

Proposed Budget

Buffalo Valley Water District	
Budget Hearing Information	
PO Box 321	Location: TBD
Moran, WY, 83013	Date: TBD
307-543-9171	Time: TBD
Teton County	Budget Prepared by: Jacob Schell

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The water district has applied for and obtained a grant from the S.L.I.B to enable the abandonment of deteriorating old water lines. The grant is matched by a loan, which will begin to require payments in this fiscal year. Our contractual agreements may require extra spending as the process has taken longer than previously thought, hence the increased proposed expenditures. Work and payouts are scheduled to start in the next few months. No other major changes to income or expenditures are anticipated at this time.</p>		

S-B	RESERVE DESCRIPTION
<p>The district has approximately \$20,000 in reserves which has not changed for several years excepting a small amount of interest revenue.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> No
Jacob Schell	12/31/21	
John Sharsmith	12/31/21	
Don Zak	12/31/21	
George Leys		
Silas Matthies		

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$4,930	\$19,674	\$4,283	\$4,283
S-2	Total Principal to Pay on Debt	\$0	\$3,924	\$3,195	\$3,195
S-3	Total Change to Restricted Funds	\$18	\$14	\$10	\$10
S-4	Total General Fund and Forecasted Revenues Available	\$134,528	\$108,365	\$113,146	\$113,146
S-5	Amount requested from County Commissioners	\$26,116	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$26,116	\$26,070	\$26,070	\$26,070
S-8	Tax levy (From the County Treasurer)	\$26,116	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$75	\$74	\$70	\$70
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$52,307	\$26,144	\$26,140	\$26,140

FY 7/1/20-6/30/21 Buffalo Valley Water District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$2,479	\$3,208	\$3,208
S-17	Administration	\$130	\$240	\$250	\$250
S-18	Operations	\$4,550	\$16,706	\$575	\$575
S-19	Indirect Costs	\$250	\$250	\$250	\$250
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$4,930	\$19,674	\$4,283	\$4,283

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$3,924	\$3,195	\$3,195

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$82,221	\$82,221	\$87,006	\$87,006

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$20,050	\$20,068	\$20,082	\$20,082
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$20,050	\$20,068	\$20,082	\$20,082
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$18	\$14	\$10	\$10
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$18	\$14	\$10	\$10
S-31	Subtotal	\$20,068	\$20,082	\$20,092	\$20,092
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$20,068	\$20,082	\$20,092	\$20,092

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 321
Moran, WY, 83013

PREPARED BY: Jacob Schell

DISTRICT PHONE: 307-543-9171

Proposed Budget

Buffalo Valley Water District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$26,116	\$26,070	\$26,070	\$26,070
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$26,116	\$26,070	\$26,070	\$26,070
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$18	\$14	\$10	\$10
R-5.2	Other: Specify _____ LVE Patronage Check	\$57	\$60	\$60	\$60
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$75	\$74	\$70	\$70
R-5.5	Total Forecasted Revenue	\$26,191	\$26,144	\$26,140	\$26,140
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Buffalo Valley Water District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay					
E-1.1	Real Property					
E-1.2	Vehicles					
E-1.3	Office Equipment					
E-1.4	Other (Specify)					
E-1.5	_____					
E-1.6	_____					
E-1.7	_____					
E-1.8	TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services					
E-2.1	Administrator					
E-2.2	Secretary					
E-2.3	Clerical					
E-2.4	Other (Specify)					
E-2.5	_____					
E-2.6	_____					
E-2.7	_____					
E-3	Board Expenses					
E-3.1	Travel					
E-3.2	Mileage					
E-3.3	Other (Specify)					
E-3.4	_____					
E-3.5	_____					
E-3.6	_____					
E-4	Contractual Services					
E-4.1	Legal		\$120			
E-4.2	Accounting/Auditing			\$190	\$200	\$200
E-4.3	Other (Specify)					
E-4.4	_____					
E-4.5	_____					
E-4.6	_____					
E-5	Other Administrative Expenses					
E-5.1	Office Supplies		\$10	\$50	\$50	\$50
E-5.2	Office equipment, rent & repair					
E-5.3	Education					
E-5.4	Registrations					
E-5.5	Other (Specify)					
E-5.6	_____					
E-5.7	_____					
E-5.8	_____					
E-6	TOTAL ADMINISTRATION		\$130	\$240	\$250	\$250

Proposed Budget

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$1,775	\$12,944		
E-7.2	Service Contracts	\$2,180	\$3,351		
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Checks/Bank Fees	\$35		\$60	\$60
E-9.2	PO Box Rental		\$64	\$65	\$65
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Water Tests	\$395	\$220	\$300	\$300
E-10.2	Legal Notices	\$165	\$127	\$150	\$150
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$4,550	\$16,706	\$575	\$575

Proposed Budget

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$250	\$250	\$250	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$250	\$250	\$250	

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal			\$3,924	\$3,195	
D-1.2	Interest			\$2,479	\$3,208	
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$6,403	\$6,403	

Proposed Budget

Buffalo Valley Water District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021 _____

GENERAL FUNDS

		<i>End of Year</i>	<i>Beginning</i>	<i>Beginning</i>	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$82,221	\$82,221	\$87,006	\$87,006
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$20,068	\$20,068	\$20,092	\$20,092
C-1.6	Total Estimated Cash and Investments on Hand	\$102,289	\$102,289	\$107,097	\$107,097
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$20,068	\$20,082	\$20,092	\$20,092
C-2.3	Total Deductions (a+b)	\$20,068	\$20,082	\$20,092	\$20,092
C-2.4	Estimated Non-Restricted Funds Available	\$82,221	\$82,207	\$87,006	\$87,006

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0
C-3.12					

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$20,050	\$20,068	\$20,082	\$20,082
C-4.1	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.2	Amount to be added to the reserve	\$18	\$14	\$10	\$10
C-4.3	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.4	SUB-TOTAL	\$20,068	\$20,082	\$20,092	\$20,092
C-4.5	Identify the amount and project to be spent				
C-4.6	a. _____				
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained	\$20,068	\$20,082	\$20,092	\$20,092
C-4.12					

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8					
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0