

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met virtually in regular meeting on **September 13, 2021** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:01 a.m.

Commission present via Zoom: Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present. Natalia Macker, Chairwoman, was absent until the workshop at 1:30 p.m.

ADOPT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to adopt the agenda as presented. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the September 13, 2021 county voucher run in the amount of \$768,758.76. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

2. Consideration of Administrative Items

a. 24-Hour Liquor Permits

i. Hotel Terra: Senior Market Sales Event

A Request for approval of an application for a 24-Hour Catering Permit submitted by Westgroup Terra, LLC (Hotel Terra) for the Senior Market Sales Event to be held September 22, 2021.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the 24-hour catering permit submitted by Westgroup Terra, LLC (Hotel Terra) for the Senior Market Sales Event to be held on September 22, 2021 with the permit being valid for a 24- hour period. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

b. .SLIB Drawdowns

i. Horsethief Canyon Landfill Closure

A request to authorize signature on a progress payment, draw down request on a SLIB grants – Horsethief Canyon Landfill Closure Project.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the Draw Down Requests for the Horsethief Canyon Landfill Closure Project as presented. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

c. Tax Corrections

d. Human Service/Community Development Contracts for Service

Maureen Murphy, Teton County Clerk, presented to the Board for consideration of approval Human Service/Community Development Contracts for Service for the following organizations:

- i. Curran Seeley Contract & Scope of Work
- ii. Curran Seeley Title 25 Contract & Scope of Work
- iii. Children's Learning Center Contract & Scope of Work
- iv. Senior Center Contract & Scope of Work
- v. CLIMB Wyoming Contract & Scope of Work
- vi. Community Entry Services Contract & Scope of Work
- vii. One22 Contract & Scope of Work
- viii. JH Air Contract & Scope of Works
- ix. JH Historical Society & Museum Contract & Scope of Work

The Human Service/Community Development budget appropriations were approved at the June 29, 2021 Special Meeting in the final budget approval.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the contract for service pursuant to the adopted FY2022 budget appropriations for Curran Seeley, Children's Learning Center, Senior Center, CLIMB Wyoming, Community Entry Services, One22, JH Air, and the JH Historical Society & Museum as presented. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*) - NONE

3. Consideration of Proposed Outgoing Commissioner Correspondence

a. Thank-You Letter to Outgoing Fair Board Member

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the letter to Gary Hardeman for his service on the Fair Board as presented. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

4. Consideration of Hoback Cabin 2 Asbestos Removal

Sarah Mann, Director of General Services Consideration of change order to contract for site restoration services of County owned property located at 11055 S. Hoback Junction South Road.

On September 7, 2021, the BCC approved a contract with Mack Mendenhall to purchase Cabin 2. According to the bid documents, before any work to Cabin 2 could begin, the County was responsible for asbestos testing and removal. Steve Harrington with Jorgensen Engineering completed the asbestos testing on both cabins and found that Cabin 2 would need to have the asbestos containing materials in the roofing removed prior to either demolition or moving of the structure. MD Landscaping has a subcontractor that they work with for these projects and submitted a change order for the work. In addition to the Asbestos removal, in order to get the cabins onto the highway, the current road leading to the cabins will need to be widened slightly to allow the cabins to pass through. MD Landscaping has provided a bid to add fill in the area and then remove the fill once the cabin has passed over the roadway. The change orders total \$14,640.00.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the change order to the site restoration contract for 11055 S. Hoback Junction South Road with MD Landscaping & Excavation Inc. in the amount of \$14,640.00. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

5. Consideration of Approval of Findings of Fact and Conclusions of Law and Order for Tax Appeal Hearings
Approval of Assessor Appeal Findings of Facts and Conclusions of Law for the appeal made by DCP Trust.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the Findings of Fact and Conclusions of Law for appeals as presented. Vice-Chairman Propst called for a vote. The vote showed four in favor and the motion carried 4-0.

DISCUSSION ITEMS

1. Known Matters for Discussion – there were none.
2. Other Matters for Discussion – there were none.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.
2. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

The meeting recessed at 9:12. A.m. and reconvened at 1:31 p.m.

Chairwoman Macker joined the meeting at 1:31 p.m.

