

Final Budget

Aspens Pines Water & Sewer District	
<small>Budget Hearing Information</small>	
PO Box 1450	Location: via Zoom - see link in budget message
Afton, WY 83110	Date: 7/12/2022
(307) 739-9777	Time: 4:00 p.m.
Teton County	Budget Prepared by: Wade Hirschi

S-A	BUDGET MESSAGE	<small>W.S. 16-12-403 (c)</small>
<p>The 2022-23 budget was prepared using the same methodology as prior years. The District has seen a significant increase in operating costs due to overall inflation. Those increased costs are reflected in this budget. The District does do a tax assessment for its capital asset replacement program, which will continue this year. The budget hearing will be held via zoom at - https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTlCjXJpUT09</p>		

S-B	RESERVE DESCRIPTION
<p>The District does not have a formal reserve policy, but seeks to build and maintain reserves for equipment replacement.</p>	

S-C		<p>Does the district have regular office hours exceeding 20 hours per week? Yes</p> <p>If Yes, enter</p> <p>Address of office: 80 East 1st Ave, Suite 100</p> <p>City, State, Zip: Afton, WY 83110</p> <p>Phone Number: (307) 885-1040</p> <p>Hours Open: 8:00-5:00</p>																								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Names of Board Members</th> <th style="width: 30%;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Rick Knori</td> <td>11/30/24</td> </tr> <tr> <td>Dan Brophy</td> <td>11/30/22</td> </tr> <tr> <td>Tom Garrity</td> <td>11/30/22</td> </tr> <tr> <td>Joan Goldfarb</td> <td>11/30/22</td> </tr> <tr> <td>Peter Martin</td> <td>11/30/22</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Names of Board Members	Date of End of Term	Rick Knori	11/30/24	Dan Brophy	11/30/22	Tom Garrity	11/30/22	Joan Goldfarb	11/30/22	Peter Martin	11/30/22													<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
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Where are the minutes of your board meeting available for public review?
 Minutes are available upon request.

How and where are the notices of meeting posted for the public?
 Letter sent to those in the District notifying them of the annual budget hearing, as well as ad placed in Jackson Hole News & Guide

Where are the public meetings held?
 via Zoom - <https://us02web.zoom.us/j/89178898990?pwd=aTk2YU5UTDN3di9ySHIYeTlCjXJpUT09>

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,262,489	\$1,713,673	\$1,551,764	\$1,561,932
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,621,293	\$2,701,897	\$2,559,985	\$2,541,579
S-5	<i>Amount requested from County Commissioners</i>	\$205,000	\$300,000	\$300,000	\$300,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$1,107,571	\$1,143,217	\$1,268,060	\$1,249,654
S-8	Tax levy (From the County Treasurer)	\$205,000	\$300,000	\$300,000	\$300,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$51,743	\$1,701	\$3,701	\$3,701
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$1,364,314	\$1,444,918	\$1,571,761	\$1,553,355
FY 7/1/22-6/30/23		Aspens Pines Water & Sewer District			

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$222,821	\$604,000	\$250,000	\$250,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$180,454	\$187,115	\$197,960	\$197,960
S-18	Operations	\$597,969	\$637,311	\$771,274	\$773,788
S-19	Indirect Costs	\$261,245	\$285,247	\$332,530	\$340,184
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,262,489	\$1,713,673	\$1,551,764	\$1,561,932

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,256,979	\$1,256,979	\$988,224	\$988,224

