

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met virtually in regular meeting on **September 27, 2021** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00 a.m.

Commission present: Natalia Macker, Chairwoman, Luther Propst, Vice-Chairman, Mark Barron, and Greg Epstein were present via Zoom. Mark Newcomb joined the meeting after roll call.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt the agenda as presented. Chairwoman Macker called for a vote. The vote showed four in favor and the motion carried 4-1.

Commissioner Newcomb joined the meeting at 9:01 a.m.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the September 27, 2021 county voucher run in the amount of \$1,063,157.01. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
 - i. Hotel Terra – Savion Vacation Group

A request for approval of an application for a 24-hour catering permit submitted by Westgroup Terra, LLC (Hotel Terra) for the Savion Vacation Group Event to be held September 30, 2021.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the 24-hour catering permit submitted by Westgroup Terra, LLC (Hotel Terra) for the Savion Vacation Group Event to be held September 30, 2021 with the permit being valid for a 24-hour period. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)

3. Consideration of Proposed Outgoing Commissioner Correspondence – there was none.

4. Consideration of 2021 Tax Appeal Orders (FOFCOLs)

Consideration of Assessor Appeal Findings of Facts and Conclusions of Law for hearings held before the Teton County Board of Equalization on August 13 and September 7, 2021. At the conclusion of each hearing, the Board of Equalization made a decision and directed the prevailing party to draft Findings of Facts and Conclusions of Law. Each of those documents were then sent to the appellant to review and submit any exceptions or corrections. Attached are the Findings of Fact and Conclusions of Law for Harris, Cohen, and Spotted Horse Ranch, LLC.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the Findings of Fact and Conclusions of Law for appeals as presented. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of Search and Rescue Helicopter Service Agreement – CONTINUED FROM SEPT. 20, 2021

Keith Gingery, Deputy County Attorney, presented to the Board for consideration of approval an agreement with Helicopter Express for helicopter services for Teton County Sheriff's Office Search and Rescue (SAR).

The Teton County Sheriff's Office (TCSO) put out an RFP for helicopter services for SAR in 2019. Helicopter Express was the winning bidder and awarded the SAR helicopter contract from October 1, 2019, through May 31, 2020. The contract contained an option for the parties to renew for four additional terms with a 3% annual increase. The County exercised that option last year and extended the contract for the 2020-2021 winter season. The County now desires to extend the contract for another one year for the 2021-2022 winter season.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the Second Amendment to the Search and Rescue Helicopter Agreement with Helicopter Express. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

6. Consideration of Approval of Eagle Scout Commendation Letters

Each year, the Board of County Commissioners send Letters of Commendation to the newly promoted Eagle Scouts. Commissioner Barron read the letter of Commendation:

WHEREAS, the rank of Eagle Scout is an accomplishment that caps years of learning through progressive leadership responsibilities, volunteerism, earning at least twenty-one merit badges and countless nights spent camping in wilderness. WHEREAS, over the history of the Boy Scouts of America, only two million boys have become Eagle Scouts (less than 3% of boys involved in Scouting), and it is a rank that is awarded for life. WHEREAS, the road to becoming an Eagle Scout is long and difficult, the reward is great. He has been tested and challenged in a way that not only gives him a greater understanding of his place in his community, but a better understanding of who he is and what he is capable of achieving. NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Teton County Board of County Commissioners recognizes and bestows commendation of distinction on Lachlan Brown, Trent Healy, and Luke Burcham, all of Troop 67, for achieving the Eagle rank.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the Eagle Scout Letters of Commendation as presented and request each Commissioner to sign. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried.

