

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on December 12, 2016 in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:21 a.m.

Commission present: Mark Newcomb, Natalia Macker, Smokey Rhea and Paul Vogelheim. Barbara Allen was absent.

**ADOPT AGENDA**

Natalia Macker moved to adopt today's agenda with the following changes: to move Discussion Items A – Appoint SPET Committee and B – Agreement with Habitat for Humanity for Grove Phase 3 Affordable Housing Development to Action Items. Paul Vogelheim seconded and the motion passed unanimously.

**PUBLIC COMMENT**

None

**ACTION ITEMS**

**1. Consideration of Payment of County Vouchers**

Paul Vogelheim moved to approve the December 9, 2016 county voucher run in the amount of \$845,545.98, the jury voucher run in the amount of \$1,399.02, and the inter-fund transfer in the amount of \$494,427.41. Natalia Macker seconded and the motion passed unanimously.

**2. Consent for Proposed Outgoing Commissioner Correspondence**

- A. Thank You Letter to Outgoing Board Members – Paul Vogelheim moved to approve the letters to Paul Duncker, Lee Simmons, Frank Lane, Andy Chambers, and Mollie Houkom as presented with the change recommended by Natalia Macker. The motion was seconded by Natalia Macker and passed unanimously.
- B. Appoint SPET Committee –

Public comment was made by Bob Culver regarding resident members on the committee and making sure what is proposed is extremely clear and precise as to each project and why it is being proposed.

Clerk Sherry Daigle read the motion made in the JIM as to the make-up of the committee. Both the Town and County moved: Natalia Macker moved on behalf of Teton County to create an advisory committee for the purpose of advising on the May SPET election comprised of 2 members of the County Commission, 2 members of the Town Council, County Clerk, County Treasurer, TOJ Manager, and BCC Administrator. The motion was seconded by Paul Vogelheim and passed unanimously. The town made the same motion, seconded and passed unanimously.

Discussion by the Board included the purpose of the committee, multi-step process, selection process, participation or listening in by others. Alyssa Watkins noted that board wished there would be better communication from the committee as to the decision making process that went on, disseminating that information and significant conversations, letting others be privy to that information.

Clerk Sherry Daigle had two members of the public draw names from the hat. Bob Culver drew Paul Vogelheim's name and Jack Kohler drew Mark Newcomb's name.

Natalia Macker moved to appoint Paul Vogelheim and Mark Newcomb to the SPET Committee. Smokey Rhea seconded and the motion passed unanimously.

- C. Agreement with Habitat for Humanity for Grove Phase 3 Affordable Housing Development –

April Norton presented, the agreement between Habitat for Humanity and the Jackson/Teton County Housing Authority for Grove Phase 3 Development. An amendment was made by the Town Council adding a paragraph stating "should Habitat for Humanity fail to complete Substantial Completion of these units, JTCHA would own the design and construction documents.

Kendra Heimback, Executive Director of Habitat for Humanity commented that Habitat for Humanity was okay with this change to the agreement.

There was no public comment.

Smokey Rhea moved to direct and authorize the Jackson/Teton County Housing Authority Board to enter into a formal agreement with Habitat for Humanity for the construction of The Grove Phase 3 as presented to the board today and previously reviewed and approved by the Jackson Town Council. The motion was seconded by Paul Vogelheim and passed unanimously.

**DISCUSSION ITEMS**

**Matters for Discussion / Updates**

- 1. **Known Matters for Discussion** - none
- 2. **Other Matters for Discussion**

Natalia Macker asked for a timeline on an update from the Housing Director on the proposal from the Housing Trust regarding the Redmond Hall project.

