



**DEMOLITION PERMIT (DEM) APPLICATION**  
Planning & Development Department  
Building Division

200 S. Willow St. | ph: (307) 733-7030  
P.O. Box 1727 | fax: (307) 739-9208  
Jackson, WY 83001 | [www.tetonwyo.org](http://www.tetonwyo.org)

**For Office Use Only**

Fees Paid \_\_\_\_\_  
Check # \_\_\_\_\_ Credit Card \_\_\_\_\_ Cash \_\_\_\_\_  
DEM \_\_\_\_\_

**PROJECT.** All public and commercial facilities must be inspected for the presence of asbestos prior to any demolition or renovation activity. Written notification is required 10 working days prior the start of all commercial demolition jobs whether asbestos is present or not. A Notification of Demolition and Renovation form is available on the Wyoming Department of Environmental Quality's [website](#).

Name/Description: \_\_\_\_\_  
\_\_\_\_\_ Residential Demolition  
\_\_\_\_\_ Commercial Demolition  
Physical Address: \_\_\_\_\_  
Lot, Subdivision: \_\_\_\_\_ PIDN: \_\_\_\_\_

**OWNER.** A copy of the Warranty Deed or Contract of Sale must accompany this application.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_  
Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

**APPLICANT/AGENT.** If the applicant is other than owner, a **notarized** Teton County Planning & Development Letter of Authorization must accompany this application. Only the owner or his/her authorized agent may sign the application or permit.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_  
Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

**CONTRACTOR.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_  
Email: \_\_\_\_\_ ZIP: \_\_\_\_\_  
License No: \_\_\_\_\_

**CURRENT USE OF STRUCTURE.**

\_\_\_\_\_ Gross Floor Area (sf)  
\_\_\_\_\_ Number of Stories  
\_\_\_\_\_ Construction Type

**WASTE DISPOSAL.**

\_\_\_\_\_ Septic          \_\_\_\_\_ Sewer          Supplier: \_\_\_\_\_  
\_\_\_\_\_ Is the system to remain or will it be removed?

**WATER SUPPLY.**

\_\_\_\_\_ Well          \_\_\_\_\_ Community Water          Supplier: \_\_\_\_\_

**DISPOSAL SITE.**

Name \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**SUBMITTAL REQUIREMENTS.**

- \_\_\_\_\_ Provide two (2) sets of plans for residential demolition projects, three (3) sets for commercial demolition projects. Plans shall be submitted to the Building Safety Division, Planning & Development, and include the following:
  - \_\_\_\_\_ Site plan showing the property with all buildings. Show location of wells, septic system, and incoming buried utilities. As applicable, show location of wetlands, streams or ditches, slopes in excess of 30%. Show area of disturbance due to demolition and area where debris will be stored awaiting shipment to a waste facility.
  - \_\_\_\_\_ A disconnect letter from Lower Valley Energy and/or other utility suppliers stating removal of gas meter(s), and disconnect of electric service, phone service and cable service as required.
  - \_\_\_\_\_ For commercial projects or residential projects in high density developments, a plan for securing the site and pedestrian protection may be required. Notification of adjacent landowners and/or residents by the party demolishing the building may be required.
  - \_\_\_\_\_ A letter from an individual qualified to assess the presence of potentially toxic materials in the structure being demolished (i.e. lead based paints, insecticides, oil based paints, etc.), their removal and site of disposal may be required.

**PERMIT REQUIREMENTS.**

- \_\_\_\_\_ Temporary sanitary facilities shall be provided for workman on site.
- \_\_\_\_\_ An approved fire extinguisher shall be available at times during demolition.
- \_\_\_\_\_ Prior to shipment to a final disposal area, all debris shall be sorted. Failure to sort debris will result in higher disposal cost to the contractor and owner. **No on-site burning or burying of debris is permitted.**
- \_\_\_\_\_ Recyclable items and certain hazardous waste products may be disposed of at the Jackson Community Recycling center. Contact the Recycling Center at the number below to determine what hazardous products are accepted and when.
- \_\_\_\_\_ Finished materials in good repair, such as toilets, shower and tub valves, kitchen sinks, hardware and doors may be donated to the Habitat for Humanity resale outlet, Restore. Contact the store about other items they may need.
- \_\_\_\_\_ Other materials, such as drywall, insulation, treated lumber, plumbing waste and vent materials, etc., should go to the County Landfill to be transferred to a disposal facility.
- \_\_\_\_\_ Woodstoves or manufactured fireplaces may be disposed of at the Trash Transfer Station.