Agenda item #7 was considered after the workshop with Hays as it concerns the County's insurance plan that will be discussed at the workshop.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Identify Consent Agenda

B. Monthly Updates

- i. Fire/EMS – Brady Hansen, Fire Chief, gave updates on operations, call volume, and equipment acquisitions.
- ii. General Services – Sarah Mann, Director of General Services, gave updates on the fraud assessment and internal control study, Teton County Website refresh, public engagement website building, phishing project, Wi-Fi upgrade, new staff members, Courthouse design project, and wildlife feeding information campaign.
- iii. Health Department – Jodie Pond, Health Director, gave updates on funding for outreach projects, vaccines, flu shots, staffing vacancies, and COVID-19 response.
- iv. Housing – April Norton, Housing Director, gave updates on housing projects, FLAP Grant applications, West Kelly Avenue and Mercill Development, other affordable housing rental options, compliance specialist position opening, Housing Nexus Study, stakeholder groups, and upcoming meetings.
- v. Human Resources – Alyssa Watkins, Interim Director of Human Resources, gave updates on open positions, recruiting, sick leave, and Policy Committee activities.
- vi. Parks & Recreation – Steve Ashworth, Parks and Recreation Director, gave updates on programs, winter snow removal and service, and staffing shortages.
- vii. Planning & Building – Chris Neubecker, Director of Planning and Building Services, gave updates on Northern South Park neighborhood planning process, Building Department code updates, department vacancies, bear issues and wildlife feeding information campaign.
- viii. Public Works – Heather Overholser, Director of Public Works, gave updates on levee projects, Highway 390 wildlife signage, Alta area pavement maintenance project, WYDOT District Engineer Keith Compton position as Teton County Liaison, 45-day public comment period for Small Wastewater Facility Regulations, Stilson Site Planning, JH Transportation Coalition meeting with WYDOT, BUILD Grant project, Stilson area wildlife concerns, and open positions.
- ix. START – Darren Brugmann, START Director, gave updates on levels of service, computer-aided dispatch updates, bus replacements, feasibility of service to Airport, winter service, driver shortages and anticipated driver shortage, and START Board activities. In conclusion, Director Brugmann gave closing remarks regarding the projects that he was involved in during his time with START as these will be his final updates to the Board before he resigns.

The meeting recessed at 10:36 a.m. and reconvened at 10:42 a.m.

WORKSHOPS

a. Cattleman's Bridge Workshop

Amy Ramage, County Engineer, provided a slideshow to the Board regarding the Cattleman's Bridge area project.

The Board opened the workshop for public comment. There was no public comment.

KNOWN MATTERS FOR DISCUSSION (Continued)

- C. BCC Letter Process – the Board discussed their process for handling outgoing correspondence.

2. Other Matters for Discussion

- A. Stilson Site Planning - Board discussed options for upcoming Stilson conversations.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.
2. Liaison reports / Commission updates
 - A. Commissioner Macker requested that the Board write a letter to Tom Segerstrom in honor of his Retirement.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no Liaison updates, but asked for information on WCCA congressional tours.
 - E. Commissioner Propst had no updates.

The meeting recessed at 11:32 a.m. and reconvened at 1:31 p.m.

Commissioner Epstein left the meeting.

WORKSHOPS - Continued

b. Hays: 2021 Renewal

Randall Johnson, Senior Vice President, Hays Companies, gave the Board an overview of their available options for a Stop-Loss Insurance Plan.

ACTION ITEMS (Continued)

- 1. Consideration of a Stop Loss Insurance Renewal

To consider a stop loss renewal proposal from Voya Financial Hays Companies has worked with Voya Financial to outline three stop loss renewal options for Teton County. Hays will present these options to the Board of County Commissioners for consideration in today’s workshop. The Board will be asked to choose between the three options. Hays Companies is recommending renewal option 1.

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the Stop Loss Insurance Renewal Offer, Option 1, from Voya Financial, and move forward with additional options recommended. Chairwoman Macker called for a vote. The vote showed four in favor and the motion carried 4-0.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to adjourn. Chairwoman Macker called for a vote. The vote showed four in favor and the motion carried 4-0. The meeting adjourned at 1:57 p.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chairwoman

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK’S OFFICE
09-27-2021 WARRANTS**

Warrant Number	Name	Amount
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