

Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)	
Budget Hearing Information	
P.O. Box 3584	Location: Onlin -Zoom, Email, MembersHouse
Jackson, WY 83001	Date: 5/15/2022
307 733 6652	Time: Various
Teton County	Budget Prepared by: Keith Soper

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The West Gros Ventre Butte Water District, serves the Bar Y and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.

Assessments will be increased 10% in 2022-2023 to address the additional cost associated with maintenance and repairs of the system.

In November 2019 the district obtained a \$150,000 construction loan for two projects, pressure reducing valves and water meters for lots. The replacing pressure reducing valves project was completed in June 2020. In the spring of 2022 the district plans to continue with the meter project and hopes to install 9-11 meters. Additional meters will be installed in 2023. When the meter installations are completed we will use funds still available from the Construction loan.

In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4. For 2021-2022 Bank loan and Insurance payment for pump failure has been included in C-1.4.

In June and July of 2021 we experienced failure of two pumps and associated electronics. We have used a bank loan and received insurance claim payments to pay for well pumps and electronics repair and replacement. We continue to experience delays in obtaining both electronic components and the labor to complete the restoration project, however, it is expected to be completed in the Summer of 2022.

In 2022-2023 we should have the final system assessment and road map report completed from Nelson Engineering. Items outlined in the report will be evaluated and initiated by the board. At least one major recommendation for a feed line replacement project will be initiated to determine scope, source of funding and any alternatives. Other recommendations may require additional bank loans to complete.

S-B RESERVE DESCRIPTION

The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system.

S-C

Names of Board Members	Date of End of Term	
Andy Lang	11/8/22	Does the district have regular office hours exceeding 20 hours per week? No
David Hansen	11/8/22	
Joseph Ban	11/5/24	
Stephen Robertson	11/5/24	
Keith Soper	11/5/24	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes/No

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$98,725	\$243,424	\$180,950	\$296,050
S-2	Total Principal to Pay on Debt	\$0	\$71,000	\$16,000	\$16,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Proposed Revenues Available	\$246,158	\$386,952	\$249,055	\$335,348
S-5	Amount requested from County Commissioners	\$74,319	\$79,662	\$87,955	\$87,955
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$74,319	\$79,662	\$87,955	\$87,955
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)		\$0	\$0	\$0
S-12	Miscellaneous	\$1,132	\$755	\$1,100	\$1,100
S-13	Other Funds and Revenue	\$0	\$1,000	\$10,000	\$10,000
S-14	Total Revenue	\$75,451	\$81,417	\$99,055	\$99,055

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$4,085	\$8,530	\$9,000	\$9,000
S-17	Administration	\$440	\$1,850	\$2,050	\$2,050
S-18	Operations	\$90,341	\$229,185	\$166,000	\$281,000
S-19	Indirect Costs	\$3,859	\$3,859	\$3,900	\$4,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$98,725	\$243,424	\$180,950	\$296,050

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$71,000	\$16,000	\$16,000
				\$20,000	

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUND	\$170,707	\$305,535	\$150,000	\$236,293
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 3584
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6652

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 *Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre W
NAME OF DISTRICT/BOARD

FYE 6/30/2023

This column ~~will automatically populate by transfer fig~~
 You can change budgeting strategy if nece

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$74,319	\$79,662	\$87,955	\$87,955
R-1.2 Other County Support (see note on the right)	4005				
					\$0

FORECASTED REVENUE

County assessments such as LEVIES and MILLS go "Property Taxes and Assessments" above.

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$5	\$10	\$100	\$100
R-5.2 Other: Specify <u>Lower Valley Energy Rebate</u>	4500	\$1,127	\$745	\$1,000	\$1,000
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$1,132	\$755	\$1,100	\$1,100
R-5.5 Total Forecasted Revenue		\$1,132	\$755	\$1,100	\$1,100
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Excess Water Usage – Metered</u>	4500		\$1,000	\$10,000	\$10,000
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$1,000	\$10,000	\$10,000

click to add more detail.

click to add more detail

Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes
NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211			\$0	\$0
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

Need more details? Click to add more.

