



## Snake River through Jackson Hole

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### 2018-2020 Term Certification Information

- “Outfitter” means any company providing any on-river services for compensation (e.g. fishing, scenic, or small boat trips as defined in the Snake River Management Plan).
- All outfitters will be required to complete the Term Certification requirements to be a certified outfitter in the Snake River Management Plan for a three (3) year term beginning May 1, 2018 and ending October 31, 2020. Term certification documents must be submitted to TCJPR between Dec. 1, 2017 and March 1, 2018.
- Annual re-certification is required for certified outfitters before the 2019 and 2020 season. Annual re-certification costs for year two (2) and year three (3) will be \$150 per year.
  - If an outfitter is eligible for an allocation, allocations must be purchased by March 1, 2019 for the 2019 season and March 2, 2020 for the 2020 season. Un-purchased allocations after the March deadline will be returned to the pool.
- New outfitters wishing to become a certified outfitter during the current term must submit the documents and materials outlined in the Term Certification Checklist between Dec. 3, 2018 and March 1, 2019 or Dec. 2, 2019 and March 2, 2020 (See Term Certification Checklist on following page.) Term Certification costs to enter the three (3) year term will be \$350 per sector, per outfitter.
- Net growth in the number of outfitters is limited to 10 percent per sector per three-year term. For example, if there were 30 fishing outfitters at the start of a three-year term, no more than three new outfitters may become certified during that three-year term.
- Separate certifications are required for any outfitter operating both scenic and fishing trips. Term Certification will be required at the start of every three-year term.
- Some certification information may be amended as needed during a season (e.g., details of insurance coverage or names on guide lists, but not types of trips or major elements of operating plans).
- Certification requirements or costs as described above may be amended by TCJPR to address unforeseen issues or keep pace with program costs or inflation.



## Snake River through Jackson Hole

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### 2018 – 2020 Term Certification Checklist

The following information is required for all outfitters utilizing Teton County facilities and operating on the Snake River from Moose to Hoback. Please provide and attach current copies of the following:

- Proof of independent company registration with Wyoming Secretary of State.
- General liability insurance of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate. Policy shall include a watercraft endorsement. Policy shall name Teton County/Jackson Parks and Recreation as an additional insured. \*
- Livery insurance of at least \$1,000,000 combined single limit for vehicles that will transport clients and passengers. Policy shall name Teton County/Jackson Parks and Recreation as an additional insured. \*
- Certificate of Workers Compensation Insurance when applicable.
- Signed copy of the **On River Agreement** for the current year.
- Completed **Outfitter Operating Plan** that describes intended SRMP operations.
- A copy of a marketing brochure for SRMP outfitting business.
- A link to the web page describing outfitter SRMP trips.
- Completed **Staff, Guide and Equipment List** for all staff, guides, vehicles, trailers and boats that will accompany trips on the river or be used at access areas. \*\*
- Proof of a minimum of First Aid/CPR certification is required for all guides on trips. Swiftwater Rescue or equivalent is recommended.
- \$350 Payment for certification (required at the time of submittal).
- Proof of authorization to use private put-ins and take-outs or public put-ins and take-outs in GTNP and/or BTNF must be registered with TCJPR annually.

\*The policies for liability and livery insurance must remain in effect during the entire time the outfitter offers trips. Policies updated throughout the year should be sent to the River Recreation Programmer at TCJPR.

\*\* For staff, guides and equipment added after the pre-season certification, a new Staff, Guide and Equipment List must be submitted electronically prior to operating. Email the completed form to the River Recreation Programmer at TCJPR.



## Snake River Management Plan

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### 2019 On River Agreement

**On River Stipulations** (“permittee” refers to the outfitter as well as their guides and/or employees)

- **Aquatic invasive species.** Permittee agrees to display a current aquatic invasive species decal from WYGF for each boat used on the river, per state regulations.
- **Boats in good condition.** Permittee agrees to maintain boats in good condition for their intended use and capacity.
- **Human waste disposal.** Permittee agrees to use the restrooms and make them available to clients at put-in and take-out sites.
- **Repair of damage.** The permittee shall exercise diligence in protecting from damage lands, waters, facilities, and resources at the put-in and take-out sites. The permittee shall be liable for the repair of any damage to lands, water, facilities, or resources resulting from the activities of the permittee, his/her agents, employees, or clients.
- **Renewal.** The issuance of this permit does not confer any rights of renewal or preferences for renewal despite investments made by the permittee or for other reasons. Permits do not vest.
- **Vehicle use.** The permittee must properly register, license, insure, and maintain, in accordance with federal and state laws and regulations, all vehicles used to transport clients and employees. The permittee must ensure that vehicles used receive periodic safety inspections and that any necessary repairs are performed.
- **Habitat violations:** As a permittee it is your legal responsibility to ensure that your clients do not violate any river or State resource or Wyoming Game & Fish regulations or laws while under your services. If you are taking a client bank fishing, it is your responsibility to ensure that the area is open and you can legally fish there.
- **Trespassing:** As a permittee it is your legal responsibility to ensure that your clients do not trespass on private lands while under your services.
- **Suspension or revocation.** The permittee has read and agreed to the terms of the permit and understands that the breach of any terms is cause for suspension or revocation. Further, it is expressly understood and agreed that this permit may be revoked with cause at the discretion of the authorizing officer without compensation to the permittee or liability to the authorizing agency. Suspensions and revocations shall apply to the full permit, not to individual guides or boats. Hearings shall be conducted before the Parks and Recreation Advisory Board.
- **Permit transferability.** This permit is non-transferable and the permittee shall not sublet or enter into any third party agreements involving the privileges authorized by this permit.



