



Jackson Hole Fire/EMS Operations Manual

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PURPOSE

Provide safe training opportunities through the facilities at Watsabaugh Training Facility.

SECTION I – GENERAL

1. All training at the Watsabaugh Training Facility shall be supervised by the Fire Chief, Deputy Chief, a Battalion Chief, or Officer designated by the Chief. The Training supervisor for live fire evolutions shall be a qualified Live Fire Instructor. Qualifications for Live Fire Instructor includes, but is not limited to:
 - Wyoming fire instructor I
 - Incident Safety Officer {class}
 - Swede Burn Building Train the Trainer {class}
2. The Officer supervising training at the Watsabaugh Training Facility is responsible for assuring that the facility is used properly, including assuring that the facility has been cleaned up and locked following the drill
3. Incomplete cleanup of the facilities will be referred back to the officer supervising the drill and their chief officer
4. Outside agencies (NPS or other Fire Departments) may use the Facilities with permission from the Chief. The other agency is responsible and liable for their actions while at the training facility. The Chief will decide how many Jackson Hole Fire/EMS members will need be present to help facilitate the training

SECTION II - SWEDE SURVIVAL SYSTEMS CONTAINER "Swede Burn Building"

1. Pre-burn checklist
 - A. Acquire approval from the Chief
 - B. Establish IC, Safety Officer, Interior Safety, Interior Instructors, and Engine

Operator

- C. Publish a press release with the Jackson Hole News and Guide
- D. No burning will be conducted during periods of atmospheric inversion or unfavorable winds

2. Day of burn checklist

- A. Ensure that ICS is established
- B. Place signs along the highway on either side of Adams Canyon along the highway
- C. Notify Dispatch
- D. Do not block apparatus as to ensure Station 7 can respond while trainings are ongoing
- E. Dedicate 1 engine to the burn, with water supplied from the hydrant with one charged 1 3/4" attack line into the building, and one 2 1/2" line from the hydrant reduced to a 1 3/4" line used for a safety line
- F. Ensure that all participants wear full PPE during exercises
- G. Ensure that all participants stay hydrated
- H. Two Instructors must be present inside the building during the burns, one up front, one at the rear for egress, direction, and access control
- I. Ensure that an accountability system is in place and utilized
- J. Prior to ignition, conduct a communication check, safety check, and pressure and pattern check
- K. Establish and communicate an emergency evacuation plan

3. Clean-up of Facility:

- A. Extinguish and remove all charcoal and charred pallets or particle board from burn box - put into dumpster
- B. Clean up spilled charcoal, particleboard and pallets from around the dumpster
- C. Do not over fill dumpster
- D. Move dumpster away from the buildings so disposal services can empty the container

- E. If the Swede building dumpster is getting full, contact Administration
- F. Make sure all doors are closed and sealed
- G. Return unburned particle board to shed
- H. Return unused pallets to storage
- I. If particle board or pallet supply is getting low, please inform Administration
- J. Wash interior of building
- K. Clean and return all tools, fittings, hoses, appliances, and equipment to the proper storage.

SECTION III – DRILL TOWER CLEANING CHECKLIST

1. Clean-up and return training props to correct storage locations
2. Remove all trash and recycling and deposit into proper receptacles
3. If trash cans are full, remove liner, and seal for disposal, replace liner, and dispose of garbage, even if you have to take the trash to another location
4. Close and secure all windows and doors
5. Ensure all lights are off at the building
6. Turn off power to building at the circuit breaker box in the Storage Building
7. Clean the surrounding area of any trash
8. Clean and return all tools, fittings, hoses, appliances, and equipment to the proper storage

SECTION IV – FLAMMABLE LIQUIDS USE

1. No burning will be conducted during periods of atmospheric inversion or unfavorable winds
2. Use burn pans provided. Burn pans must be outside or in the tower. Never in the Swede building
3. Burn products are limited to diesel fuel, gasoline, and or kerosene
4. Use and ignite only a shallow pool (not to exceed 2") of petroleum products
5. Total burn area is limited to 10' x 7'
6. No used motor oil or other possibly contaminated or prohibited substances will be employed
7. Burn products will be completely burned off, no residual will be discarded or evaporated
8. Return burn pans to storage behind the wooden shed