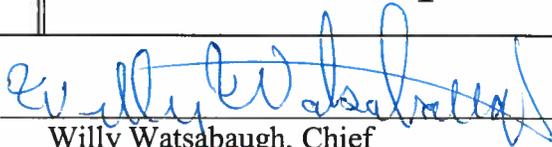
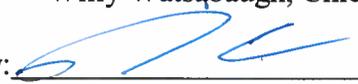




Jackson Hole Fire/EMS Operations Manual

Approved by: 
Willy Watsabaugh, Chief

Title: Member Requirements
for Driving Fire/EMS
Vehicles

Developed by: 
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Division: 9
Article: 2
Approved: 5/5/2014
Pages: 3

PURPOSE

The purpose of the Driving Fire/EMS Vehicles Policy is to ensure that all Jackson Hole Fire/EMS emergency response members have the required training and the correct licensure to drive fleet vehicles in accordance with State of Wyoming Statutes, Teton County Insurance policies, and other applicable standards.

Section I – Definitions:

“Jackson Hole Fire/EMS Vehicle” – A vehicle registered to Teton County or the Town of Jackson used to complete the mission statement of Jackson Hole Fire/EMS.

“Wyoming Class C License” – A license issued to drivers from the Wyoming Department of Transportation for operation of a single vehicle, except motorcycles, with a Gross Vehicle Weight Rating (GVWR) less than 26,001 pounds or any vehicle with a GVWR less than 26,001 pounds towing a vehicle/trailer with a GVWR or 10,000 pounds or less.

“Wyoming Non-commercial Class B License” – A license issued to drivers from the Wyoming Department of Transportation for operation of a single vehicle with a GVWR of 26,001 pounds or more and/or towing a single vehicle or trailer that has a GVWR of 10,000 pounds or less.

“Wyoming DOT Driver’s Licenses and Motor Vehicle Safety, Section 6, “Commercial Driver’s License (CDL) Exemptions” – Pursuant to W.S. §31-7-303, drivers are exempted from the general requirement under W.S. §31-7-106(a) to obtain a **commercial** driver’s license. Drivers listed in the following category are still required to obtain a **noncommercial** driver’s license unless they are exempted by W.S. §31-7-101(a) which includes the following category:

(b) Firefighters and other persons who operate commercial motor vehicles that are necessary to preserve life or property or execute emergency governmental functions, are equipped with audible and visual signals, and are not subject to normal traffic regulation. These vehicles include fire trucks, hook and ladder trucks, foam or water transport trucks, police SWAT team vehicles, ambulances, or other vehicles used in response to emergencies.

“Apparatus Driver Operator Certification” – A certification issued to individuals who have met all requirements of the National Fire Protection Association 1002 and the Wyoming State Fire Marshal’s Office position task book, which certifies that an individual has the requisite skills, knowledge and ability to operate a fire department pumping apparatus or a fire department aerial apparatus. This is not a license to operate a vehicle requiring a Non-commercial Class B License.

“Member(s)” – A person who is either a volunteer or employee of Jackson Hole Fire/EMS.

Section II – Requirements

A. General

Jackson Hole Fire/EMS Membership requires members, both volunteers and employees to drive a Jackson Hole Fire/EMS vehicle.

Per the Jackson Hole Fire/EMS Membership Policy (Div. 5, Article 1), a Wyoming Class C License is an entry requirement for all volunteer membership applicants. Applicants who do not possess a valid Wyoming Class C License will not be considered for a volunteer position.

Full-time employees residing in Wyoming will have 30 days from the date of hire to obtain at a minimum, a Wyoming Class C License. Full-time employees residing outside the State of Wyoming must maintain a valid driver’s license, equivalent to a Wyoming Class C License.

B. Jackson Hole Fire/EMS Vehicles > 26,001 Pounds GVWR

All members driving a Jackson Hole Fire/EMS vehicle > 26,001 pounds must have a Wyoming Non-commercial Class B License or a Wyoming Commercial Driver’s License (CDL). The Wyoming license must have both tanker and air brake endorsements. *This requirement will take effect on January 1, 2015.*

Members who have obtained a Wyoming Commercial Driver’s Permit (CDP) are allowed to drive Jackson Hole Fire/EMS vehicles > 26,001 pounds only if accompanied by a member who holds either a valid Wyoming Non-commercial Class B License or a Wyoming CDL.

There will be no exceptions to this requirement for emergencies.

It is recommended that members and drivers of Jackson Hole Fire/EMS vehicles > 26,001 pounds have an Apparatus Driver Operator certification.

C. Status Changes to a Driver’s License

The following changes in circumstances regarding licensure of a member must be immediately reported to the Jackson Hole Fire/EMS station leadership and Administration:

1. Members whose driving privileges have been denied, suspended, cancelled or revoked.
2. Members who are ticketed with moving violation convictions resulting in driving restrictions.

Failure by a member to report the above license status changes may result in immediate disciplinary action, up to and including termination, to be determined by the Fire Chief.

Driving restrictions will apply to members who drive Jackson Hole Fire/EMS vehicles. If driving restrictions directly affect the ability of a member, or specifically, an employee, to fulfill tasks within their job description, disciplinary action, up to and including termination will be considered, to be determined by the Fire Chief.

Section III – Initial Driver Training

All new members of Jackson Hole Fire/EMS will receive the Emergency Vehicle Driver Training full course. The Emergency Vehicle Driver Training is based on the VFIS educational course, which will be taught by an authorized instructor. At a minimum, the course will include the following categories:

- I. The Driver
- II. SOPs/SOGs
- III. Legal Aspects
- IV. The Vehicle
- V. Emergency Vehicle
- VI. Operations/Safety
- VII. Traffic Incident Management
- VIII. Inspections/Maintenance
- IX. Competency Course

The course will be approximately twelve (12) hours in length. A new member will not be eligible for full membership status until the full Emergency Vehicle Driver Training course is completed.

Section IV – Steps for Obtaining a Class B Non-commercial Driver's License

1. Download the CDL Manual at http://www.dot.state.wy.us/home/driver_license_records/driver-manuals.default.html
2. Study the sections designated on Page 1.2 for Class B Vehicles, Air Brakes and Tanker Vehicles.
3. Take the Computer Based Exam at the Wyoming Department of Motor Vehicles office for Class B Vehicles, Air Brakes and Tanker Vehicles.
4. Obtain your CDP from the Wyoming Department of Motor Vehicles office.
5. Train for the 3 part practical skills test.
 - a. Pre-Trip Inspection
 - b. Cones Course
 - c. Over the Road Driving Course
6. Set up a practical skills test administered by Wyoming DOT 3rd Party Testers Dave Meagher and Battalion Chief Brian Coe by contacting the testers direct, 7 days prior to testing date.
7. Obtain your Class B Non-commercial Driver's License from the Wyoming Department of Motor Vehicles office.

Section V – Annual Training

All members are required to attend two (2) hours of annual emergency vehicle driver training and promptly file a report with Fire Administration regarding completed training.