



Jackson Hole Fire/EMS Operations Manual

Approved by:

Willy Watsabaugh
Willy Watsabaugh, Chief

Approved by:

Will Smith
Will Smith, MD, Medical Director

Title: **Public Safety Services
Associate Membership
Addendum**

Division: 5

Article: 1.2

Revised: March 26, 2014

Pages: 2

PURPOSE:

To define the association of local Public Safety service members providing EMS within Jackson Hole Fire/EMS (JHFEMS).

SECTION I – ASSOCIATE MEMBER ENTRY REQUIREMENTS

1. Must be a member in good standing with a local Public Safety services agency including, but not limited to:
 - a. Teton Village Fire District
 - b. Teton County Sheriff's Department
 - c. Jackson Police Department
 - d. Teton County Search and Rescue
2. EMS providers must be approved by JHFEMS Physician Medical Director
3. Must receive a positive recommendation from both the JHFEMS Chief and the appropriate agency supervisor after a joint interview.
4. Must be 21 years of age or older.
5. Must possess a valid driver's license.
6. Must authorize a background investigation.
7. Must be able to pass an initial physical screening process.
8. Must attend a New Member Orientation.

SECTION II – ANNUAL ASSOCIATE VOLUNTEER MEMBER REQUIREMENTS

1. The associate member must remain a member in good standing with their primary agency.
2. Maintain minimum level of certification requirements for each certification attained.
 - a. Certified EMT's must complete a minimum average of 6 shifts (72 hours) every 6 months for a total of 12 shifts per year on a JH Fire/EMS ambulance. If within the 6 month period a member cannot meet the 6 total shift average, a written work plan/variance describing a plan for compliance is required. The work plan/variance must be submitted in writing to Associate Member Coordinator one month prior to missing shifts. Upon approval of the Associate Member Coordinator, the work plan/variance will be directed to the EMS Battalion Chief for final approval. Failure to comply will place the volunteer on probationary status for the following 6 months. If the work plan compliance is not met during the 6 month probationary period, the

- volunteer may be decertified or terminated from the organization.
- b. EMT-I and Paramedics' must certify with the State of Wyoming and maintain that certification. EMT-I's and EMT-P's must complete a minimum average of 12 shifts (144 hours) every 6 months for a total of 24 shifts per year on a JH Fire/EMS ambulance. If within the 6 month period a member cannot meet the 12 total shift average, a written work plan/variance describing a plan for compliance is required. The work plan/variance must be submitted in writing to the Associate Member Coordinator one month prior to missing shifts. Upon approval of the Associate Member Coordinator, the work plan/variance will be directed to the EMS Battalion Chief for final approval. Failure to comply will place the volunteer on probationary status for the following 6 months. If the work plan compliance is not met during the 6 month probationary period, the volunteer may be decertified or terminated from the organization.
 - c. "Shift" is one 12 hour day or night duty, 2-6 hour day duties.
3. Attend 8 JH Fire/EMS based EMS drills or training sessions.
 4. Maintain CPR for the Professional Rescuer certification.
 5. Maintain Hazardous Materials Operations Level certification.
 6. Complete annual JH Fire/EMS physical agility test with a time less than 15 minutes
 7. Complete a medical physical as designated by JH Fire/EMS
 8. Must comply with JHFEMS EMS operations, policies, and protocols.

SECTION III – ASSOCIATE MEMBERSHIP BENEFITS

1. When not on duty with their primary agency the associate member may receive:
 - a. Pay per call/training for approved trainings and response to incidents.
 - b. Hourly pay for Special events.
 - c. Hourly pay for transfers.
 - d. Volunteers are guaranteed a minimum number of pay per calls during ambulance duty as per the Pay per Call policy.
2. Physicals and Immunizations which are not provided by the primary agency.
3. Uniforms and personal protective equipment.
4. Life Insurance policy with a \$100,000 death benefit. This policy also carries disability benefits.
5. Probationary members do not receive full benefits.

SECTION IV – PROBATIONARY PERIOD

1. Upon completion and departmental approval of the above entry requirements applicants will be accepted into the department as a probationary member.
2. The official, departmental probationary period lasts for at least one full calendar year and until such time as department leadership judges a probationary member's skills to have reached full operational capability.