

**BYLAWS**

**TETON COUNTY FAIR BOARD**

**ADOPTED MAY 14, 2012**  
**by the Teton County Fair Board**

**Affirmed June 5, 2012**  
**by the Teton County Board of County**  
**Commissioners**

## **BYLAWS**

### **TETON COUNTY FAIR BOARD**

#### **ARTICLE I**

- A. **Organization.** The Teton County Fair Board was created by the Teton County Board of County Commissioners through Resolution 12-005 on February 7, 2012; and is governed by said Resolution.

#### **ARTICLE II**

- A. **Membership.** The Board shall consist of seven (7) members who shall be qualified electors of Teton County, Wyoming. Appointment, vacancies, length of terms, and removal shall be governed by the resolution.

#### **ARTICLE III**

- A. **Term of Office.** Following initial appointment of board, the term of office members of the Board shall be five (5) years ending **on August 31**. In August of each year, the Teton County Board of County shall fill any vacancy created by expiration of a member's term. The Teton County Board of County Commissioners shall also appoint a new member when necessary to fill a vacancy created by removal or resignation. Board members may be removed by the Board of County Commission without notice and without cause.
- B. **Election of Officers.** The Board shall elect from its members a chairman, vice-chairman, secretary, and Treasurer, said officers to serve a term of one (1) year. Election of officers shall take place at the September meeting of each year and as otherwise required to fill vacancies. The initial officers shall serve until August 31, 2012.

## ARTICLE IV

- A. Meetings. Meetings of the Board shall be open to the public and shall be conducted in accordance with Wyoming Statutes §§ 16-4-402 et seq. Regular meetings of the Board shall be held on the 2<sup>nd</sup> Monday of each month at 5:30 p.m. at the Teton County Fair Building located at 305 W. Snow King Ave., Jackson, Wyoming. The chairman of the Board or a majority of Board members may call special or emergency meetings. No meeting shall be conducted by electronic means or any other form of communication that does not permit the public to hear, read or otherwise discern meeting discussion contemporaneously. Communications outside a meeting, including, but not limited to, sequential communications among members of the board, shall not be used to circumvent the purpose of the open meeting laws of Wyoming.
- B. Notice. Notice of regular, special or emergency meetings of the Board shall be provided in accordance with Wyoming Statutes §§16-4-404, specifically the notice accompanied by the proposed agenda to those that request in writing notice of future meetings and renewed annually. Notice of special meetings shall be sent by giving verbal, electronic or written notice of the meeting accompanied by the proposed agenda to each member of the board and to each newspaper of general circulation, radio or television station requesting the notice. Notice shall specify the time and place of the special meeting and the business to be transacted and shall be issued at least eight (8) hours prior to the commencement of the meeting. No other business shall be considered at a special meeting.
- C. Record of Proceedings. The secretary of the Board or his/her designee shall record minutes of each regular, special, and emergency meetings of the Board, shall transcribe and distribute the minutes to the members of the Board, and shall distribute the minutes to members of the public upon request.
- D. Quorum. Members are required to regularly attend all Board meetings. In the event that a Board member must be unavoidably absent, he/she shall notify the chairman or other designated officer as soon as possible prior to the meeting.
- E. Voting. Votes may not be taken without a quorum of voting members present. Four (4) members shall constitute a quorum. A member of the board may attend a board meeting via telephone or video conferencing if approved by the Chair and so long as the member is able to participate in the full discussion of the issue.
- F. Compensation. Members of the Board shall serve without compensation, but shall be reimbursed for travel and per diem expenses as directed by Teton County policies.

G. Conflicts of Interest. Any Board member who has a pecuniary interest in a matter pending before the Board, or who is likely to derive direct and tangible personal or professional benefit from particular resolution of the matter, shall declare a conflict of interest and shall not vote on any issue connected with the matter, and his/her presence at the meeting shall be disregarded for the purposes of obtaining a quorum for voting. The board member that declares a conflict shall remove themselves from the meeting room in order to not influence the vote with his or her presence

**ARTICLE V**

A. Amendments. These bylaws may be amended by the Board, upon a majority vote of the board, and approval by the Teton County Board of County Commissioners.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the day and year indicated, but to be effective as of the day and year above written.

Teton County Fair Board

Steve Harrington  
Steve Harrington, Chairman

5/25/12  
date

Attest:  
Robin Seigfried  
Robin Seigfried, Secretary

5-30-12  
date

Approved:

Teton County Board of County Commissioners

Ben Ellis  
Ben Ellis, Chairman 6-5-2012

Attest:

Sherry Daigle  
Sherry Daigle, Teton County Clerk



**Teton County Fair  
Board Member Code of Ethics**

As a member of the Teton County Fair Board I will:

- Represent the interests of all people served by the organization, and not favor special interests inside or outside of the organization.
- Not use my service on this board for my own personal advantage or for the advantage of my friends and supporters.
- Keep confidential information confidential.
- Approach all board issues with an open mind, prepared to make the best decisions for everyone involved.
- Do nothing to violate the trust of those who elected or appointed me to the board or those we serve.
- Focus my efforts on the mission of the organization and not on my personal goals.
- Never exercise authority as a board member except when acting in a meeting with the full board or as I am delegated by the board.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