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/28/2022

DISTRICT ADDRESS: PO Box 1450
Afton, WY 83110

PREPARED BY: Wade Hirschi

DISTRICT PHONE: 3077399777

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/4/22 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Aspens Pines Water & Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$205,000	\$300,000	\$300,000	\$300,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$1,107,571	\$1,143,217	\$1,268,060	\$1,249,654
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$1,107,571	\$1,143,217	\$1,268,060	\$1,249,654
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$7,700	\$500	\$2,500	\$2,500
R-5.2 Other: Specify Rent	4500	\$1,200	\$1,201	\$1,201	\$1,201
R-5.3 Other: See Additior See Additional Details		\$42,843			
R-5.4 Total Miscellaneous		\$51,743	\$1,701	\$3,701	\$3,701
R-5.5 Total Forecasted Revenue		\$1,159,314	\$1,144,918	\$1,271,761	\$1,253,355
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Equipment	6200	\$222,821	\$604,000	\$250,000	\$250,000
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$222,821	\$604,000	\$250,000	\$250,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$10,767	\$14,385	\$15,000	\$15,000
E-4.2 Accounting/Auditing	7022	\$14,500	\$14,500	\$15,000	\$15,000
E-4.3 Other (Specify)					
E-4.4 Administrator	7023	\$140,760	\$140,760	\$140,760	\$140,760
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$769	\$1,000	\$2,000	\$2,000
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033	\$4,283	\$7,128	\$12,000	\$12,000
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Other Admin Costs	7035	\$4,922	\$4,742	\$8,600	\$8,600
E-5.7 Road Access	7035	\$4,453	\$4,600	\$4,600	\$4,600
E-5.8					
E-6 TOTAL ADMINISTRATION		\$180,454	\$187,115	\$197,960	\$197,960

Final Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202 \$435,833	\$455,209	\$474,274	\$476,788
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Vehicle Exp	7204 \$5,733	\$9,540	\$15,000	\$15,000
E-7.5		7204			
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3		7212			
E-8.4		7212			
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Chemicals/lab supplies	7220 \$17,918	\$20,295	\$21,500	\$21,500
E-9.2	Safety/sampling	7220 \$4,707	\$4,900	\$6,400	\$6,400
E-9.3	Tools	7220 \$1,321	\$3,150	\$3,000	\$3,000
E-9.4	Equipment rental	7220 \$91	\$100	\$600	\$600
E-9.5					
E-10	Program Services (List)				
E-10.1	Building maintenance	7230 \$14,120	\$11,430	\$15,000	\$15,000
E-10.2	Sewer repair & maintenance	7230 \$16,601	\$22,975	\$25,000	\$25,000
E-10.3	Water repair & maintenance	7230 \$22,719	\$23,525	\$25,000	\$25,000
E-10.4		7230			
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	HVAC maintenance	7400 \$5,863	\$6,222	\$10,000	\$10,000
E-11.2	Engineering	7400 \$0	\$1,000	\$10,000	\$10,000
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Utilities	7450 \$69,342	\$70,965	\$72,500	\$72,500
E-12.2	Sludge removal	7450 \$3,273	\$6,000	\$30,000	\$30,000
E-12.3	Petroleum products	7450 \$448	\$2,000	\$3,000	\$3,000
E-12.4	Contingency	7450 \$0	\$0	\$60,000	\$60,000
E-12.5					
E-13	TOTAL OPERATIONS	\$597,969	\$637,311	\$771,274	\$773,788

Final Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Insurance	7505	\$36,028	\$39,000	\$41,800	\$43,500
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$57,306	\$58,272	\$57,814	\$63,390
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$66,045	\$68,341	\$69,251	\$69,629
E-15.5 Health Insurance	7515	\$57,105	\$74,934	\$90,165	\$90,165
E-15.6 Other (Specify)					
E-15.7 Housing Allowance	7516	\$43,200	\$43,200	\$72,000	\$72,000
E-15.8 Clothing Allowance	7516	\$1,561	\$1,500	\$1,500	\$1,500
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$261,245	\$285,247	\$332,530	\$340,184

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Aspens Pines Water & Sewer District
NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$150,515	\$150,515	\$237,224	\$237,224
C-1.2 Savings and Investments	1040	\$99,565	\$99,565	\$1,000	\$1,000
C-1.3 General Fund CD Balance	1050	\$1,006,899	\$1,006,899	\$750,000	\$750,000
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$1,256,979	\$1,256,979	\$988,224	\$988,224
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$1,256,979	\$1,256,979	\$988,224	\$988,224

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
BOND FUNDS	1060

	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0