**DISPOSAL OF DEBRIS.**

\_\_\_\_\_ **Sorting:** Prior to transporting demolition waste to the Trash Transfer Station, Teton County Integrated Solid Waste and Recycling requires 48 hour advance notice, as well as receipt of asbestos abatement paperwork from contractors delivering large volumes of demolition waste. Please call the scale house, 733-7172, 48 hours in advance for all loads.

\_\_\_\_\_ **Items that go to the Trash Transfer Station (for current cost please call 733-7172)**

\_\_\_\_\_ **Concrete Pile:** Concrete, asphalt, tile (items must be broken into pieces not more than 300lbs (about 2'X2'). Steel posts or rebar must be cut flush with concrete.

\_\_\_\_\_ **Upper Hill Wood Pile:** Dimensional wood (must be clean of large metal pieces, wires, foam, and insulation. Nails, and small metal component are acceptable)

\_\_\_\_\_ **Upper Hill Compost Pile:** Trees, branches, weeds, grass, shrubs.

\_\_\_\_\_ **Scrap Metal Pile:** Scrap metal, wire.

\_\_\_\_\_ **Tip Floor:** Gypsum board/drywall, non-certified refrigeration units

\_\_\_\_\_ **Items that go to the Recycling Center (no cost)**

\_\_\_\_\_ Corrugated cardboard (no wax board or paper board)

**INSPECTIONS.** *Commercial projects will require a pre-demolition inspection. A final inspection is typically required after all work is done for both residential and commercial projects. At the time of the final inspection, all grading shall be restored to County standards and all utilities disconnected and capped. Abandoned septic tanks shall be pumped, their lids broken in and filled with clean fill material.*

**NOTICE:** *I certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this work will be complied with whether specified herein or not. The granting of this permit does not give authority to violate or cancel the provisions of any state or local law regulating construction or the performance thereof.*

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Contact Phone Number

## RESOURCES

The following resources may be of assistance in planning your demolition project:

<p><b>Teton County Recycling Center</b>          3270 S. Adams Canyon Drive          Jackson, WY 83001          (307) 733- 7678          Hours of Operation: 8-6, M-F</p>	<p><b>Teton County Environmental Health</b>          460 E. Pearl Avenue          Jackson, WY 83001          (307) 732-8490          Hours of Operation: 8-5, M-F</p>
<p><b>Teton County Transfer Station</b>          5400 S. Highway 89/191          Jackson, WY 83001          (307) 733-7172          Hours of Operation: 9-3, M-Sat.          (Call for seasonal hours)</p>	<p><b>Habitat for Humanity ReStore</b>          854 W. Broadway          Jackson, WY 83001          (307) 734-0389          Hours of Operation: 10-6, T-F, 10-5, Sat.</p>
<p><b>Asbestos Program Coordinator, Linda Dewitt</b>          State of Wyoming Department of Environmental Quality          Air Quality Division          122 West 25<sup>th</sup> Street, 2-E          Cheyenne, WY 82002          Phone: (307) 777-7394          Cell: (307)-214-8517          Fax: (307) 777-6937  <a href="mailto:ldewit@wyo.gov">ldewit@wyo.gov</a></p>	<p><b>Town of Jackson Water &amp; Sewer Depts.</b>          450 W. Snow King Avenue          Jackson, WY 93001          Phone: (307) 733-3079</p>
<p><b>Teton County Household Hazardous Waste Collection Facility</b>          3270 S. Adams Canyon Dr.          Jackson, WY 83001          307.733.7686          Hours of Operation: 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month from April To October, by appointment only. Call ahead To make an appointment and more information about accepted items.</p>	