



November 19, 2015 Teton LEPC Meeting Minutes

Attendees: Rich Ochs, Kelli Fennessey, Nicholas Beck, Mike Moyer, Steve Markason, Chris Vero, Fred Whissel, Terri Sherman, Slade Ross, Tom Ninnemann, Phillip Fox, Matt Redwine, Heather Voster and Eve Lynes

- I. Rich Ochs called the meeting to order at 8:30 a.m. and added three agenda items. LEPC membership, elections citizens quarter and a training/plan update.
- II. **Approval of September LEPC Meeting Minutes** - Tom made a motion to approve the minutes. Slade seconded. All approved
- III. **Emergency Operations Plan Update Workshop/Communications and Infrastructure** - Rich has been working on the Town and County plan update. Approval was issued last week on a NIMS resolution with the Town and County. Trying to acquire joint resolutions signed by both the Town and County. The Emergency Management Resolution was approved. The Town has appointed Rich Ochs as their Emergency Management coordinator. The Town has budgeted \$5,000 to Emergency Management during a disaster. TCEM has been compiling Memorandums of Understanding. It is important to put them all in one place so they are easy to locate and direct people. Coming up are Memorandums of Understanding with Teton County and the Town of Jackson, Teton County and VOAD, and a formal agreement with the Red Cross. Rich passed out Government Emergency Telecommunications System (GETS) subscriber list. If landline circuits are busy the GETS will help you get an open line. Wireless priority service will bump someone off of a cell tower. You can contact TCEM to get an account. Rich will manage the County and Schools. Went around the room and updated the list. If anyone is interested in the wireless priority it will cost a \$1.50 per month personally unless you have a government cell phone. Forward Rich your provider and cell phone number and he can add you to the list. GETS will be included in the Emergency Operation plan.

Rich passed out a draft of the Orders of Succession for Teton County and the Town of Jackson. Reviewed the "Order of Succession" and looked at the actual questions. Public Health emergency contacts were added, who can add SNS, who is the PIO and if not available who is the next in command. Added language for internal succession. Added who is the EOC manager and backup succession. There are 15 emergency support functions and they will also have succession. Added the airport and quarantine options. Who will do communications if Nick is not available? Administrator on call at the hospital 24 hours a day seven days a week.

Incident command training IC100 and IC200 are on line. Classes are more effective in person but require more time. We should start to push managers to involve lower level employees in exercises.

- IV. **Correspondence:** Letter from State Emergency Response Commission sent a letter to Tier II subscribers, Teton County and LEPC requesting information. They want LEPC to confirm the membership list. All the representatives from a variety of organizations need to be listed. LEPC has three officers. A Chairman, Vice Chairman and a Secretary. In January, we will hold elections for Vice Chairman and Secretary which are the required committee members. Commissioner Natalia Macker is the County representative. Brian Carr is the RERT #8, Tom is the media representative. Fred with CERT, Bill is our owner operator and heads up the Teton Village Water and Sewer District. Everyone review their agencies and made adjustments. Updated Bridger Teton, Sheriff Office, Dispatch, Grand Teton National Park Fire Department and Region 8. Will also update the Tier II list in January. All facilities that store hazardous materials are required to report what they have on sight to LEPC, local Fire department and state.

Other Correspondence: A contractor from Idaho Falls was looking for information on a company in the area. Returned his call but have not heard back. A letter was sent to Tier II members regarding new software that was just released and they need to report.

- IV. **HAZMAT Plan** – It is required by federal law to have a hazardous material plan. LEPC does not have a current plan. Rich will send out an email to ask people to serve on the sub-committee. Starting at the LEPC meeting in January, tier II representative will be invited from a facility to give brief updates regarding their facility.

- V. **Training and planning** - Training and planning updates for the first week of May. January 14th there is a statewide Ebola exercise. Each County around the state will participate. State will host the webinar and hear perspective from all of the Counties. If anyone wants to send their people to a training or a conference. Public health can pay for it until March as long as it has something to do with Ebola.

- V. **Around the Table** – Heather Voster informed everyone that Jim Warren recently accepted a new position as the Fire/EMS Chief at Grand Teton National Park. Matt Redwine updated everyone about a joint information meeting in January regarding the station 1 remodel. Rich volunteered Matt to do a HAZMAT exercise in the near future on a jurisdictional situation. Phillip Fox from St. John's Medical center updated they have finished construction on the roof for the helipad. A new radio system is installed at the hospital. Installation will be finalized next week and then testing with Fire/EMS. Active shooting internal training Thursday December 10. Tom Ninnemann contacted both papers and asked if they had anything and they

did not respond. The new news station has been delayed. The high school will be changing their broadcast frequency this weekend. Tom and Slade are in crime stoppers and learned this winter we will be short-handed for snow plowing due to lack of funding. Slade from the Teton County Sheriff Office has added two new deputies since the last time we met and has another person going to academy in January. Terri from dispatch mentioned the text to 911 has been launched. Have not received a text yet. Still on a CAD hunt. Jim Ligori is heading up radios and Kimberly is assisting. Dispatch is making it mandatory for dispatchers to train on radios. Starting ride along again. Ten people are in the center with two operational supervisors, one candidate is in background and 4 candidates are testing today. There are still four positions to fill. Staffing is looking much better than the beginning of year. Will be contacting agencies for ride along. Rachel with Public Health gave an update on the one case of pertussis (whooping cough). Wyoming Department of health contacted everyone that may have been exposed. Those people have come to the office to get shots and or antibiotics. 500 households had to boil water in Rafter J. We learned that Public Works and Water Districts need to communicate with Public Health. Fred with CERT is getting greater participation. He sent out the October newsletter. They have been working on rehabilitation training. Chief Clay did a great presentation on the AmeriGas incident for CERT last month. CERT did a great job at Granite Creek. Currently working on policy and procedures for the rehab bus. The Extension office and Environmental Health are working with CERT on Meal planning and Serve Safe classes. Chris and Steve have been working to hire a battalion chief at Bridger Teton National Forest, they hope to have someone hired next week. They will also help with 300 400 next week. Mike Moyer mention JH Fire/EMS has six new captains. JH Fire/EMS is trying to have them do field trips to meet people and understand the next tiers. Mike also visited with the new director Mike DeWitt in Sublette County. They seem to be stabilizing. Nick has been working on communications with dispatch and town. Getting together on December 1st to complete. Trying to obtain County wide memorandums of understanding. What MOU's are signed? Which ones are missing? Getting a list together. Agencies need to have a license on file for every frequency. Nick will look at all of those and see if a blanket MOU is possible. Fish and Wildlife are renewing some radios. They may be contacting law enforcement agencies for approval. Please email all MOU's to nick.

VI. Steve made a motion to adjourn, Rachel seconded the motion. All adjourned.

Next Meeting – January 21, 2016 - Station 1 Firehouse