

# Final Budget

Skyline Improvement & Service District	
Budget Hearing Information	
PO Box 3601	Location: <a href="https://us04web.zoom.us/join">https://us04web.zoom.us/join</a> ID 423 001 218
Jackson, WY 83001	Date: 6/1/2021
307-413-2488	Time: 2:15PM MST
Teton County	Budget Prepared by: Dave Adams

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Skyline Improvement and Service District proposes a balanced budget for FY 2021-22. Given the aging water system, the Board anticipates continued water capital expenditures based on the recommendations of a very recently completed WWDC Level II study. The study and recommendations were only received on May 27, 2021, and are still under review by the board at the time of the June 1 submission deadline. However, It is anticipated that for the District's updated FY 2021-22 proposed and recommended budget for June 2021, significant changes in the water budget, both on the revenue and expense side will be needed, in order to address the Level II findings and recommendations.</p> <p>District from time to time holds homeowner construction bonds that are refunded at completion of their project, if the District roads are free from damage. Currently, the District holds (5) \$2,500.00 bonds that are anticipated to be refunded in full at the end of the respective projects.</p>		

S-B	RESERVE DESCRIPTION
<p>The District currently has Road and Water Reserves of approximately \$240,000 &amp; \$97,000 respectively. Our road reserves increase annually, through road assessments, to meet planned road maintenance, specifically, chip sealing every 6 years, and road overlay every 20 years. Our water reserves are build up through annual base fees and usage fees and will be earmarked for short-medium and long term water system improvements.</p>	

S-C	
Names of Board Members	Date of End of Term
Latham Jenkins	11/30/22
Kurt Harland	11/30/21
James Lewis	11/30/24

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?  Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$284,551	\$174,780	\$194,071	\$194,071
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	-\$110,553	-\$19,347	\$15,445	\$15,445
S-4	Total General Fund and Forecasted Revenues Available	\$461,393	\$465,506	\$428,613	\$428,613
S-5	Amount requested from County Commissioners	\$196,265	\$200,498	\$208,026	\$208,026
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$163,686	\$167,874	\$164,226	\$164,226
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$32,579	\$32,624	\$43,800	\$43,800
S-12	Miscellaneous	\$2,060	\$1,940	\$590	\$590
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$198,325	\$202,438	\$208,616	\$208,616

Skyline Improvement & Service District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$70,257	\$57,739	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$25,210	\$22,326	\$26,670	\$26,670
S-18	Operations	\$75,681	\$72,518	\$123,750	\$123,750
S-19	Indirect Costs	\$2,850	\$2,850	\$2,950	\$2,950
S-20R	Expenditures paid by Reserves	\$110,553	\$19,347	\$40,701	\$40,701
S-20	Total Expenditures	\$284,551	\$174,780	\$194,071	\$194,071

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$263,068	\$263,068	\$219,997	\$219,997
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$217,969	\$107,416	\$88,069	\$88,069
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$217,969	\$107,416	\$88,069	\$88,069
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$56,146	\$56,146
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$56,146	\$56,146
S-31	Subtotal	\$217,969	\$107,416	\$144,215	\$144,215
S-32	Less Total to be spent	\$110,553	\$19,347	\$40,701	\$40,701
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$107,416	\$88,069	\$103,514	\$103,514

End of Summary

161945 Date adopted by Special District 5/20/2021

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

DISTRICT ADDRESS: PO Box 3601  
Jackson, WY 83001

PREPARED BY: Dave Adams

DISTRICT PHONE: 307-413-2488

# Final Budget

Skyline Improvement & Service District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$163,686	\$167,874	\$164,226	\$164,226
R-1.2	Other County Support	\$32,579	\$32,624	\$43,800	\$43,800

## FORECASTED REVENUE

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$2,060	\$1,940	\$590	\$590
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$2,060	\$1,940	\$590	\$590
R-5.5	<b>Total Forecasted Revenue</b>	\$2,060	\$1,940	\$590	\$590
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

Skyline Improvement & Service District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$70,257	\$57,739	\$0	
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$70,257</b>	<b>\$57,739</b>	<b>\$0</b>	<b>\$0</b>

## ADMINISTRATION BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Treasurer bonding fee		\$0	\$170	\$170
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$410	\$410	\$3,000	\$3,000
E-4.2	Accounting/Auditing	\$23,786	\$20,944	\$21,500	\$21,500
E-4.3	Other (Specify)				
E-4.4	Website Admin	\$394	\$361	\$600	\$600
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$305	\$305	\$600	\$600
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Postage	\$27	\$18		
E-5.7	Advertising	\$288	\$288	\$800	\$800
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$25,210</b>	<b>\$22,326</b>	<b>\$26,670</b>	<b>\$26,670</b>

