

Proposed Budget

Squaw Creek Water District	
Budget Hearing Information	
PO Box 7692	Location: 1955 E Porcupine Rd, Jackson, WY 83001
Jackson, WY 83001	Date: 5/28/2021
208-403-2333	Time: 11:25 AM
Teton County	Budget Prepared by: Janice Sproule

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The 2021-2022 budget proposal utilizes the actuals from the previous year. However, our maintenance proposal reflects a substantial increase in order to address the aging process on pumps, meters, etc. which will require parts and labor to repair. We will also purchase a small inventory of parts to keep on hand for repairs and maintenance in order to be more timely and efficient in our repairs. Revenues will remain stable with the current rate structure.</p>		

S-B	RESERVE DESCRIPTION	
n/a		

S-C

Names of Board Members	Date of End of Term
Dick Shuptrine	11/30/22
Chip Marvin	11/30/24
Kip Roe	11/30/24
Kevin Meagher	11/30/24
Jody Garland	11/30/22

Does the district have regular office hours exceeding 20 hours per week?	No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

	Yes
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Where are the minutes of your board meeting available for public review?

1955 E Porcupine Rd

How and where are the notices of meeting posted for the public?

email

Where are the public meetings held?

1955 E Porcupine Rd

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$56,948	\$59,847	\$73,023	\$73,023
S-2	Total Principal to Pay on Debt	\$5,310	\$5,441	\$5,575	\$5,575
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$111,626	\$114,421	\$143,205	\$143,205
S-5	<i>Amount requested from County Commissioners</i>	\$28,442	\$31,200	\$58,500	\$58,500
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$45,568	\$45,496	\$46,646	\$46,646
S-8	Tax levy (From the County Treasurer)	\$28,442	\$31,200	\$58,500	\$58,500
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$31	\$140	\$474	\$474
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$74,041	\$76,836	\$105,620	\$105,620

FY 7/1/21-6/30/22 Squaw Creek Water District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$3,108	\$2,977	\$2,843	\$2,843
S-17	Administration	\$8,136	\$9,720	\$10,260	\$10,260
S-18	Operations	\$44,650	\$46,050	\$58,955	\$58,955
S-19	Indirect Costs	\$1,054	\$1,100	\$965	\$965
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$56,948	\$59,847	\$73,023	\$73,023

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$5,310	\$5,441	\$5,575	\$5,575

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$37,585	\$37,585	\$37,585	\$37,585
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 7692
Jackson, WY 83001

DISTRICT PHONE: 208-403-2333

PREPARED BY: Janice Sproule

Proposed Budget

Squaw Creek Water District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$28,442	\$31,200	\$58,500	\$58,500
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$27,828	\$45,496	\$46,646	\$46,646
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$17,740			
R-3.4 Total Operating Revenues		\$45,568	\$45,496	\$46,646	\$46,646
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$31	\$40	\$24	\$24
R-5.2 Other: Specify <u>LVE Dividend</u>	4500		\$100	\$450	\$450
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$31	\$140	\$474	\$474
R-5.5 Total Forecasted Revenue		\$45,599	\$45,636	\$47,120	\$47,120
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Squaw Creek Water District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003	\$4,824	\$6,600	\$7,975	\$7,975
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021		\$500	\$500	\$500
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Energy Lab; Environ Lab	7023	\$2,673	\$550		
E-4.5 Water testing	7023		\$240	\$590	\$590
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$399	\$760	\$160	\$160
E-5.2 Office equipment, rent & repair	7032		\$80		
E-5.3 Education	7033				
E-5.4 Registrations	7034		\$450	\$450	\$450
E-5.5 Other (Specify)					
E-5.6 Bank fees	7035	\$240	\$240	\$240	\$240
E-5.7 Newspaper; Merchant fees	7035		\$300	\$345	\$345
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$8,136	\$9,720	\$10,260	\$10,260

Proposed Budget

Squaw Creek Water District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202		\$42,100		
E-7.2 Service Contracts	7203	\$35,332		\$34,500	\$34,500
E-7.3 Other (Specify)					
E-7.4 Meter reading	7204	\$585	\$900	\$600	\$600
E-7.5	7204				
E-7.6					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3	7212				
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1	7220				
E-9.2	7220				
E-9.3	7220				
E-9.4	7220				
E-9.5					
E-10 Program Services (List)					
E-10.1 Century Link - telephone	7230	\$340	\$340	\$340	\$340
E-10.2 LVE - Electricity	7230	\$3,114	\$2,710	\$3,240	\$3,240
E-10.3	7230				
E-10.4	7230				
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1	7400				
E-11.2	7400				
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1 R&M	7450	\$5,052		\$20,000	\$20,000
E-12.2 Plowing	7450	\$227		\$275	\$275
E-12.3	7450				
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$44,650	\$46,050	\$58,955	\$58,955

Proposed Budget

Squaw Creek Water District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$854	\$1,000	\$865	\$865
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Surety Bond	7505	\$200	\$100	\$100	\$100
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$1,054	\$1,100	\$965	\$965

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$5,310	\$5,441	\$5,575	\$5,575
D-1.2 Interest	6410	\$3,108	\$2,977	\$2,843	\$2,843
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$8,418	\$8,418	\$8,418	\$8,418

Proposed Budget

Squaw Creek Water District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$371	\$371	\$371	\$371
C-1.2	Savings and Investments	\$37,214	\$37,214	\$37,214	\$37,214
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$37,585	\$37,585	\$37,585	\$37,585
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$37,585	\$37,585	\$37,585	\$37,585

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
BOND FUNDS	1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0