brady Hansen, Fire Chief, answered questions from the Board.

Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Monthly Updates

- i. Health Department – COVID 19 Response: Jodie Pond, Health Director, gave updates on COVID cases, vaccinations, and booster shots.
- ii. START: Darren Brugmann, START Director, gave updates on ridership, START Bikes, new Director search updates, and current COVID status.
- iii. Human Resources – Alyssa Watkins provided updates via an email.
- iv. Attorney – The Attorney's Office gave updates through a confidential and privileged letter.
- v. Planning – Chris Neubecker, Director of Planning and building Services, gave updates on Northern South Park planning progress, the NSP Stakeholder Committee meetings, public feedback on housing density, and upcoming Planning & Building activities.
- vi. Engineering – Heather Overholser, Director of Public Works, gave updates on current projects including Small Wastewater Facility Regs, 22-390 Snake River Bridge project, advertisement for open positions, mill and overlay construction project, upcoming Cattleman's Bridge workshop, Spring Gulch Road irrigation ditch meeting, BUILD Grant, and then introduced Bill Jones, Project Coordinator for Stilson Transit Center planning.
- vii. Fire/EMS – Station 1 Construction: Joe Bolton, Forsgren Representative, provided updates in a digital presentation linked to the agenda on Fire Station 1 construction.

- B. Consideration of a Special Meeting Regarding Extension of Public Health Mask Order – the Board discussed having a special meeting regarding the extension the Public Health mask order. The meeting will take place Thursday, September 2, 2021 at 8:15 a.m.

2. Other Matters for Discussion – There were none.

WORKSHOPS

I. Director Introduction and Library Board Update/Review for FY 2021

Peter Stalker, Teton County Library Board Treasurer, introduced to the Board Kip Roberson, the new Library Director, then discussed the following:

- Board Development
- Continued Financial Refinement
- Director Onboarding
- Director Search

- Formalization of Operating Agreements
- Strategic Plan Update
- Library Statistics

The meeting recessed at 9:55 a.m. and reconvened at 10:15 a.m.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.
2. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

The meeting recessed at 10:20 a.m. and reconvened at 10:31 a.m.

WORKSHOPS (CONTINUED)

II. Workshop With Hays

Randy Johnson, Senior Vice President of Hays Companies, and Jackie Wood, Benefits Analyst of Hays Companies, both in Salt Lake City, presented to the Board the services provided to Teton County by Hays, including updates on the upcoming Renewal, projected underwriting, and Medicare Retiree options.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:14 a.m.

Respectfully submitted,
 Chalice Weichman
 Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

 Natalia D. Macker, Chairwoman

ATTEST:

 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
 08-30-2021 WARRANTS**

Warrant Number	Name	Amount
399397	ALBERTSONS/SAFEWAY	657.69
399398	ALDER ENVIRONMENTAL LLC	1,271.76
399399	ALPHAGRAPHICS	147.96
399400	AMAZON CAPITAL SERVICES, INC.	3,825.56
399401	ANDA INC	90.97
399402	ADVANCED NETWORK MANAGEMENT INC	2,262.45
399403	ACI	2,472.00
399404	ARLEEN WERMUTH	52.50
399405	ASCAP	374.09
399406	AT&T MOBILITY	6,195.77
399407	BILLY NUNN	52.50
399408	BIOTA RESEARCH & CONSULTING, INC.	380.86
399409	CATOR, RUMA & ASSOCIATES	8,685.00
399410	CENTURYLINK	3,110.83
399411	CHAPA STRIPES OF IDAHO	2,500.00

399412	COMMUNITY ENTRY SERVICES	5,000.00
399413	COMPUNET INC	2,698.75
399414	COPY WORKS LLC	24.00
399415	CONTROL SYSTEM TECHNOLOGY INC	1,783.50
399416	ERIKSEN-MEIER CONSULTING LLC	3,600.00
399417	E.R. OFFICE EXPRESS INC.	234.99
399418	EVANS CONSTRUCTION,INC.	33,200.00
399419	GLOBALSTAR USA	1,108.81
399420	GOLDER ASSOCIATES INC	5,725.13
399421	IDAHO COMMUNICATIONS	1,235.22
399422	IDAHO TRAFFIC SAFETY, INC.	189.00
399423	JACKSON CURBSIDE, INC	3,093.00
399424	JAYNE CHAMBERS	450.00
399425	JENNIFER REDFIELD	52.50
399426	JENNIFER SIMMERS	52.50
399427	JESS STONE	60.00
399428	JH20 WATER CONDITIONING & FILTRATIO	39.95
399429	KATHRYN ROBERTS	35.28
399430	KEDRIC PUTNAM	486.00
399431	LANCE D. OVIATT	896.25
399432	LARISSA POWELL	359.89
399433	LIFTOFF LLC	90.00
399434	LISA MORGAN	200.00
399435	LOOKOUT MOUNTAIN LOGOWEAR	368.16
399436	LOWER VALLEY ENERGY	260.64
399437	MATT REDWINE	182.56
399438	MCKESSON MEDICAL SURGICAL	492.32
399439	MD NURSERY & LANDSCAPING INC.	283.64
399440	PLATT	735.37
399441	POLICE LEGAL SCIENCES INC.	1,200.00
399442	PRIORITY DISPATCH CORP	6,180.00
399443	CENTURYLINK QCC	1,392.12
399444	RACHEL GRIMES	2,260.00
399445	RIVERWIND FOUNDATION	1,000.00
399446	ROCKY MOUNTAIN COMPETITIVE SOLUTION	1,106.36
399447	SAFETY-KLEEN SYSTEMS, INC.	1,814.50
399448	SOUTH PARK NURSERY AND LANDSCAPING	800.00
399449	STAPLES	42.58
399450	STERICYCLE, INC.	1,054.91
399451	ST JOHN'S MEDICAL CENTER	1,719.00
399452	SUBURBAN PROPANE	303.85
399453	TETON COUNTY TREASURER	26,335.63
399454	TETON MEDIA WORKS, INC.	2,513.73
399455	THE BATTERY GUY LLC	14,306.00
399456	TOWN OF JACKSON	1,680.00
399457	TOWN OF JACKSON	159.81
399458	UNIVERSITY OF WYOMING	9,000.00
399459	LOCAHAN LLC	130.58
399460	VERIZON WIRELESS	40.01
399461	VISA	878.17
399462	VIRTUALLYWELL LLC	401.50
399463	WEST BANK SANITATION	17,748.56
399464	WITMER PUBLIC SAFETY GROUP	1,675.03
399465	WYOMING FIRST AID & SAFETY SUPPLY	47.24
399466	WYOMING MECHANICAL, INC.	350.00
399467	XEROX FINANCIAL SERVICES	680.52
399468	YELLOW IRON EXCAVATING LLC	7,638.20
399469	ZOLL MEDICAL CORPORATION	1,590.42