Sean O'Malley, Director of Public Works, gave an update on the "Y" intersection and pathways. He noted that Brian Schilling has produced a few considerations for WYDOT for the design of the "Y". Friends of Pathways, Larry Pardee, and Sean O'Malley talked to Larry Compton with WYDOT about the opportunity to bring in an outside pedestrian/bicycling consultant, specifically Alta Planning and Design, a national firm and do a lot of work. Mr. Compton did get back to Jack Koehler, Program Director with Friends of Pathways with the parameters in which they would consider additional input. If interested in providing additional comment, it must be done on a quick timeline. One consideration is for the County to participate in hiring the consultant and perhaps the Town as well so there is a shared vision to provide back to WYDOT. Mr. O'Malley has not reviewed the proposals fully enough to speak more than the generalities.

Katherine Dowson, Executive Director for Friends of Pathways and Jack Koehler, Program Director for Friends of Pathways spoke about working with Alta Planning to facilitate safe passage for all users and feels this would be a value. The cost of the consultant was discussed. The scope of work the consultant would provide and the parameters that WYDOT has placed.

Paul Vogelheim spoke about WYDOT is open to tweaks and changes within the parameters, relationships and working with WYDOT, timeline is biggest concern, in favor of letting staff and Friends of Pathways work out details without action from the board, and feedback that Alta Planning could provide.

The meeting was recessed at 10:10am and reconvened at 10:19am.

**Calendar Review.** The Board reviewed their weekly calendars.

**County Commissioner Administrator Updates** – Alyssa Watkins updated on interviews for the Director of General Services; discussions about Interim Fire Chief appointment; new Commissioner training with Greg Epstein; semi-regular housing meeting with Town and County Attorneys, Town Manager and BCC Administrator; and I/T issues.

**Liaison reports / Commission updates** – Paul Vogelheim updated on the Chronic Waste Disease Forum, Interagency Breakfast, and NACo meeting in Washington DC. Smokey Rhea updated on the School District reconsidering the dual immersion program. Mark Newcomb updated on the Historic Preservation Board. Natalia Macker did not have any updates.

## EXECUTIVE SESSION

Natalia Macker moved to go into Executive Session pursuant to W.S. §16-4-405(a)(iii) on matters concerning **litigation** to which the governing body is a party or proposed litigation to which the governing body may be a party. The motion was seconded by Paul Vogelheim and passed unanimously. The Board went in to executive session at 10:59am.

Commission present – Mark Newcomb Vice-Chair, Natalia Macker, Smokey Rhea, and Paul Vogelheim.  
Attorneys present – Keith Gingery and Erin Weisman  
Staff present – Sherry Daigle, Alyssa Watkins, and Shelley Fairbanks  
Others present – Greg Epstein and Alex Klein

The Board came out of executive session at 12:12pm and no action was taken.

Natalia Macker moved to direct staff to proceed as discussed in Executive Session, seconded by Smokey Rhea. The motion passed unanimously.

## ADJOURN

Smokey Rhea moved to adjourn, Paul Vogelheim seconded and the motion passed unanimously. The meeting adjourned at 12:12pm.

Respectfully submitted

Shelley Fairbanks  
Deputy County Clerk

## TETON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Barbara Allen, Chair

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Mark Newcomb, Vice-Chair

\_\_\_\_\_  
Natalia D. Macker

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Paul Vogelheim

ATTEST:

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Kathleen "Smokey" Rhea

**TETON COUNTY CLERK'S OFFICE  
12-09-2016 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
335855	BECKY ANN MURPHY	101.34
335856	BEN PASCAL	30.00
335857	CAROLYN CLARK	33.78
335858	CARRIE VARGA	107.82
335859	DARRELL HAWKINS	33.78
335860	DORIAN DARWICHE	30.00
335861	HILLARY BERRY	30.00
335862	JEFF NEISHABOURI	30.00
335863	JON WIEDIE	30.00
335864	KAREN BLAKE HORSTMANN	101.34
335865	KIMBERLY KAUFFMAN	30.00
335866	KYMBERLI GOHEEN	30.00
335867	LINDA MARTIN	38.10
335868	MATTHEW KECKLER	104.58
335869	MARYELLEN FRANK	30.00
335870	MELISSA WANDURSKY	30.00
335871	MICHAEL WEBB	30.00
335872	OLIVIA STARICH	30.00
335873	PATRICIA HILL	30.00
335874	PAUL HIRSCH	40.80
335875	RENEE LEONE	30.00
335876	SARA DOLENTZ	30.00
335877	SCOTT R PIERSON	34.32
335878	SUSAN FREEZE	90.00
335879	SUSAN THORNTON	33.78
335880	TROY SUTTON	99.72
335881	WYATT BEARD	159.66