WORKSHOPS

A. Employee Engagement Workshop

Melissa Ortiz and Emily Killham, both of Activate Human Capital Group, led an ongoing workshop with the Board to discuss employee engagement.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 2:28 p.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chairwoman

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
09-13-2021 WARRANTS**

| Warrant Number | Name | Amount |
|-----------------------|-------------------------------------|---------------|
| 399599 | ABBY HAYDUK | 336.32 |
| 399600 | ACE HARDWARE | 186.23 |
| 399601 | ALBERTSONS/SAFEWAY | 72.39 |
| 399602 | ALDER ENVIRONMENTAL LLC | 5,007.75 |
| 399603 | ALPHAGRAPHICS | 56.60 |
| 399604 | AMAZON CAPITAL SERVICES, INC. | 205.30 |
| 399605 | AMERIGAS | 91.00 |
| 399606 | AMERICAN RED CROSS | 189.00 |
| 399607 | ASPEN AUTOMOTIVE/NAPA | 23.97 |
| 399608 | AXIS FORENSIC TOXICOLOGY INC. | 2,205.00 |
| 399609 | BIOTA RESEARCH & CONSULTING, INC. | 2,858.70 |
| 399610 | BLUE SPRUCE CLEANERS, INC. | 514.87 |
| 399611 | BONNEVILLE COUNTY SOLID WASTE | 146,616.82 |
| 399612 | BOUND TREE MEDICAL, LCC | 781.90 |
| 399613 | TETON DIGITAL MEDIA LLC | 550.00 |
| 399614 | CENTURYLINK | 243.72 |
| 399615 | CENTRAL SQUARE TECH | 360.00 |
| 399616 | CHARM-TEX INC. | 70.90 |
| 399617 | CHARTER COMMUNICATIONS | 114.98 |
| 399618 | CMC RESCUE INC. | 3,888.00 |
| 399619 | CMI,INC | 394.13 |
| 399620 | CODY LARA | 47.25 |
| 399621 | COLORADO WILDLAND FIRE CONFERENCE | 295.00 |
| 399622 | COMPUNET INC | 13,110.00 |
| 399623 | COPY WORKS LLC | 16.00 |
| 399624 | DBR, INC. | 465.60 |
| 399625 | DELTA DENTAL | 23,428.30 |
| 399626 | DEAN'S PEST CONTROL LLC | 1,050.00 |
| 399627 | DEPARTMENT OF WORKFORCE SERVICES | 36,888.64 |
| 399628 | DIGITAL APPLESAUCE, INC. | 315.00 |
| 399629 | DUFFEL DONKEY LLC | 720.00 |
| 399630 | ECOLAB INC. | 549.33 |
| 399631 | ELIZABETH KOUTRELAKOS | 360.00 |
| 399632 | ELECTRICAL WHOLESALE SUPPLY CO,INC. | 70.90 |
| 399633 | E.R. OFFICE EXPRESS INC. | 487.76 |
| 399634 | FORSGREN ASSOCIATES INC. | 15,000.00 |
| 399635 | GLEN OWINGS | 1,680.49 |
| 399636 | GOLDER ASSOCIATES INC | 3,035.82 |
| 399637 | GRAINGER | 2,524.66 |
| 399638 | GRAVITY GRAPHICS | 163.80 |
| 399639 | GREENWOOD MAPPING,INC | 4,956.00 |
| 399640 | HIGH COUNTRY LINEN SUPPLY LLC | 728.48 |
| 399642 | INTERSTATE BATTERY SYSTEM OF IDAHO | 457.80 |
| 399643 | INSIDE OUT LANDSCAPE ARCHITECTURE | 360.00 |
| 399644 | JACKSON LUMBER | 11,116.98 |
| 399645 | JH COMMUNITY COUNSELING CENTER | 240.00 |
| 399646 | JH MOUNTAIN RESORT | 300.00 |
| 399647 | JH OUTDOOR LEADERSHIP INST INC | 9,600.00 |
| 399648 | JACKSON HOLE SECURITY LLC | 600.00 |
| 399649 | JIM WARREN | 237.50 |
| 399650 | JORGENSEN ASSOCIATES PC | 141,191.47 |
| 399651 | JOEL GAYTON | 78.97 |
| 399652 | JONES & BARTLETT LEARNING LLC | 1,699.16 |
| 399653 | JOHNSON, ROBERTS & ASSOCIATES | 15.00 |
| 399654 | KELLY JO HATCH | 320.00 |
| 399655 | KENNON C.TUBBS, MD LLC | 18,356.00 |
| 399656 | KNO2 LLC | 56.00 |
| 399657 | KRISTINE HAYDUK | 100.00 |
| 399658 | LABORATORY SUPPLY NETWORK INC | 6,949.00 |
| 399659 | LASER XPRESS | 205.90 |
| 399660 | LEGACY PHILANTHROPY WORKS | 5,620.00 |
| 399661 | LILY SULLIVAN | 127.61 |
| 399662 | LONG BUILDING TECHNOLOGIES, INC. | 1,042.32 |
| 399663 | LOWER VALLEY ENERGY | 1,682.28 |
| 399664 | MARLENE MACKEY | 100.00 |
| 399665 | MATTHEW SCOTT | 59.50 |
| 399666 | MCKESSON MEDICAL SURGICAL | 86.33 |
| 399667 | MERIDIAN ENGINEERING P.C. | 5,697.00 |
| 399668 | MEYRING & ASSOCIATES INC. | 3,348.50 |
| 399669 | NATURESCAPE DESIGNS | 140.00 |
| 399670 | NELSON ENGINEERING COMPANY | 1,618.50 |
| 399671 | NORCO INC LB 413124 | 46.14 |
| 399672 | OFFICE ALLY | 35.00 |
| 399673 | ON GRADE BLADE SERVICE, LLC | 8,325.00 |
| 399674 | ON SIGHT LAND SURVEYORS, INC. | 3,497.09 |
| 399675 | PARK PLACE CONDOMINIUMS | 520.00 |
| 399676 | PLUMBING ANYTIME INC. | 1,841.89 |

