



**Surety Release / Reduction Request Form**  
**Planning and Development Department**  
 200 South Willow P.O. Box 1727 Jackson, WY 83001  
 p (307) 733-3959 f (307) 733-4451

**Applicant:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Agent:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Letter of Credit/Check/Bond #** \_\_\_\_\_

Permit #: \_\_\_\_\_

Physical Address/ Subdivision and Lot # \_\_\_\_\_

PIDN # \_\_\_\_\_

Current Expiration Date: \_\_\_\_\_

Current Surety Amount: \_\_\_\_\_

Reduction  Reduction Amount: \_\_\_\_\_

Release  Release Full Surety Amount: \_\_\_\_\_

**For Office Use Only**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Fee \_\_\_\_\_ # \_\_\_\_\_

I hereby certify that all information required on the Surety Release / Reduction Request Form is submitted as a part of this request and, to the best of my knowledge, all information submitted in this request is true and correct. I grant permission to Teton County and its partnering agencies to enter the property described above during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering the property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Landowner, Applicant, or Agent)

## **SURETY RELEASE / REDUCTION REQUEST FORM CHECKLIST OF SUBMITTAL REQUIREMENTS**

- Application.** A completed application, including fee, and consent, if applicable. A letter of consent from the landowner is required if the applicant is not the landowner, or if an agent is applying on behalf of the landowner.
- Fee.** Fee of \$50.00 is required with a submittal of a reduction request and/or a release request, with in accordance with currently adopted fee schedule.
- Estimate.** Provide an estimate of work completed.