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$136	\$1,500	\$1,500	\$1,500
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____ add more					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)	7013				
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____ add more					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify) <i>Other (Specify)</i>					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____ add more					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$93	\$200	\$200	\$200
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify) <i>Other (Specify)</i>					
E-5.6 Postage & notices	7035	\$117	\$150	\$150	\$150
E-5.7 Board election	7035	\$94	\$0	\$200	\$200
E-5.8 _____ add more					
E-6 TOTAL ADMINISTRATION		\$440	\$1,850	\$2,050	\$2,050

Proposed Budget

OPERATIONS BUDGET

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify) <i>Other (Specify) Other (Specify)</i>				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____ <input type="button" value="add more"/>				
E-8 Travel					
E-8.1	Mileage	7211			
E-8.2	Other (Specify) <i>Other (Specify) Other (Specify)</i>				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____ <input type="button" value="add more"/>				
E-9 Operating supplies (List)					
E-9.1	Electricity	7220	\$5,531	\$5,000	\$6,000
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____ <input type="button" value="add more"/>				
E-10 Program Services (List)					
E-10.1	Legal	7230	\$400	\$1,000	\$1,000
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____ <input type="button" value="add more"/>				
E-11 Contractual Arrangements (List)					
E-11.1	Water System Operator	7400	\$33,630	\$45,000	\$45,000
E-11.2	Engineering	7400	\$5,635	\$65,000	\$65,000
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____ <input type="button" value="add more"/>				
E-12 Other operations (Specify)					
E-12.1	2 Well and electronics failure repair	7450	\$0	\$75,000	\$0
E-12.2	Repairs, Material & Parts	7450	\$33,385	\$33,385	\$60,000
E-12.3	Water Testing	7450	\$1,672	\$400	\$2,000
E-12.4	Electronics replace and upgrade SCADA	7450	\$10,487	\$5,000	\$2,000
E-12.5	See Additional Detai <input type="button" value="add more"/>				
E-13 TOTAL OPERATIONS		\$90,341	\$229,185	\$166,000	\$281,000

Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$3,859	\$3,859	\$3,900	\$4,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify) <i>Other (Specify)</i>					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____ add more					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____ add more					
E-17 TOTAL INDIRECT COSTS		\$3,859	\$3,859	\$3,900	\$4,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$0	\$71,000	\$16,000	\$16,000
D-1.2 Interest	6410	\$4,061	\$7,500	\$8,000	\$8,000
D-1.3 Fees	6420	\$24	\$1,030	\$1,000	\$1,000
D-2 TOTAL DEBT SERVICE		\$4,085	\$79,530	\$25,000	\$25,000

Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Water District)
NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$82,000	\$82,000	\$75,000	\$75,000
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds	\$88,707	\$223,535	\$75,000	\$161,293
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$170,707	\$305,535	\$150,000	\$236,293

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$170,707	\$305,535	\$150,000	\$236,293

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i>				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i>				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____ add to part c.				
C-3.9	<i>Date of Reserve Approval in Minutes:</i>				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0
C-3.12		\$0	\$0	\$0	\$0

		DOA Chart of Accounts
RESERVES		1090

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	<i>Date of Reserve Approval in Minutes:</i>				
C-4.2	Amount to be added to the reserve				
C-4.3	<i>Date of Reserve Approval in Minutes:</i>				
C-4.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.5	Identify the amount and project to be spent				
C-4.6	a. _____				
C-4.7	b. _____				
C-4.8	c. _____ add to part c.				
C-4.9	<i>Date of Reserve Approval in Minutes:</i>				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained	\$0	\$0	\$0	\$0
C-4.12		\$0	\$0	\$0	\$0

		DOA Chart of Accounts
BOND FUNDS		1060

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i>				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i>				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	<i>Date of Reserve Approval in Minutes:</i>				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8		\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0