



## TCHA Request to Rent Form

*To be submitted to TCHA when an owner wishes to make a special request for approval to rent their home for a limited period of time.*

Date Submitted \_\_\_\_\_

Homeowner Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Reason for request \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please attach any supporting information for your reason for request, such as a school acceptance letter.*

Start date of rental \_\_\_\_\_ End date of rental \_\_\_\_\_

Estimated monthly housing costs: Gross monthly mortgage payment \$ \_\_\_\_\_

Utilities \$ \_\_\_\_\_ HOA dues \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

If other, please describe \_\_\_\_\_

*For TCHA use only*

Date received \_\_\_\_\_

Approved \_\_\_\_\_

Date of response \_\_\_\_\_

Denied \_\_\_\_\_

Date Approval Expires \_\_\_\_\_

*Please follow-up with an email or phone call to be sure TCHA received your request submittal.*

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