

To: ISWR Advisory Board
From: ISWR Staff
Date: July 10, 2019
Re: Staff Report

1) Staffing

- Departures: Leo Festek resigned from ISWR in August 9, 2019. Jourden Hensley’s last day at ISWR was September 3, 2019. Summer intern, JoJo Denmark from Boise State University, completed her internship.
- Additions: ISWR recently hired Rodolfo Jimenez as a Recycling Operator. Rodolfo started August 19. Welcome Rodolfo!
- ISWR is advertising for the Customer Service position. If you know anyone who would make a good addition to our team, the job posting is located here <http://www.tetonwyo.org/1299/Job-Postings>

2) Special Purpose Excise Tax (SPET) - ISWR has infrastructure improvements on the SPET ballot. The ballot language is below. There are several community informational events that ISWR staff and board members will attend. These events are included in the calendar.

Road to Zero Waste” Infrastructure Improvements at the Teton County Recycling Center and the Teton County Composting Facility. \$2,500,000.00 for planning, designing, engineering, purchasing and construction of infrastructure improvements at both the Teton County Recycling Center and the Teton County Composting Facility to achieve the goal of 60% waste diversion from the landfill by 2030. The current waste diversion rate is 34%. Specifically, to construct a covered outdoor area of residential bins, to construct a sorting system infrastructure, and to install a truck scale at the Teton County Recycling Center; and to construct a food waste sorting system at the Teton County Composting Facility.

3) Town of Jackson Plastic Bag Ordinance – The second phase of the Town of Jackson Plastic Bag Ordinance takes effect on November 1, 2019. The Town of Jackson and ISWR are coordinating outreach and education on the implementation for small retailers. Receipts for the first quarter are listed below. Smith’s is sending a check and payment from TJ Maxx is pending.

Online Payment - Albertsons LLC Albertsons LLC	\$4053.10
Online Payment - Lisa G. McCoy dollar store	\$817.50
Online Payment - Jackson Whole Grocer	\$1,326.90
Online Payment - Lucky’s Market of Jackson L	\$625.20
Online Payment - Kmart 7139 Kmart 7139	\$385.30

Total	\$7,208.00
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- 4) **Wyoming Solid Waste and Recycling Association** – Brenda Ashworth, Heather Overholser and Kent Jaspersen attend the annual convention in Sheridan, Wyoming August 26 through 29, 2019. The conference provided valuable information and interaction with solid waste and recycling staff around the state and regulators from Wyoming Department of Environmental Quality and Environmental Protection Agency.
- 5) **Environmental Protection Agency** – The EPA Region 8 Hazardous and Solid Waste Program Directors’ Meeting will be held in Jackson on October 2 and 3. Heather Overholser, along with Bill Hensley and Mark McClain, will present to the group on the Trash Transfer Station and Closure project. ISWR will conduct a tour of the Trash Transfer Station and Closure project on October 3, 2019.
- 6) **ISWR Infrastructure Maintenance, Repairs and Improvements/Capital Projects**
- **Recycling Center Phase 2** – Construction on Phase 2 of the recycling center is on schedule. The concrete walls and steel structure have been placed. Crews continue to work on exterior and interior of the building. The required landscaping was complete on August 30, 2019.
 - **Trash Transfer Station** – The Trash Transfer Building has been completed and Certificate of Occupancy issued on August 9, 2019. ISWR is working with Yellow Iron to move in and start operating the new building.
 - **Landfill Closure Contract** – The landfill closure is progressing. The sand layer has been placed and the membrane fabric is currently being installed. RSCI is on schedule for completion by December 31, 2019.
 - **TTS Water System Improvements** – Nelson Engineering is conducting engineering services for ISWR to design and bid out the project, as well as provide engineering services during construction. Due to permitting issues construction has been delayed until spring 2020. The USFS Regional Office has approved allowing the improvements to be completed in Inventoried Roadless Area. Permit approval from US Fish and Wildlife Service and Wyoming Game and Fish is pending.
 - **Carcass Disposal** – Alyssa Watkins, County Commissioners’ Administrator, is leading Carcass Disposal planning. Stakeholders met in August 9, 2019 to discuss the issue. Teton County will investigate private disposal options.
 - **Food Composting** – Notice to proceed for the food composting contract with was issued to Terra Firma. In preparation for food composting, ISWR will be issuing a

Request for Proposal (RFP) to enclose the Interim Trash Transfer Station for food composting. ISWR intends to initiate commercial food composting with early adopters in May 2020.

Report from Caroline: Financial Accountant

1) ISWR Finances

Total ISWR revenue is down 41% year over year. A \$224,556 transfer station payment was mistakenly sent to Teton County Idaho and recycling commodity prices are at record lows. I recorded accrual revenue for recycling commodities in June, so July 2019 looks wonky. In addition, I “sold” two loads of cardboard in July for \$0. If we had received the \$224,556 payment in July as expected, TTS Revenue would have been up 15.1% over last FY and ahead of budget by \$130,000. JCR revenue is down 82.7% FYTD.

2) JCR Commodities Markets August 2019

OCC: \$21-26/T. Down 57% from last FY’s average.

Office Pack: OP down \$5/ton from \$72.50/T to \$67.50/T. Down 50% from last FY’s average. The high price for OP last fiscal year was \$170/T.

Newspaper: ONP is going to an insulator in Twin Falls, ID for \$80/T. If I were selling it to be recycled, we would receive \$20/T.

Magazines: OMG \$20/T. Down 54% from last FY’s average.

Aluminum UBCs: \$0.44/lbs. or \$880/T.

3) More Reading

<https://www.denverpost.com/2019/08/25/colorado-recycling-china-rising-costs-centennial-alpine/>

Report for Carrie Bell: Waste Diversion and Outreach Coordinator

- 1) Plastic Bag Reduction Ordinance:** The PBRO committee met in August and gave staff the green light to move forward with education plans. Banners will be ordered soon, and the tool kit and other materials will be made available in the next couple weeks.
- 2) August Art Fair-** ISWR was present at the nonprofit tent at the art fair in August. The nonprofit tent provides a craft suitable for kids, and ISWR brought a “Road to Zero Waste Magazine Mosaic.” The mosaic was finished and hopefully can be used at future events.
- 3) SPET-** Several presentations have been scheduled for SPET presentations including the Rotary Club and League of Women’s Voters. The Town and County are organizing upcoming open house events
- 4) Tours-** the Naturalist Nerds club of Grand Teton National Park came down for a tour of the Recycling Center. Unfortunately, the tour overlapped with the Park’s softball championship,

so attendance was low. However, those who attended were excited and came with lots of questions. The Nerds are looking to redo this tour and include the landfill when there are not sport championships going on at the same time.

- 5) Notes for Volunteers-** At the People's Market it is really easy to just take people's waste and separate it for them. I catch myself doing it frequently (Rani caught me!). Remember that we are present at events to educate, not be their janitor. This will be important at Old Bill's, and also for anyone participating at "Ask a Recycler." It is their waste they need to dispose of, and we are there to help ensure they learn how to do it correctly.