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| 399677 | HAL JOHNSON JR-PROFESSIONAL EXPRESS | 140.00 |
| 399678 | QUADIENT FINANCE USA INC | 15.67 |
| 399679 | RED'S AUTO GLASS INC | 800.19 |
| 399680 | ROCKY MOUNTAIN COMPETITIVE SOLUTION | 82.87 |
| 399681 | ROTH ENTERPRISES | 360.00 |
| 399682 | R&S NORTHEAST | 491.64 |
| 399683 | RYAN BURKE | 720.00 |
| 399684 | SANOFI PASTEUR INC. | 8,877.61 |
| 399685 | SENCOMMUNICATIONS INC. | 604.00 |
| 399686 | SIMPLE DETAILS PHOTOGRAPHY | 350.00 |
| 399687 | SILVER STAR COMMUNICATIONS | 4,449.02 |
| 399688 | STATIC PEAK | 1,200.00 |
| 399689 | STAPLES | 133.42 |
| 399690 | ST JOHN'S MEDICAL CENTER | 330.00 |
| 399691 | STANDARD PLUMBING SUPPLY CO | 100.64 |
| 399692 | STINKY PRINTS, INC. | 328.05 |
| 399693 | ELIOR INC. | 7,739.42 |
| 399694 | SUSAN PRIETO | 400.00 |
| 399695 | TETON COUNTY 4-H COUNCIL | 900.00 |
| 399696 | TETON COUNTY CIRCUIT COURT | 109.50 |
| 399697 | TETON COUNTY TREASURER | 14,538.01 |
| 399698 | TETON COUNTY TREASURER | 29,735.93 |
| 399699 | TETON COURIER | 51.00 |
| 399700 | TETON PATHOLOGY PC | 2,400.00 |
| 399701 | TRC INC. | 30.48 |
| 399702 | TETON SQUADRON CIVIL AIR PATROL | 10,000.00 |
| 399703 | TETON MEDIA WORKS, INC. | 10,640.64 |
| 399704 | TETON TRASH REMOVAL INC. | 335.00 |
| 399705 | THOMSON REUTERS-WEST | 1,219.09 |
| 399706 | THE SALT LAKE TRIBUNE | 387.80 |
| 399707 | TOWN OF JACKSON | 5,729.11 |
| 399708 | TREES INC. | 3,062.50 |
| 399709 | TRANSERICA EMPLOYEE BENEFITS | 2,908.66 |
| 399710 | TYLER WIGHT | 303.75 |
| 399711 | VERIZON WIRELESS | 840.88 |
| 399712 | VICKI ROSENBERG, PHN | 770.00 |
| 399713 | VISA | 18,936.00 |
| 399714 | WALKER MECHANICAL | 345.00 |
| 399715 | WESTWOOD CURTIS CONSTRUCTION INC | 130,842.12 |
| 399716 | WESTERN LAND GROUP INC | 982.36 |
| 399717 | WESTERN RECORDS DESTRUCTION INC. | 43.00 |
| 399718 | WEST BANK SANITATION | 455.06 |
| 399719 | WESTERN STATES EQUIPMENT | 2,323.00 |
| 399720 | WHITE GLOVE PROFESSIONAL CLEANING | 665.00 |
| 399721 | WILSON HARDWARE | 2,720.00 |
| 399722 | WYOMING ASSOCIATION OF FAIRS | 125.00 |
| 399723 | WYOMING PUBLIC HEALTH LABORATORY | 2,347.00 |
| 399724 | XEROX FINANCIAL SERVICES | 1,059.23 |
| 399725 | ZOLL MEDICAL CORPORATION | 259.56 |