

BYLAWS

JACKSON/TETON COUNTY NATURAL RESOURCES TECHNICAL ADVISORY BOARD

ADOPTED NOVEMBER 8, 2010

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ARTICLE I

- A. **Organization.** The Jackson/Teton County Natural Resource Technical Advisory Board, hereinafter referred to as the Board, is organized as an advisory board to assist the Teton County Board of County Commissioners and the Jackson Town Council in effectively incorporating scientifically tested and objective natural resource information into policies and planning decisions to sustain the health of ecosystems in Teton County.

ARTICLE II

- A. **Membership.** The Board shall consist of five (5) members, and may be expanded to seven (7) members or nine (9) members, if jointly agreed by the Jackson Town Council and Teton County Board of County Commissioners. For the original board, three (3) members shall be appointed for a term of three (3) years and two (2) members for a term of two (2) years. For the initial 3 years of the board, an elected supervisor of the Teton Conservation District shall be appointed jointly by the Teton County Board of County Commissioners and Jackson Town Council to serve on the board for a full 3-year term and as the Chairman. All members shall be appointed jointly by the Teton County Board of County Commissioners and the Jackson Town Council. The members of the board may be employed by outside governmental natural resource management agencies or non-governmental organizations, but shall not be listed as employees or owners of companies listed as qualified to provide the Town and County environmental assessments.
- B. **Qualifications.** Board members shall have demonstrable expertise in local and regional wildlife ecology, water related environmental sciences (hydrology and aquatic biology), landscape and vegetation ecology (forestry, range and plant succession), geological sciences (soil and geology), air quality, or public and regulatory policies pertaining to local government planning and regulatory matters with approximately two experts from each natural science discipline.

ARTICLE III

- A. **Term of Office.** Following initial appointment of board, the term of office members of the Board shall be three (3) years ending on December 31. In

December of each year, the Teton County Board of County Commissioners and Jackson Town Council shall jointly fill any vacancy created by expiration of a member's term. The Teton County Board of County Commissioners and Jackson Town Council shall also jointly appoint a new member when necessary to fill a vacancy created by removal or resignation. Board members may be removed jointly, by the Board of County Commission and Town Council without notice and without cause.

- B. Election of Officers. For the initial term of the board, the Chairman of the Board shall be an elected supervisor of the Teton Conservation District. The Board shall elect from its members a chair (after the first initial term), vice-chairman, secretary, and such other officers as it shall deem necessary to conduct the business of the board, said officers to serve a term of one (1) year. Election of officers shall take place at the January meeting of each year and as otherwise required to fill vacancies.

ARTICLE IV

- A. Meetings. Meetings of the Board shall be open to the public and shall be conducted in accordance with Wyoming Statutes §§ 16-4-402 et seq. Regular meetings of the Board shall be held at least quarterly at a place designated by the Board. The chairman of the Board or a majority of Board members may call special or emergency meetings.
- B. Notice. Notice of regular, special or emergency meetings of the Board shall be provided in accordance with Wyoming Statutes §§16-4-404. Notice of regular meetings shall be sent to each member of the Board by mail, facsimile transmission or personal delivery accompanied by the proposed agenda. Notice of special meetings shall be sent to each member of the Board my mail, facsimile transmission or personal delivery accompanied by a statement of special business to come before the Board. Notice of emergency meetings shall be provided to each member of the Board by any of the above means or by telephone. A reasonable effort shall be made to offer public notice of special and emergency meetings.
- C. Record of Proceedings. The secretary of the Board or his/her designee shall record minutes of each regular, special, and emergency meetings of the Board, shall transcribe and distribute the minutes to the members of the Board, and shall distribute the minutes to members of the public upon request.
- D. Quorum. Members are required to regularly attend all Board meetings. In the event that a Board member must be unavoidably absent, he/she shall notify the chairman or other designated officer as soon as possible prior to the meeting. After a member has been absent from fifty percent (50%) of the regular meetings during a calendar year, the chairman of the Board shall submit a written request to

the Teton County Board of County Commissioners and Jackson Town Council for a replacement to fill the unexpired term of the member.

- E. Voting. Votes may not be taken without a quorum of voting members present. Three (3) members shall constitute a quorum if the membership remains at 5 members. If the membership is increased in the future to seven (7), then four (4) members shall constitute a quorum and if the membership is increased in the future to nine (9) members, then five (5) members shall constitute a quorum. A member may appear by telephonic means, so long as the member is able to participate in the full discussion of the issue.
- F. Compensation. Members of the Board shall serve without compensation.
- G. Conflicts of Interest. Any Board member who has a pecuniary interest in a matter pending before the Board, or who is likely to derive direct and tangible personal or professional benefit from particular resolution of the matter, shall declare a conflict of interest and shall not vote on any issue connected with the matter, and his/her presence at the meeting shall be disregarded for the purposes of obtaining a quorum for voting. The board member that declares a conflict shall remove themselves from the meeting room in order to not influence the vote with his or her presence

ARTICLE V

- A. Amendments. These bylaws may be amended solely by the Jackson Town Council and the Teton County Board of County Commissioners.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the day and year indicated, but to be effective as of the day and year above written.

TOWN OF JACKSON, WYOMING

By: Mark Barron
Mark Barron, Mayor

11/15/10
Dated

Rosaline DeVries Robinson
Rosaline DeVries Robinson, Town Clerk



BOARD OF COUNTY COMMISSIONERS
OF TETON COUNTY, WYOMING

By: 
Hank Phibbs, Chair



11/18/10
Dated

Attest:
By: 
Sherry Daigle, County Clerk