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**Snake River Management Plan**  
**2019 On River Agreement**

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**Indemnification**

The permittee shall indemnify, save harmless and defend the County, its officers, agents and employees from liability of any nature or kind, including costs and expenses for, or on account of any and all legal actions or claims of any character whatsoever resulting from injuries or damages sustained by any person or persons or property as a result of any error, omission or negligent act of the permittee relating to its performance of this permit.

**Signature block**

I have read and understand the above listed stipulations. I understand that my permit can be put on probation or revoked if my permitted activities violate the permit, including those activities conducted by myself, my guides and other employees, and my clients. I will make my best effort to ensure that all staff and clients are in compliance with the permit stipulations.

\_\_\_\_\_  
Permittee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permittee Name

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Business Phone

\_\_\_\_\_  
Business Website



**Snake River Management Plan  
Outfitter Operating Plan**

Please complete the following to provide Teton County with a thorough description of your operations.

**Business Name:** \_\_\_\_\_

**Main Contacts:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Physical location of office:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Website:** \_\_\_\_\_

**Describe the types of trips offered. If utilizing any private launches or stops, attach documentation of permitted use and landowner name/contact information:**

|  |  |  |  |
|--|--|--|--|
| <b>Trip Type</b> (1/2 day fishing, full day fishing, scenic, etc.) |  |  |  |
| <b>Put in</b>  |  |  |  |
| <b>Take out</b>  |  |  |  |
| <b>Estimated start time(s) from ramp</b>                           |  |  |  |
| <b>Estimated trip duration</b>                                     |  |  |  |
| <b>Stopping locations</b>  |  |  |  |

|  |  |  |  |
|--|--|--|--|
| <b>Trip Type</b> (1/2 day fishing, full day fishing, scenic, etc.) |  |  |  |
| <b>Put in</b>  |  |  |  |
| <b>Take out</b>  |  |  |  |
| <b>Estimated start time(s) from ramp</b>                           |  |  |  |
| <b>Estimated trip duration</b>                                     |  |  |  |
| <b>Stopping locations</b>  |  |  |  |



**Snake River Management Plan**  
**Outfitter Operating Plan**

**Describe the type(s) of craft (size, maximum number of passengers per boat, raft/row/paddle, etc.):**

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**Describe your ramp, launch and parking procedures including transportation of clients and boats, client locations on ramp, safety briefings, equipment distribution, use of shuttle services, etc:**

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**What are the proposed price for your river trips?**

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**What is the client to guide ratio for trips:**

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**Please describe your emergency procedures and safety protocols and how you minimize the likelihood of Search & Rescue incidents:**

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• Snake River Management Plan •

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## **Authorization for use of private and public lands in and adjacent to SRJH**

SRJH outfitters who utilize the Wilson and South Park Boat Ramps and operate on USFS, GTNP and/or private lands that are not accessible to the public in and adjacent to the SRJH corridor, must provide written proof of authorization annually to use such lands.

This includes outfitters that have a valid National Park Service Concession Contract, U.S. Forest Service Concession Contract, Commercial Use Authorization, or Special Use Permit. It also includes outfitters who utilize private land that is not accessible to the public in the SRJH corridor.

**Outfitters must submit one or both of the following documents that provide proof of authorization to operate on USFS, GTNP and/or private lands in and adjacent to the SRJH corridor:**

- A valid National Park Service Concession Contract, U.S. Forest Service Concession Contract, Commercial Use Authorization, or Special Use Permit for Grand Teton National Park and/or Bridger-Teton National Forest.
- A signed authorization for use of private land that is not accessible to the public in and adjacent to SRJH that includes the following information:
  - Name of property owner
  - Outfitters name
  - Physical address of access point
  - Start and end date of authorized use
  - Signature of property owner or designated agent
  - Date of authorization