Report Options:

Warrant Number between '335855' and '335881'

335886	ACE HARDWARE	487.66
335887	ADVANCED GLASS & TRIM LLC	280.00
335888	ALBERTSONS/SAFEWAY	215.87
335889	ALDER ENVIRONMENTAL LLC	20,235.00
335890	ALAN'S WELDING	37.80
335891	APCO INTERNATIONAL, INC.	92.00
335892	APEX DESIGN PC	697.00
335893	ARNOLD MACHINERY COMPANY	4,916.26
335894	ASPEN AUTOMOTIVE/NAPA	115.92
335895	ATS INLAND NW	4,232.40
335896	BIOTA RESEARCH & CONSULTING, INC.	500.00
335897	BOUNDTREE MEDICAL	1,148.03
335898	BRIAN HARNISH	52.50
335899	CDW GOVERNMENT, INC.	1,555.69
335900	CENTURYLINK	252.52
335901	CLARKS BROADWAY AUTO PARKS LLC	176.05
335902	CLARKS' BROADWAY AUTO PARTS, LLC	72.36
335903	CMC RESCUE INC.	2,778.53
335904	CONRAD AND BISCHOFF, INC.	1,056.25
335905	COLE- PARMER	11,565.76
335906	COPY WORKS LLC	313.48
335907	COMMUNITY SAFETY NETWORK	3,000.00
335908	CURRAN-SEELEY FOUNDATION	1,537.50
335909	DAVE GUSTAFSON	52.50
335910	DBR, INC.	49.50
335911	DELTA DENTAL	16,630.10
335912	DEAN'S PEST CONTROL LLC	360.00
335913	EAGLE RIDGE CONSTRUCTION MNGT CORP.	1,639.56
335914	EIDEN CONSTRUCTION LLC	28,936.80
335915	EKATERINA KOPELIVICH	52.50
335916	ELECTION CENTER CONFERENCE OFFICE	1,756.00
335917	ELECTRONIC SERVICES, INC	75.00

