

Proposed Budget

Fish Creek Improvement and Service District	
	Budget Hearing Information
PO Box 11786	Location: 5195 Indian View Lane, Wilson, WY
Jackson, WY 83002	Date: 7/20/2016
307-734-8598	Time: 8:00 a.m.
Teton	Budget Prepared by: Irene Steeg

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Fish Creek Improvement and Service District collects all its fees directly from the customers; we do not require that Teton County collect any fees on our behalf.</p> <p>The Board of Directors has not designated separate accounts for Reserve Funds or Emergency Funds, but the ISD has substantial cash reserves. The District's account, Rick Palmer, has verified that this is an acceptable accounting practice.</p> <p>Our proposed budget remains unchanged from last year's budget, although due to a \$1.28 monthly decrease in the Aspens I & II Water and Sewer Districts' monthly RUE fee (a pass-through fee), the customer fees are lowered an average of 4%.</p> <p>Although we have had ongoing problems with clogged pumps due to "disposable" products, our customers have responded and the engineers have become more efficient at repair, so we have had less issues than last year. The engineers at Jorgensen's continue to research the best long-term solution and we expect expenditures of \$30,000 to \$40,000 to replace aging pumps and install some kind of deragging system sometime in the future. We have adequate reserves to cover these costs.</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$175,469	\$167,908	\$182,160	\$182,160
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$415,506	\$441,295	\$470,740	\$470,740
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$150,389	\$157,442	\$158,000	\$158,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$1,047	\$1,464	\$1,075	\$1,075
S-13 Other Forecasted Revenue	\$0	\$4,550	\$5,300	\$5,300
S-14 Total Revenue	\$151,436	\$163,456	\$164,375	\$164,375

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$10,139	\$10,349	\$11,300	\$11,300
S-18	Operations	\$127,853	\$119,897	\$132,700	\$132,700
S-19	Indirect Costs	\$37,477	\$37,662	\$38,160	\$38,160
S-20	Total Expenditures	\$175,469	\$167,908	\$182,160	\$182,160

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$264,070	\$277,839	\$306,365	\$306,365

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 11786
Jackson, WY 83002

PREPARED BY: Irene Steeg

DISTRICT PHONE: 307-734-8598

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

Fish Creek Improvement and Service District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$0	\$0	
R-1.2	Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$0	\$0	\$0	
R-2.4	Other (Specify)	\$0	\$0	\$0	
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$150,389	\$157,442	\$158,000	\$158,000
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$150,389	\$157,442	\$158,000	\$158,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3	Grants from State Agencies	\$0	\$0	\$0	
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$74	\$71	\$75	\$75
R-5.2	Other: Specify <u>Late Fees/Finance Charge</u>	\$973	\$1,379	\$1,000	\$1,000
R-5.3	Other: See Additional		\$14		
R-5.4	Total Miscellaneous	\$1,047	\$1,464	\$1,075	\$1,075
R-5.5	Total Forecasted Revenue	\$151,436	\$158,906	\$159,075	\$159,075

R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$0			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Sewer Tap Fee</u>	\$0	\$4,550	\$4,550	\$4,550
R-6.4	<u>Water Tap Fee</u>	\$0		\$750	\$750
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$4,550	\$5,300	\$5,300

Proposed Budget

Fish Creek Improvement and Service District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay					
E-1.1	Real Property		\$0	\$0	\$0	
E-1.2	Vehicles		\$0	\$0	\$0	
E-1.3	Office Equipment		\$0	\$0	\$0	
E-1.4	Other (Specify)					
E-1.5	_____					
E-1.6	_____					
E-1.7	_____					
E-1.8	TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services					
E-2.1	Administrator		\$0	\$0	\$0	
E-2.2	Secretary		\$0	\$0	\$0	
E-2.3	Clerical		\$0	\$0	\$0	
E-2.4	Other (Specify)					
E-2.5	_____					
E-2.6	_____					
E-2.7	_____					
E-3	Board Expenses					
E-3.1	Travel		\$0	\$0	\$0	
E-3.2	Mileage		\$0	\$0	\$0	
E-3.3	Other (Specify)					
E-3.4	_____					
E-3.5	_____					
E-3.6	_____					
E-4	Contractual Services					
E-4.1	Legal		\$0	\$100	\$200	\$200
E-4.2	Accounting/Auditing		\$1,228	\$1,414	\$1,700	\$1,700
E-4.3	Other (Specify)					
E-4.4	Management/Bookkeeping		\$7,800	\$7,800	\$7,800	\$7,800
E-4.5	_____					
E-4.6	_____					
E-5	Other Administrative Expenses					
E-5.1	Office Supplies		\$770	\$514	\$950	\$950
E-5.2	Office equipment, rent & repair					
E-5.3	Education					
E-5.4	Registrations					
E-5.5	Other (Specify)					
E-5.6	Fees to Publish Notices		\$48	\$173	\$250	\$250
E-5.7	Software Upgrades		\$293	\$349	\$400	\$400
E-5.8	_____					
E-6	TOTAL ADMINISTRATION		\$10,139	\$10,349	\$11,300	\$11,300

Proposed Budget

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$0	\$0	\$0	
E-7.2	Service Contracts		\$0	\$0	\$0	
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$0	\$0	\$0	
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Engineering		\$6,699	\$7,200	\$8,000	\$8,000
E-9.2	Maintenance/Repairs		\$16,901	\$10,641	\$11,200	\$11,200
E-9.3	Utilities		\$4,686	\$4,476	\$5,700	\$5,700
E-9.4	Water Testing		\$2,978	\$2,790	\$3,500	\$3,500
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Aspens I & II Water & Sev		\$96,589	\$93,790	\$98,300	\$98,300
E-11.2	Aspens Tap Fee		\$0	\$1,000	\$1,000	\$1,000
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Equipment Replacement				\$5,000	\$5,000
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$127,853	\$119,897	\$132,700	\$132,700

Proposed Budget

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$600	\$600
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Pump House Bldg</u>		\$1,048	\$1,167	\$1,400	\$1,400
E-14.6	<u>Flood/Earthquake</u>		\$1,169	\$1,235	\$1,400	\$1,400
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$0	\$0	\$0	
E-15.2	Workers Compensation		\$0	\$0	\$0	
E-15.3	Unemployment Taxes		\$0	\$0	\$0	
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)		\$0	\$0	\$0	
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses		\$34,760	\$34,760	\$34,760	\$34,760
E-17	TOTAL INDIRECT COSTS		\$37,477	\$37,662	\$38,160	\$38,160

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$0	\$0	\$0	
D-1.3	Fees		\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

NAME OF DISTRICT/BOARD _____

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$17,204	\$30,899	\$19,365	\$19,365
C-1.2	Savings and Investments Account Balance	\$246,766	\$246,840	\$286,900	\$286,900
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds	\$100	\$100	\$100	\$100
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$264,070	\$277,839	\$306,365	\$306,365

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	\$0
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$264,070	\$277,839	\$306,365	\$306,365

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0