

## Wyoming Office of Tourism China Ready Workshops

In order to provide an educational and professional workshop, WOT is working with China Luxury Advisors to bring in their China Market experts. These workshops will be custom designed for Wyoming and will each be 4 hours long. The fee for these workshops is \$2500 each, of which WOT will cover \$2000.00. **WOT requests each hosting community to pay the additional \$500.** We suggest to recoup these costs that each community charge between \$25 - \$30 per participant, but will leave it open per your discretion. WOT also requests the following from each hosting community:

- one or two comped hotel rooms for presenter and WOT staff member; if only one than one discounted room for WOT staff
- hosted meeting room with AV; microphones and presentation capabilities for standard PowerPoint/video presentations
- one hosted meal for presenter (most likely will be dinner) and breakfast for presenter and potentially WOT staff member
- Optional: hosted refreshments during presentation

Below optional dates for these workshops, please do keep in mind that we will try to work to each communities best option, however travel and routes will decide the actual dates in your community.

March - 6, 7, 8, 9, 10

March - 13, 14, 15, 16, 17

A representative from each hosted community will be invited for a workshop planning conference call with WOT and China Luxury Advisors to ensure program curriculum meets the needs of the hosted destination.

