

Proposed Budget

Fish Creek Improvement & Service District	
<small>Budget Hearing Information</small>	
PO Box 1587	Location: via Zoom - see link in budget message
Afton, WY 83110	Date: 7/19/2022
(307) 885-1040	Time: 9:00 a.m.
Teton County	Budget Prepared by: Wade Hirschi

<small>S-A</small>	BUDGET MESSAGE	<small>W.S. 16-12-403 (c)</small>
<p>The Fish Creek ISD (the District) collects all revenue from customers. No tax levy is required through Teton County. Sewer service is contracted through Aspens Pines Water & Sewer District (APWSD). The APWSD charges to the District makes up about 2/3 of the District's operating expenses. The District is seeing significantly increased costs due to inflation. The preliminary budget anticipates a 5.06% increase in revenue collected through customer rates. The link for the Zoom meeting for the hearing is: https://us02web.zoom.us/j/82960739941?pwd=STVuL0w3dXMxbnJHRXM2N29YWUpXdz09.</p>		

<small>S-B</small>	RESERVE DESCRIPTION
<p>The District does not have designated reserve funds; but attempts to set aside some amount of cash each year for future equipment replacement.</p>	

<small>S-C</small>																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Jill Russell</td> <td style="text-align: center;">7/1/23</td> </tr> <tr> <td>Andy Schwertfeger</td> <td style="text-align: center;">7/1/25</td> </tr> <tr> <td>Andrew Kimmell</td> <td style="text-align: center;">7/1/24</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>		Names of Board Members	Date of End of Term	Jill Russell	7/1/23	Andy Schwertfeger	7/1/25	Andrew Kimmell	7/1/24																	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;">Yes</td> </tr> <tr> <td colspan="2">If Yes, enter</td> </tr> <tr> <td>Address of office:</td> <td>80 East 1st Ave, Suite 100</td> </tr> <tr> <td>City, State, Zip:</td> <td>Afton, WY 83110</td> </tr> <tr> <td>Phone Number:</td> <td>307.885.1040</td> </tr> <tr> <td>Hours Open:</td> <td>Hours: 8:00-5:00</td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	Yes	If Yes, enter		Address of office:	80 East 1st Ave, Suite 100	City, State, Zip:	Afton, WY 83110	Phone Number:	307.885.1040	Hours Open:	Hours: 8:00-5:00		
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Where are the minutes of your board meeting available for public review?
 80 East 1st Ave, Suite 100, Afton, WY 83110

How and where are the notices of meeting posted for the public?
 Jackson Hole News & Guide

Where are the public meetings held?
 via Zoom - <https://us02web.zoom.us/j/82960739941?pwd=STVuL0w3dXMxbnJHRXM2N29YWUpXdz09>

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$208,709	\$230,060	\$218,002	\$218,002
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$517,327	\$516,322	\$508,795	\$508,795
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$167,795	\$170,648	\$182,736	\$182,736
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$9,622	\$5,764	\$1,030	\$1,030
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$177,417	\$176,412	\$183,766	\$183,766
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FY 7/1/22-6/30/23

Fish Creek Improvement & Service District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$18,336	\$18,955	\$19,340	\$19,340
S-18	Operations	\$186,693	\$206,960	\$194,362	\$194,362
S-19	Indirect Costs	\$3,680	\$4,145	\$4,300	\$4,300
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$208,709	\$230,060	\$218,002	\$218,002

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$339,910	\$339,910	\$325,029	\$325,029

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Wade Hirschi
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1587
 Afton, WY 83110

PREPARED BY: Wade Hirschi

DISTRICT PHONE: _____ 3078851040

Proposed Budget

Fish Creek Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$167,795	\$170,648	\$182,736	\$182,736
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$167,795	\$170,648	\$182,736	\$182,736
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$33	\$30	\$30	\$30
R-5.2 Other: Specify <u>Fin Chg/Late Fees</u>	4500	\$205	\$863	\$700	\$700
R-5.3 Other: See Additior <u>See Additional Details</u>		\$9,384	\$4,871	\$300	\$300
R-5.4 Total Miscellaneous		\$9,622	\$5,764	\$1,030	\$1,030
R-5.5 Total Forecasted Revenue		\$177,417	\$176,412	\$183,766	\$183,766
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Fish Creek Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Management/Bookkeeping	7013	\$18,000	\$18,000	\$18,000	\$18,000
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021			\$200	\$200
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$110	\$805	\$990	\$990
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Public Notices	7035	\$226	\$150	\$150	\$150
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$18,336	\$18,955	\$19,340	\$19,340

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
E-7 Personnel Services						
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8 Travel						
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9 Operating supplies (List)						
E-9.1	Engineering/Operations	7220	\$8,702	\$27,713	\$12,000	\$12,000
E-9.2	Maintenance/Repairs	7220	\$20,289	\$20,339	\$12,000	\$12,000
E-9.3	Utilities	7220	\$5,584	\$5,500	\$6,050	\$6,050
E-9.4	Water Testing	7220	\$4,685	\$4,600	\$1,000	\$1,000
E-9.5	_____					
E-10 Program Services (List)						
E-10.1	_____	7230				
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11 Contractual Arrangements (List)						
E-11.1	APWSD Sewer Fees	7400	\$108,667	\$110,042	\$121,046	\$121,046
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12 Other operations (Specify)						
E-12.1	Equipment Replacement	7450	\$0	\$0	\$3,500	\$3,500
E-12.2	Depreciation	7450	\$38,766	\$38,766	\$38,766	\$38,766
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13 TOTAL OPERATIONS			\$186,693	\$206,960	\$194,362	\$194,362

Proposed Budget

Fish Creek Improvement & Service District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503	\$3,180	\$3,645	\$3,800	\$3,800
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$3,680	\$4,145	\$4,300	\$4,300

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Fish Creek Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

GENERAL FUNDS	
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	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$82,566	\$82,566	\$67,429	\$67,429
C-1.2 Savings and Investments	1040	\$257,244	\$257,244	\$257,500	\$257,500
C-1.3 General Fund CD Balance	1050	\$100	\$100	\$100	\$100
C-1.4 All Other Funds	1020	\$0	\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$339,910	\$339,910	\$325,029	\$325,029
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$339,910	\$339,910	\$325,029	\$325,029

SINKING & DEBT SERVICE FUNDS	
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3	1070				
C-3.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____					
C-3.3 Amount to be added to the reserve					
C-3.4 Date of Reserve Approval in Minutes: _____					
C-3.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent					
C-3.7 a. _____					
C-3.8 b. _____					
C-3.9 c. _____					
C-3.10 Date of Reserve Approval in Minutes: _____					
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12 Balance to be retained		\$0	\$0	\$0	\$0

RESERVES	
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4	1090				
C-4.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____					
C-4.3 Amount to be added to the reserve					
C-4.4 Date of Reserve Approval in Minutes: _____					
C-4.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent					
C-4.7 a. _____					
C-4.8 b. _____					
C-4.9 c. _____					
C-4.10 Date of Reserve Approval in Minutes: _____					
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12 Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS	
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5	1060				
C-5.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____					
C-5.3 Amount to be added to the reserve					
C-5.4 Date of Reserve Approval in Minutes: _____					
C-5.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent					
C-5.7 Date of Reserve Approval in Minutes: _____					
C-5.8 Balance to be retained		\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT		\$0	\$0	\$0	\$0