# Final Budget

Skyline Improvement & Service District

FYE 6/30/2022

<b>OPERATIONS BUDGET</b>			
		2019-2020 Actual	2020-2021 Estimated
		2021-2022 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>		
E-7.1	Wages--Operations		
E-7.2	Service Contracts		
E-7.3	Other (Specify)		
E-7.4	_____		
E-7.5	_____		
E-7.6	_____		
<b>E-8</b>	<b>Travel</b>		
E-8.1	Mileage		
E-8.2	Other (Specify)		
E-8.3	_____		
E-8.4	_____		
E-8.5	_____		
<b>E-9</b>	<b>Operating supplies (List)</b>		
E-9.1	_____		
E-9.2	_____		
E-9.3	_____		
E-9.4	_____		
E-9.5	_____		
<b>E-10</b>	<b>Program Services (List)</b>		
E-10.1	_____		
E-10.2	_____		
E-10.3	_____		
E-10.4	_____		
E-10.5	_____		
<b>E-11</b>	<b>Contractual Arrangements (List)</b>		
E-11.1	Water Operations	\$5,323	\$4,855
E-11.2	Contract Labor	\$9,138	\$9,497
E-11.3	Snow Removal	\$29,298	\$29,298
E-11.4	Water Testing	\$1,987	\$1,967
E-11.5	see additional details		\$8,000
<b>E-12</b>	<b>Other operations (Specify)</b>		
E-12.1	Utilities	\$4,808	\$4,592
E-12.2	Repairs and Maintenance	\$23,074	\$22,309
E-12.3	Road Signage	\$2,045	
E-12.4	Water Leak Detection	\$8	
E-12.5	see additional details		\$15,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$75,681</b>	<b>\$72,518</b>
		<b>\$123,750</b>	<b>\$123,750</b>

# Final Budget

Skyline Improvement & Service District

FYE 6/30/2022

## INDIRECT COSTS BUDGET

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$1,350	\$1,350	\$1,450	\$1,450
E-14.2	Buildings and vehicles					
E-14.3	Equipment		\$1,500	\$1,500	\$1,500	\$1,500
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$2,850</b>	<b>\$2,850</b>	<b>\$2,950</b>	<b>\$2,950</b>

## DEBT SERVICE BUDGET

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Skyline Improvement & Service District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020	2020-2021	2021-2022	Final Approval
		Actual	Estimated	Proposed	
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$747	\$747	\$750	\$750
C-1.2	Savings and Investments Account Balance	\$262,321	\$262,321	\$219,247	\$219,247
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$107,416	\$107,416	\$103,514	\$103,514
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$370,484</b>	<b>\$370,484</b>	<b>\$323,511</b>	<b>\$323,511</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$107,416	\$88,069	\$103,514	\$103,514
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$107,416</b>	<b>\$88,069</b>	<b>\$103,514</b>	<b>\$103,514</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$263,068</b>	<b>\$282,415</b>	<b>\$219,997</b>	<b>\$219,997</b>

## SINKING & DEBT SERVICE FUNDS

		2019-2020	2020-2021	2021-2022	Final Approval
		Actual	Estimated	Proposed	
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2019-2020	2020-2021	2021-2022	Final Approval
		Actual	Estimated	Proposed	
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$217,969	\$107,416	\$88,069	\$88,069
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$56,146	\$56,146
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$217,969</b>	<b>\$107,416</b>	<b>\$144,215</b>	<b>\$144,215</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Road Reserves			\$13,000	\$13,000
C-4.8	b. Easement			\$8,000	\$8,000
C-4.9	c. See Additional Details	\$110,553	\$19,347	\$19,701	\$19,701
C-4.10	Date of Reserve Approval in Minutes: 7/15/2021				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$110,553</b>	<b>\$19,347</b>	<b>\$40,701</b>	<b>\$40,701</b>
C-4.12	Balance to be retained	\$107,416	\$88,069	\$103,514	\$103,514

## BOND FUNDS

		2019-2020	2020-2021	2021-2022	Final Approval
		Actual	Estimated	Proposed	
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$110,553</b>	<b>\$19,347</b>	<b>\$40,701</b>	<b>\$40,701</b>