335918	E.R. OFFICE EXPRESS INC.	753.95
335919	EVANS CONSTRUCTION,INC.	5,907.42
335920	EVANS CONSTRUCTION,INC.	46.00
335921	FALL RIVER RURAL ELEC.COOP.,INC.	40.41
335922	GREENWOOD MAPPING,INC	220.00
335923	HIGH COUNTRY LINEN SUPPLY LLC	2,686.48
335924	HUNT CONSTRUCTION, INC.	1,256.00
335925	INFINITY SOFTWARE INC.	994.00
335926	INTERMOUNTAIN ROOFING INC.	511.64
335927	JACKSON LUMBER	9.00
335928	JH APPLIANCE	348.26
335929	JOHNSON CONTROLS	1,371.52
335930	JOHN KIDWELL	1,080.00
335931	JOHN E. REID & ASSOCIATES	575.00
335932	JOHNSON, ROBERTS & ASSOCIATES	26.00
335933	KATLIN PITTMAN	60.00
335934	KENNON C.TUBBS, MD LLC	16,516.00
335935	KIMBERLY JEANNE MCINTYRE	129.00
335936	LABYRINTH HEALTHCARE GROUP	243.00
335937	LIBERTY TIRE SERVICES LLC	2,298.00
335938	LOWER VALLEY ENERGY	4,358.19
335939	LUCIAN CARTER	52.50
335940	MATTHEW BENDER & CO.,INC.	126.43
335941	MAURENE GUSTAFSON	52.50
335942	MARI ALLAN HANNA	38.93
335943	MCKESSON MEDICAL SURGICAL	350.09
335944	MELANIE AZIZI	127.75
335945	MICHAEL R. CROOK	52.50
335946	MICHAEL GUYETT	552.50
335947	MICHAEL MELICK	249.95
335948	MOUNTAIN WEATHER	207.00
335949	MOUNTAIN WEST ELECTRICAL SRVC LLC	10,790.00
335950	MUNICIPAL EMERGENCY SERVICES	2,136.39
335951	NATIONAL EMERGENCY NUMBER ASSOC.	137.00
335952	NELSON ENGINEERING COMPANY	24,645.56
335953	NORCO, INC.	19.80
335954	ONE22 COMMUNITY RESOURCE CENTER	4,068.35
335955	ON SIGHT LAND SURVEYORS, INC.	150.00
335956	PINE COVE CONSULTING LLC	4,500.00
335957	PIONEER ENVIRONMENTAL SERVICES INC.	6,331.00
335958	PORTERS OFFICE PRODUCTS	384.04
335959	HAL JOHNSON JR-PROFESSIONAL EXPRESS	534.87
335960	RANCH INN	199.50
335961	RED'S AUTO GLASS	39.90
335962	REIS ENVIRONMENTAL INC.	432.95
335963	RIDGELINE EXCAVATION INC.	375.25
335964	RICHARD OCHS	467.64
335965	WRIGHT INTERNET STRATEGIES LLC	1,200.00
335966	SCHOW'S TRUCK CENTER	51.28
335967	SHERVIN'S INDEP. OIL	24.00
335968	SILVER STAR COMMUNICATIONS	2,927.54
335969	STAPLES BUSINESS ADVANTAGE	124.94
335970	TETON COUNTY 4-H COUNCIL	850.00
335971	TETON COUNTY AMBULANCE SERVICE DIST	25,278.26
335972	TETON COUNTY TRANSFER STATION	496.80
335973	TETON COUNTY TREASURER	365,877.26
335974	TETON COURIER	36.00
335975	TERRA FIRMA ORGANICS, INC.	47,817.38
335976	TETON MEDIA WORKS INC.	14,007.36
335977	TETON SIGNS	175.00
335978	TETON TRASH REMOVAL INC.	316.00
335979	TETON YOUTH & FAMILY SERVICES	1,000.00
335980	R&L HOLDING'S INC.	578.74
335981	TOWN OF JACKSON	30,278.93
335982	TETON VALLEY AUTO REPAIR	55.54
335983	USDA-FOREST SERVICE	78.01
335984	UNITED STATES TREASURY	231.50
335985	VALLEY OFFICE SYSTEMS	87.12
335986	VERIZON WIRELESS	1,843.15
335987	VISA	27,403.04
335988	WATSABAUGH EXCAVATION, INC.	89.65
335989	WATCHGUARD SECURITY SYSTEMS	257.15
335990	WEAFCS	120.00

335991	WEST BANK SANITATION	578.39
335992	WHITE GLOVE PROFESSIONAL CLNG INC.	14,237.40
335993	WILSON HARDWARE	43.98
335994	WILDERNESS & MOUNTAIN MEDICINE PC	250.00
335995	WILLIAM R. SMITH M.D.	1,500.00
335996	WILLY WATSABAUGH	467.64
335997	WY DEPT OF HLTH, COMMUNITY & RURAL	533.00
335998	WYOMING STATE TRAILS PROGRAM	318.00
335999	XEROX CORPORATION	6,657.29
336000	YELLOW IRON EXCAVATING, LLC	98,357.82
336001	YELLOW IRON, LLC	75.00

Report Options:

Warrant Number between '335886' and '336001'