Interfacility Ground Transfer Request Flowsheet

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Long Distance (SLC, Casper, etc.)
- Request prior to 11:00 am on day of transfer.
- Transportation must be initiated by 12:00 pm, except in rare cases requiring an emergent long distance transfer.

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Short Distance (Idaho Falls)
- Transfers of an acute nature may be requested at any time.
- Requests after 21:00 hours should be of an acute nature.

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Hospital contacts Dispatch with:

1. Teton Co. Dispatch   (307)733-2331

2. Patient location

     ER   ICU   PCU   OB   other _____

3. Reason for transfer (Cardiac, OB, Sepsis, etc.)

     DX_____

4. Pt Acuity:

Patient Acuity	EMS Crew configuration
Stable with no anticipated risk for deterioration	**Basic EMT** (no advanced interventions)
Stable with low risk of deterioration	**EMT-Intermediate** (IV, pain meds)
Stable with medium to high risk of deterioration or Unstable	**Paramedic** (cardiac monitoring, IVdrips, ventilator, sedation)
Requiring a level of service beyond the scope of the Paramedic	**Paramedic + Specialty Care Provider** (RN, RT)

4. Mode of transport   Ground   Fixed wing   Rotor

5. Destination

     EIRMC   U of U   IMC   Primary Children's

Other _____

Accepting Unit _____ Attending _____

6. St. John's Hospital Contact & phone # (pt's nurse)

     _____   _____

7. *Notify ED of all pending transfers ext 7251*

A Fire/EMS representative will contact hospital within ~10 minutes to discuss the transfer.

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After hospital contacts dispatch, call is entered into CAD & contacts Duty Officer (DO)

Duty Officer (DO) evaluates request

- **System capability**
  - Multiple ambulances out of service or engaged on calls?
  - Will the transfer(s) significantly deplete 911 resources/staff?
- **Crew Safety**
  - weather/road conditions
  - staff work/rest

Go
DO notifies Captain

Capt. contacts Pt's RN

- Level of care: Basic, Intermediate or Paramedic?
- 2 or 3 crew members?
- Sends crew to hosp.

No Go
DO contacts Hospital directly

- Can we Delay? (weather, staffing issues)
- Are there other immediate options
  - Other ground agencies?
  - Air ambulance?