



TCHA Request for Leave of Absence Form

To be submitted along with a **\$25.00 fee** to TCHA when an owner wishes to make a special request for approval not to occupy their home for a period longer than allowable by Restriction.

Date Submitted _____

Homeowner Name _____

Physical Address _____

Mailing Address (if different) _____

Cell Phone _____ Email _____

Reason for request _____

Please attach any supporting documentation of your reason for request.

Start date of leave _____ End date of leave _____

Will TCHA be able to contact you while you're away? Email Cell Neither

Will anyone be occupying your home for any amount of time while you are away? Yes No

If yes, please provide names and contact information and dates when they will be occupying the home _____

For TCHA use only

Date received _____ \$25.00 Fee received _____

Date of response _____ Approved _____

Date Approval Expires _____ Denied _____

Please follow-up with an email or phone call to be sure TCHA received your request submittal.

bjennings@tetonwyo.org or 307-732-0867 Fax: 307-732-2897