

**RESOLUTION ESTABLISHING THE JACKSON/TETON COUNTY
NATURAL RESOURCE TECHNICAL ADVISORY BOARD**

WHEREAS, the Town of Jackson (hereinafter referred to as TOWN) and Teton County (hereinafter referred to as COUNTY) entered into a joint resolution in 2010 creating the Jackson/Teton County Natural Resource Technical Advisory Board (hereinafter referred to as the BOARD) for an initial term of three (3) years; and

WHEREAS, both the Town and County have determined that the initial three (3) pilot project was a success and thus the Town and County desire to renew the Board; and

WHEREAS, the Town and County have determined that it is in the public interest to provide a means to inform public policy decisions regarding land use with the best available science and thus the Town and County desire to establish the Board to insure that land use and related public policy decisions are informed by and based upon the best available science.

NOW THEREFORE, BE IT RESOLVED that the Town and County hereby establish the Jackson/Teton County Natural Resource Technical Advisory Board with the following parameters:

1. **Mission Statement**. The mission of the Board is to assist the Teton County Board of County Commissioners and the Jackson Town Council in effectively incorporating scientifically tested and objective natural resource information into policies and planning decisions to sustain the health of ecosystems in Teton County.
2. **Pursuit of Mission**. The Board shall respond to directives from the Teton County Board of County Commissioners and/or the Jackson Town Council to:
 - a. Provide written summaries and appropriately labeled interpretations of existing natural resource science, and statistically analyzed or raw observational natural resource data sets that relate to directed planning and regulatory informational needs;
 - b. Identify information gaps or lack of understanding regarding natural resource related planning and regulatory informational needs and recommend to the appropriate Planning Department potential natural resource inventories and/or scientific investigations that address those needs for consideration of funding and investigation timeframes. If directed, the Board may assist the Planning Departments in the development of grant applications and partnerships required to complete such inventory and research directives.
 - c. Assess the effectiveness of policies and/or regulations affecting the natural resources of the Town or County.
 - d. Work with Planning staff to identify ways in which the Town and County officials can best incorporate sound ecological science and data sets into land use and other policy and planning related decisions.
3. **Membership**. The Board shall consist of five (5) members, and may be expanded to seven (7) members or nine (9) members, if jointly agreed by the Jackson Town Council and Teton County Board of County Commissioners. Members shall serve staggered terms of three (3) years ending on December 31 and may be re-appointed. All members shall be appointed jointly by the Teton County Board of County Commissioners and the Jackson Town Council.

The members of the board may be employed by outside governmental natural resource management agencies or non-governmental organizations, but shall not be listed as employees or owners of companies listed as qualified to provide the Town and County environmental assessments. In December of each year, the Teton County Board of County Commissioners and Jackson Town Council shall jointly fill any vacancy created by expiration of a member's term. The Teton County Board of County Commissioners and Jackson Town Council shall also jointly appoint a new member when necessary to fill a vacancy created by removal or resignation. Board members may be removed jointly, by the Board of County Commission and Town Council without notice and without cause. The Board shall elect from its members a chair, vice-chair, secretary and such other officers as it deems necessary to conduct the business of the board, said officers to serve a term of one (1) year. Election of officers shall take place at the January meeting of each year and as otherwise required to fill vacancies.

4. **Qualifications.** Board members shall have demonstrable expertise in local and regional wildlife ecology, water related environmental sciences (hydrology and aquatic biology), landscape and vegetation ecology (forestry, range and plant succession), geological sciences (soil and geology), air quality, or public and regulatory policies pertaining to local government planning and regulatory matters with approximately two experts from each natural science discipline.
5. **Work of the Board.** Directives to the Board will be formulated by the Jackson Town Council and/or the Teton County Board of County Commissioners in consultation with the Chairman of the Board. The Board will report exclusively to the appropriate Town and/or County Planning Departments. Directives shall not relate to permit applications, variances or approvals regarding specific properties or developments. In responding to directives, the Board may solicit information from local agencies and experts, review all available pertinent scientific literature, objectively documented data sets and/or anecdotal observations.
6. **Funding.** If a directive to the Board comes solely from the County or the Town, the entity making such directive shall be responsible for providing funding for the directive, as needed. All joint directives shall be funded equally. The County and Town will negotiate and potentially enter into an MOU with the Teton Conservation District to provide professional staff to assist with recordkeeping, minor support assignments as directed by the Board, assistance with the operation of the Board, and potential funding of some of the operational costs of the Board.
7. **Meetings.** Meetings of the Board shall be open to the public and shall be conducted in accordance with Wyoming Statutes §§ 16-4-402 et seq. Regular meetings of the Board shall be held at least quarterly at a place designated by the Board. The chairman of the Board or a majority of Board members may call special or emergency meetings.
 - a. **Notice.** Notice of regular, special or emergency meetings of the Board shall be provided in accordance with Wyoming Statutes §§16-4-404. Notice of regular meetings shall be sent to each member of the Board by mail, facsimile transmission or personal delivery accompanied by the proposed agenda. Notice of special meetings shall be sent to each member of the Board my mail, facsimile transmission or personal delivery accompanied by a statement of special business to come

before the Board. 8 hour notification to the public shall be made for special meetings.

- b. Record of Proceedings. The secretary of the Board or his/her designee shall record minutes of each regular, special, and emergency meetings of the Board, shall transcribe and distribute the minutes to the members of the Board, and shall distribute the minutes to members of the public upon request.
- c. Quorum. Members are required to regularly attend all Board meetings. In the event that a Board member must be unavoidably absent, he/she shall notify the chairman or other designated officer as soon as possible prior to the meeting. After a member has been absent from fifty percent (50%) of the regular meetings during a calendar year, the chairman of the Board shall submit a written request to the Teton County Board of County Commissioners and Jackson Town Council for a replacement to fill the unexpired term of the member.
- d. Voting. Votes may not be taken without a quorum of voting members present. Three (3) members shall constitute a quorum if the membership remains at 5 members. If the membership is increased in the future to seven (7), then four (4) members shall constitute a quorum and if the membership is increased in the future to nine (9) members, then five (5) members shall constitute a quorum. A member may appear by telephonic means, so long as the member is able to participate in the full discussion of the issue.

8. Compensation. Members of the Board shall serve without compensation.

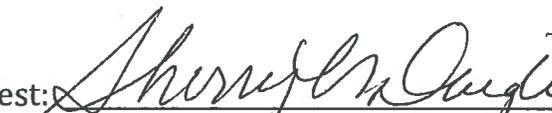
9. Conflicts of Interest. Any Board member who has a pecuniary interest in a matter pending before the Board, or who is likely to derive direct and tangible personal or professional benefit from particular resolution of the matter, shall declare a conflict of interest and shall not vote on any issue connected with the matter, and his/her presence at the meeting shall be disregarded for the purposes of obtaining a quorum for voting. The board member that declares a conflict shall remove themselves from the meeting room in order to not influence the vote with his or her presence

Adopted on the 4th day of August, 2014.

TETON COUNTY BOARD OF COUNTY COMMISSIONERS


Hank Phibbs, Chair 8.4.2014

Attest:


Sherry L. Daigle, County Clerk



TOWN OF JACKSON


Mark Barron, Mayor

Attest:


Olivia Goodale, Town Clerk

