

Letter of Intent to Sell

Name of Seller(s): _____

Mailing Address: _____

E-mail: _____

Phone _____

Date: _____

Teton County Housing Authority
P.O. Box 714
Jackson, WY 83001
bjennings@tetonwyo.org

RE: Property Address _____

Dear Teton County Housing Authority (TCHA):

This letter is to provide notice to TCHA of the intent to sell my (our) home located at

The following improvements have been made to the home, for which I (we) would like to receive Capital Improvement Credits; all pertinent receipts are attached:

I (we) understand that the next step is to schedule a meeting with TCHA staff to enter into a Facilitation Agreement, which will enable TCHA to help find a Qualified Household

to purchase the home. At that time we will also walk through the sales process which is expected to last a minimum of three months.

The following dates and times work for my (our) schedule to meet:

Date (Mon. – Fri.)	Time (8:00 – 4:00)
_____	_____
_____	_____
_____	_____

Sincerely,

Names of All Property Owners