

Proposed Budget

Skyline Improvement & Service District	
Budget Hearing Information	
PO Box 3601	Location: https://us04web.zoom.us/join , ID: 301 092 4055
Jackson, WY 83001	Date: 5/26/2022
307-733-1684	Time: 4pm
Teton County	Budget Prepared by: Leah Duke/Jim Lewis

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Skyline ISD board will be drawing on 2 grants/loans for FY 22/23. Both project, new well exploration and radio read meters, should be completed in the FY. The
 District currently holds \$17,500 of homeowner construction bonds that are refundable to homeowners at completion of their projects.

S-B RESERVE DESCRIPTION

N/A

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Latham Jenkins	11/30/22	<input checked="" type="checkbox"/> Yes
James Lewis	11/30/24	
Kurt Harland	11/30/25	

If Yes, enter

Address of office: 250 Veronica Lane
 City, State, Zip: Jackson, WY 83001
 Phone Number: 307-733-1684
 Hours Open: Mon-Fri, 8-5

Where are the minutes of your board meeting available for public review?
www.skylineranchisd.com

How and where are the notices of meeting posted for the public?
www.skylineranchisd.com and Jackson Hole News & Guide

Where are the public meetings held?
 250 Veronica Lane and <https://us04web.zoom.us/join>, ID: 301 092 4055

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$119,835	\$180,571	\$570,857	\$570,857
S-2	Total Principal to Pay on Debt	\$0	\$0	\$7,250	\$7,250
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$723,880	\$747,747	\$1,154,985	\$1,154,985
S-5	Amount requested from County Commissioners	\$184,180	\$208,026	\$265,969	\$265,969
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$164,222	\$164,226	\$203,216	\$203,216
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$321,250	\$321,250
S-11	Other County Support (Not from Co. Treas.)	\$19,958	\$43,800	\$62,753	\$62,753
S-12	Miscellaneous	\$569	\$590	\$590	\$590
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$184,748	\$208,616	\$587,809	\$587,809
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FY 7/1/22-6/30/23 Skyline Improvement & Service District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$19,701	\$19,701	\$426,737	\$426,737
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$25,050	\$26,670	\$34,370	\$34,370
S-18	Operations	\$72,484	\$131,250	\$106,600	\$106,600
S-19	Indirect Costs	\$2,600	\$2,950	\$3,150	\$3,150
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$119,835	\$180,571	\$570,857	\$570,857

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$7,250	\$7,250

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$539,131	\$539,131	\$567,176	\$567,176

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 3601
Jackson, WY 83001

PREPARED BY: Leah Duke/Jim Lewis

DISTRICT PHONE: 307-733-1684

Proposed Budget

Skyline Improvement & Service District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$164,222	\$164,226	\$203,216	\$203,216
R-1.2 Other County Support (see note on the right)	4005	\$19,958	\$43,800	\$62,753	\$62,753

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) _____	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201			\$176,250	\$176,250
R-4.3 Grants from State Agencies	4211			\$145,000	\$145,000
R-4.4 Total Grants		\$0	\$0	\$321,250	\$321,250
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$569	\$590	\$590	\$590
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$569	\$590	\$590	\$590
R-5.5 Total Forecasted Revenue		\$569	\$590	\$321,840	\$321,840
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Skyline Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Radio Read Meters	6200			\$145,000	\$145,000
E-1.6 New Well	6200			\$235,200	\$235,200
E-1.7 see additional details		\$19,701	\$19,701	\$46,537	\$46,537
E-1.8 TOTAL CAPITAL OUTLAY		\$19,701	\$19,701	\$426,737	\$426,737

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Treasurer bond fee	7005	\$170	\$170	\$170	\$170
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$2,820	\$3,000	\$5,000	\$5,000
E-4.2 Accounting/Auditing	7022	\$20,570	\$21,500	\$27,000	\$27,000
E-4.3 Other (Specify)					
E-4.4 Website Admin	7023	\$575	\$600	\$600	\$600
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$568	\$600	\$600	\$600
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising	7035	\$347	\$800	\$1,000	\$1,000
E-5.7	7035				
E-5.8					
E-6 TOTAL ADMINISTRATION		\$25,050	\$26,670	\$34,370	\$34,370

Proposed Budget

Skyline Improvement & Service District

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____	7220			
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____	7230			
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Water Operations	7400	\$5,783	\$5,400	\$7,200
E-11.2	Contract Labor	7400	\$2,522	\$19,500	\$7,000
E-11.3	Snow Removal	7400	\$29,454	\$31,000	\$35,000
E-11.4	Water Testing	7400	\$554	\$500	\$500
E-11.5	see additional details		\$5,153	\$31,000	\$15,000
E-12	Other operations (Specify)				
E-12.1	Utilities	7450	\$3,923	\$5,000	\$4,500
E-12.2	Repairs and Maintenance	7450	\$21,583	\$38,850	\$37,400
E-12.3	Water Leak Detection	7450	\$3,512		
E-12.4	_____	7450			
E-12.5	_____				
E-13	TOTAL OPERATIONS		\$72,484	\$131,250	\$106,600

Proposed Budget

Skyline Improvement & Service District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$1,350	\$1,450	\$1,500	\$1,500
E-14.2	Buildings and vehicles				
E-14.3	Equipment	\$1,250	\$1,500	\$1,650	\$1,650
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$2,600	\$2,950	\$3,150	\$3,150

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal			\$7,250	\$7,250
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$7,250	\$7,250

Proposed Budget

Skyline Improvement & Service District
NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$750	\$750	\$750	\$750
C-1.2	Savings and Investments	\$538,381	\$538,381	\$566,426	\$566,426
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$539,131	\$539,131	\$567,176	\$567,176

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	\$0
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$539,131	\$539,131	\$567,176	\$567,176

	DOA Chart of Accounts	
	1070	

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090	
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		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060	
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		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0