



## January 21, 2016 Teton LEPC Meeting Minutes

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**Attendees:** Rich Ochs, Phillip Fox, Tom Ninnemann, Charlotte Reynolds, Terri Sherman, Nick Beck, Katarzyna Adamusinska, Brian Carr, Matt Redwine, Lloyd Funk, Craig Kirkpatrick, Rachael Levitz, Brian Coe, Ahren Schultheis, Heather Voster, Chris Vero, Steve Markason, Matt Brackin, Slade Ross, Brad Barker and Kelli Fennessey

- I. **Call to Order** – Rich Ochs called the meeting to order at 0830
- II. **Approval of November LEPC Meeting Minutes** - Steve Markason made a motion to approve the November minutes. Brian Carr seconded the motion. All approved.
- III. **LEPC Elections** - Rich Ochs opened the floor for any nominations for Chairman, Vice Chairman and Secretary. No nominations were received. Craig Kirkpatrick nominated Kelli Fennessey for Secretary, Heather Voster second the motion. Brian Coe nominated Chief Watsabaugh for Vice Chair, Steve Markason seconded the motion. Rachel Levitz nominated Rich Ochs as chair and Brian Coe seconded the motion. All approved. According to the LEPC by-laws, this vote is a recommendation by LEPC and will be approved by commissioners.
- IV. **Training & Exercise Plan Workshop Update** - Rich Ochs sent out an email asking for AAR's next training workshop in February. Racheal is creating a roadmap of trainings with more focus. The calendar shows a potential table top for a flood. We did a tabletop last year with FEMA. Need to pick one of three dates in March. Interest from Public Health, Army Corps, EPA and Federal agencies. Any local entity can apply for federal funds for training and exercise workshops. You need to properly classify your trainings when applying for grant funds. There will be another Wildfire exercise in March or April. EMS refresher is next week, get with Jim Warren if you are interested in attending.

- V. **Review current Tier II facility list for omissions** – Rich passed out the current list of Tier II facilities. Our job at LEPC is to collect that data and pass it on to first responders and the community and for planning. Every year we receive Tier II reports. MSDS is required if you have 10k pounds on your property. We only have two Extremely Hazardous Substances reported substances in Teton County, chlorine and sulfuric acid. Rich showed a map of all of the Tier II reporters in Teton County that report to LEPC. Rich reviewed the locations and what chemicals they have. It is LEPC's job to inform the reporting fire station. We have no jurisdiction on portable/moving chemicals. Went around the room and added possible entities that are not on the list. Rich will look into these new entities. Reports are due by March.
- VI. **Town/County EOP Update** - Rich hopes to get working on this next month.
- VII. **Teton County-Town of Jackson Jurisdictional Assessment Update** – Rich passed out the document which was created three years ago and gets updated yearly. This document gives a quick snapshot of our community. Rich reviewed and updated the document with the group. The following sections were discussed. Response Community, Resource groups, Agriculture, Banking & Finance, Chemical, Commercial Facilities, Communications, Critical Manufacturing, Dams, Defense Industrial and Emergency Services, Energy, Government Facilities, Healthcare and Public Health, Information Technology, National Monuments and Icons, Nuclear Reactors, Materials and Waste, Postal and Shipping, Transportation Systems, Water, events and demographic information.
- VIII. **FY2014 State Homeland Security Program Grant update and applications** – Rich updated the group that last year was use funds to pay for more multi agency products. Have 20k left that expires May 31<sup>st</sup>. Contact Rich if you have a project that impacts multiple agencies. If not, it will probably go to radios. The next application opens up in April. Each department can apply but must have the same documents as Homeland Security. Contact Rich if you have questions about the process.
- IX. **Around the Table** – Steve - Bridger Teton will start the asbestos abatement in the forest service building in March. Tom – The High school has gone to 104.3 and the frequency reaches to the airport. The new station is set for April. Charlotte – PIO group met a few weeks ago. Tracy Weaver is leaving. They have been talking about doing a basis PIO class. If anyone has folks in their agencies that would like to participate please contact Charlotte. Slade – Down two positions in patrol, two positions in detention and six in dispatch. Terry – Dispatch is looking to hire three people, they are in the polygraph phase. This year dispatch would like to put the more experienced people in the field, would like to make sure everyone is trained. Throughout the year they will be visiting your agencies and doing ride alongs. Nick put together a Teton County Communications report on google docs. This will help track on going issues and be more effective. This is a work in progress. This should help expedite repairs on radios. Nick did "COM Unit Training", and is working on "COM Unit Leader" and "COM Tech". Racheal – we were given 31k to spend on any infectious disease, if anyone wants to go to a conference or a training let Racheal know. 21k has

to be used by 2017. We just did an Ebola table top exercise and identified holes. January is radon awareness month. Go to our web page to request a free Radon detection kit. Over 30% of the homes that were tested have an elevated level. Craig - Red Cross is in the middle of a home fire prevention campaign. Will install up to three alarms for free if they need them. Have two dates in February that are coming up. This is a national program and the goal is to reduce home fire deaths by 25%. Brad – The school district is interested in homeland security dollars, we have some constraints and would like to work with you. Revenues are getting tight. We are also interested in getting infectious disease information to our nurses. Nick - There was a school safety radio that was installed in Kelly school this week. Brad said they could not get a usable signal without putting the antenna higher. The antenna will be actually installed in the spring and then it will be more reliable. This radio does have outside talk groups. Unless you are on an encrypted channel, everyone can hear you. Need to do a historic preservation assessment to get a larger antenna. Lloyd - We are trying to implement more with working with the ICS system. Trying to work more as team. Trying to get the trainings done and policy direction and searches/missing persons. If the Sheriff's Department is the first on scene they will call incident command. Matt – Continuing to work on capital projects to update the seismic structures on stations. Brian Carr – Hazmat documents are under way. You'll probably be getting an email for feedback. Brian Coe- Have had some really good interagency trainings. Another one coming soon with Forest and Park Service. Always looking at national trends and directives. RERT training on February 25 with more of a bomb team focus. Rich – Multi-hazard mitigation plan has been approved by FEMA just needs to be signed off by Teton County, Town of Jackson and the Conservation District. Once that plan is approved we can apply for funds. We need to update LEPC bylaws and will vote on them in March.

- X. Adjourn - Brian Coe made a motion to adjourn at 10:35 a.m., Brian Carr seconded the motion. All approved.

**Next Meeting – March 17, 2016 - Station 1 Firehouse**