

Proposed Budget

Flat Creek Watershed Improvement District	
Budget Hearing Information	
P.O. Box 2037	Location: Teton Conservation District Office
Jackson, WY 83001	Date: 7/14/2022
flatcreek@fcwid.org	Time: 8:30 a.m.
Teton County	Budget Prepared by: Sinclair Buckstaff, Jr.

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
<p>This budget allows the district to pursue its goals, as articulated in its mission statement (given below), at the lowest cost to members.</p> <p>MISSION STATEMENT</p> <p>The mission of the Flat Creek Watershed Improvement District is to explore and implement ways to prevent damage to private property and public infrastructure due to winter flooding of Flat Creek while simultaneously respecting water rights, representing the best interests of the district's property owners and residents, and maintaining and improving water and habitat quality within the stream corridor.</p>		

S-B	RESERVE DESCRIPTION
<p>The cash reserve is held in an account (XXXXXXXXXXXX3951) at First Interstate Bank in Jackson, WY. The current balance is \$83,108.00.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Sinclair Buckstaff, Jr.	12/1/25	<div style="border: 1px solid black; height: 40px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Johnny Ziem	12/1/25	
Mark Giger	12/1/25	
James Metcalf	12/1/23	
James Mathieu	12/1/23	
		<div style="border: 1px solid black; padding: 5px;"> <p>W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p> </div>

Where are the minutes of your board meeting available for public review?
 Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and www.fcwid.org

How and where are the notices of meeting posted for the public?
 Jackson Hole News & Guide and www.fcwid.org

Where are the public meetings held?
 Teton Conservation District, 420 West Pearl Avenue, Jackson, WY 83001 and via Zoom

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$40,111	\$56,590	\$83,770	\$83,770
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$54,480	\$69,480	\$97,415	\$97,415
S-5	<i>Amount requested from County Commissioners</i>	\$42,240	\$42,240	\$42,240	\$42,240
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$42,240	\$42,240	\$42,240	\$42,240
S-9	Government Support	\$12,000	\$12,000	\$12,000	\$12,000
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$15,000	\$15,000	\$15,000
S-13	Other Forecasted Revenue	\$240	\$240	\$14,530	\$14,530

S-14	Total Revenue	\$54,480	\$69,480	\$83,770	\$83,770
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FY 7/1/22-6/30/23 Flat Creek Watershed Improvement District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$17,900	\$21,900	\$21,900	\$21,900
S-18	Operations	\$19,561	\$31,690	\$58,370	\$58,370
S-19	Indirect Costs	\$2,650	\$3,000	\$3,500	\$3,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$40,111	\$56,590	\$83,770	\$83,770

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$13,645	\$13,645

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$83,108	\$83,108	\$83,108	\$83,108
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$83,108	\$83,108	\$83,108	\$83,108
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$83,108	\$83,108	\$83,108	\$83,108
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$83,108	\$83,108	\$83,108	\$83,108

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 2037
Jackson, WY 83001

PREPARED BY: Sinclair Buckstaff, Jr.

DISTRICT PHONE: flatcreek@fcwid.org

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$42,240	\$42,240	\$42,240	\$42,240
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$12,000	\$12,000	\$12,000	\$12,000
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$12,000	\$12,000	\$12,000	\$12,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>Emergency Fld. Mit., TOJ</u>	4500		\$15,000	\$15,000	\$15,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$15,000	\$15,000	\$15,000
R-5.5 Total Forecasted Revenue		\$12,000	\$27,000	\$27,000	\$27,000

R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Teton County School District No. 1</u>	4500	\$240	\$240	\$240	\$240
R-6.4 <u>FY 2022 Grant Reimbursement, TCD</u>	4500			\$14,290	\$14,290
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$240	\$240	\$14,530	\$14,530

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$400	\$1,500	\$3,500	\$3,500
E-4.2 Accounting/Auditing	7022	\$3,300	\$4,000	\$4,000	\$4,000
E-4.3 Other (Specify)					
E-4.4 _____ Administrative Manager	7023	\$12,000	\$14,000	\$12,000	\$12,000
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$900	\$1,000	\$1,000	\$1,000
E-5.2 Office equipment, rent & repair	7032	\$100	\$100	\$100	\$100
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____ Advertising	7035	\$900	\$1,000	\$1,000	\$1,000
E-5.7 _____ Bank Fees	7035	\$300	\$300	\$300	\$300
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$17,900	\$21,900	\$21,900	\$21,900

Proposed Budget

OPERATIONS BUDGET

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4		7204				
E-7.5		7204				
E-7.6						
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3		7212				
E-8.4		7212				
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Postage	7220	\$100	\$100	\$100	\$100
E-9.2	Signage	7220	\$100	\$100	\$100	\$100
E-9.3	Media/Outreach	7220	\$100	\$100	\$100	\$100
E-9.4		7220				
E-9.5						
E-10	Program Services (List)					
E-10.1	Dogwood Dr. Access Improvements	7230		\$280	\$28,000	\$28,000
E-10.2	Thaw Well, 810 West	7230		\$12,913	\$1,460	\$1,460
E-10.3	Thaw Well, Creekside Village	7230		\$13,312	\$1,460	\$1,460
E-10.4	Bank Stabilization, F.C. Condos	7230			\$3,000	\$3,000
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Thaw Wells Monitoring/Operation	7400		\$2,074	\$2,400	\$2,400
E-11.2		7400				
E-11.3		7400				
E-11.4		7400				
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Emergency Flood Mitigation TOJ	7450			\$15,000	\$15,000
E-12.2	Emergency Flood Response	7450	\$17,761	\$0	\$6,000	\$6,000
E-12.3	Thaw Wells Power	7450	\$1,500	\$1,169	\$750	\$750
E-12.4	Replacement, Damaged Drain Cover	7450		\$1,642		
E-12.5						
E-13	TOTAL OPERATIONS		\$19,561	\$31,690	\$58,370	\$58,370

Proposed Budget

Flat Creek Watershed Improvement District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____ Board & Admin. Bonding	7505	\$2,150	\$2,500	\$3,000	\$3,000
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$2,650	\$3,000	\$3,500	\$3,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Flat Creek Watershed Improvement District
NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$0	\$13,645	\$13,645
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$83,108	\$83,108	\$83,108
C-1.6	Total Estimated Cash and Investments on Hand		\$83,108	\$83,108	\$96,753
C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$83,108	\$83,108	\$83,108
C-2.3	Total Deductions (a+b)		\$83,108	\$83,108	\$83,108
C-2.4	Estimated Non-Restricted Funds Available		\$0	\$0	\$13,645

DOA Chart of Accounts
1070

SINKING & DEBT SERVICE FUNDS

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

DOA Chart of Accounts
1090

RESERVES

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$83,108	\$83,108	\$83,108	\$83,108
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$83,108	\$83,108	\$83,108	\$83,108
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$83,108	\$83,108	\$83,108	\$83,108

DOA Chart of Accounts
1060

BOND FUNDS

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0